

PLANNING BOARD PUBLIC MEETING

TOWN OF LITCHFIELD

Held on March 1, 2016

Minutes approved on 3/15/2016

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH 03052 on Tuesday, March 1, at 7:00 p.m.

MEMBERS PRESENT: Tom Young (Chair), Mike Caprioglio (Vice Chair), Steve Perry, (Selectmen's Rep.) Jason Guerrette, Paul Charland, Alternate

ABSENT: Russell Blanchette, Matthew Shoemaker, Michael Croteau,

ALSO PRESENT: Jen Czysz, (Assistant Director NRPC), Joan McKibben (Admin. Assistant)

CALL TO ORDER

Mr. Young called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance.

PUBLIC INPUT

No members of the public wished to speak on non-agenda item.

1. Discussion of multi-family e-mail received.

Chairman Young mentioned that an e-mail was received from a resident questioning the timing of the multi-family ordinance. A timely response was sent to the resident explaining the ordinance.

2. Master Plan Update

Land Use Chapter VIII

The wastewater facilities study was discussed, this study did not occur in 2015. Jen will speak with Troy Brown and see what the expectation is for the timing of this.

Information will be added regarding the 2015 land purchase by the Conservation Commission Storm Water and the EPA permit was briefly discussed.

Goals and Objectives

Decision to change title to Goals and Implementation Plan

Several members thought using the word Encourage in the goals area was not strong enough. Instead of encourage or promote goals could be worded to say “monitor existing ordinance to ensure it works and make modifications as needed.”

Jen stated community facilities should be tied to the Capital Improvements Plan (CIP). The CIP should be overhauled every five years and have an annual update by departments. Mr. Perry mentioned the CIP has been used more as a reference guide than a tool.

Community Facilities Goals - this section has not been re-worked and needs to be streamlined.

Transportation Goals - Jen told the Board in May and June NRPC will be looking at and selecting major transportation projects in the region. The projects have to be available for state or federal funding.

Jen suggested to the Board that the goals section be divided up among members to work on the goals and a couple of implementation items.

Chairman Young will send out an e-mail dividing up the tasks. All responses should be returned to Jen who will then compile them.

3. Home Occupation Renewals

Mike Caprioglio made a motion seconded by Jason G. to renew the following Home Occupations:

Rhonda Cavers, Kelly Douglas, Debra Hogencamp, Raymond Peeples, Nancy Pinciario, Al Raccio, Lori Sommer, and Holly Sutherland.

The Motion Passes 5-0-0

APPROVAL OF MINUTES

A MOTION was made by Mike C. and seconded by Jason G.. to approve the February 2, 2016 minutes as written.. The motion passed 3-0-2.

ANY OTHER BUSINESS

A MOTION to adjourn was made at 8:25 p.m. by Mike C. and seconded by Jason G.. All in favor.

Minutes transcribed by
J. McKibben

