

PLANNING BOARD PUBLIC MEETING

TOWN OF LITCHFIELD

Held on **APRIL 5, 2016**

Minutes approved on 4/19/2016

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH 03052 on Tuesday, April 5, at 7:00 p.m.

MEMBERS PRESENT: Tom Young (Chair), Steve Perry, (Selectmen's Rep.), Matthew Shoemaker (Vice-Chairman), Russell Blanchette, Michael Croteau (Clerk), Paul Charland, Alternate

ABSENT:

ALSO PRESENT: Jen Czysz, (Assistant Director NRPC), Joan McKibben (Admin. Assistant)

CALL TO ORDER

Mr. Young called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance.

The chairman appoints Paul Charland, Alternate to a full voting position for this meeting. Jason Guerrette's term expired in 2016. He did not wish to be reappointed. This leaves two vacancies on the Board.

PUBLIC INPUT

No members of the public wished to speak on non-agenda item.

1. Large Scale, Heavy Construction Regulations

This was brought to the attention of the Planning Board by an e-mail sent to the Town Administrator. Chairman Young spoke with the Town Administrator, Troy Brown, and Building Inspector, Kevin Lynch regarding these regulations. Tom Y. thought the regulations would put too many constraints on new development.

Jen C. It seems to be a significant burden on some uses. Some of the provisions seems to exceed the site plan review authority.

Tom Y. felt it should be sent to Lou Caron for his opinion and comments then take it up at a future meeting. He stated some ideas would be good but doesn't support the whole document. Jen liked the section that documents the pre-existing conditions.

There was a brief pause while the Board approved a **Home Occupation** for Greg Jeffrey, surveyor.

There were no changes in his home occupation. Russ B. makes a MOTION to approve the home occupation renewal. Matt S. seconds the motion. The motion passes 6-0-0.

Minutes Approval

Matt S. made a MOTION to approve the 3/15/2016 minutes as written. Paul C. seconds the motion. The motion passes 4-0-2.

Returning to Heavy Construction Regulations

Steve Perry liked the detail of the document. There was further discussion on the point of being too restrictive or not.

2. Master Plan Update

Land Use Section - Noteworthy projects have been updated on pages 18-19

Chapter I Introduction, Goals and Objectives

Each goal should have an actionable item to go with it. The overall goals have some action items.

Mike Croteau questions the Impact Fee Study and the Capital Improvements Program (CIP). The Impact Fee Study is done and impact fees are in place on new construction. The CIP committee has been formed with Selectman Frank Byron.

Discussion on goals: Goals may be better as each chapter is updated then each section of goals is updated. The board went over land use goals. Some of these goals should be left as policy statements. Jen will combine some of the goals and move up preservation of agriculture lands to add emphasis of the importance of the Ag. lands.

There should be implementation for all of the goals in the appropriate sections.

Next steps:

The land use section is nearly done. Next chapters to tackle possible transportation.

Matt Shoemaker suggests community design as a new chapter. Jen will send examples of community design chapter.

Chairman Young appeals to the public for more Planning Board members.

Michael Croteau also comments that the Lower Merrimack River Local Advisory Committee (LMRLAC) is looking for members from Litchfield.

A MOTION to adjourn was made at 8:25 p.m. by Matt S. and seconded by Russ B. All in favor.

Minutes transcribed by J. McKibben