

PLANNING BOARD PUBLIC WORKSHOP & MEETING

TOWN OF LITCHFIELD

Held on APRIL 19, 2016

Minutes approved on May 17, 2016

Since the Planning Board did not have a quorum to start these are meeting notes only until a quorum is present.

MEMBERS PRESENT: Tom Young (Chairman), Matthew Shoemaker (Vice-chairman), Russ Blanchette, Michael Croteau (Clerk) arrived at 7:55 p.m.

ABSENT: Steve Perry (Selectmen's Rep.) Paul Charland (Alternate)

ALSO PRESENT: Jen Czysz (Assistant Director NRPC and circuit rider planner), Joan McKibben (P.B. Admin. Assistant)

MEMBERS OF THE PUBLIC: Kim Queenan, David Samuel, and Tyler Perrin

Interview Prospective Planning Board Members: Applications to the Board were made by the above mentioned people.

Kimberly Queenan a 16 year resident hopes to see a balance in growth in town. She owns a computer company in Mass. but has hopes of moving it to NH.

David Samuel is a fairly new resident and has relocated here from Calif. He chose Litchfield because they liked the size and were charmed by the Town. He is an IT consultant in Manchester.

Tyler Perrin is a 5 year resident of Litchfield moved from Indiana. He like the small town atmosphere and would like to learn more about the town in general. He is interested in getting his real estate license.

MASTER PLAN - Transportation Chapter

Matt S. feels this section is outdated the structure is fine but the content is not. Some of the projects are done or not relevant.

Russ B. asks about the circumferential highway. Jen said there is a June 30 regional transportation meeting in Hudson and the circumferential highway would be on the table at that meeting.

Matt: We could start weeding out the transportation plan. We could find out if the circumferential is still a priority for the master plan.

Jen would consider putting together some survey questions for transportation.

Community Development Chapter (would be a new chapter)

There was discussion on the four towns that Jen had submitted as examples.

Matt has looked at a couple of the town examples Jen sent to the Board and gives his feedback. He feels this is a very important section of the master plan. In the future the board has to hone in on what design options there are.

Michael Croteau arrives at 7:55 p.m. creating a quorum an official meeting can now occur.

Of the four towns sampled for community development Jen felt Penacook has the most substance. Their organizational structure is good.

Mike C.: I know we thought about what a town center would look like.

Jen: Community design section would be a perfect place to talk about a town center. Jen questions do you want to look across the entire town or a specific zone? There are multiple ways to break it down.

Matt S.: Perhaps small sub-sections to start.

Mike C. is given a chance to ask questions of the three new applicants.

Mike C. "What is your vision for Litchfield?"

The applicants responded: Keeping Litchfield unique in the region would be beneficial
Would like gathering places to socialize
Farms are uncommon should try and keep them
Would like to control growth instead of reacting.

Mike Croteau made a **MOTION** to recommend all three applicants to the Selectmen for appointment. Matt Shoemaker seconds the motion. Motion passes 4-0-0

Refund Escrow Annandale (Sousa Development)

The final reports from Caron Engineering were submitted closing out the project.

Matt S. makes a **MOTION** to release the remaining escrow funds back to the developer (Sousa). Russ B. seconds the motion. Motion passes 4-0-0

Approve Minutes

Matt S. makes a **MOTION** to approve the April 5 minutes as written Russ B. seconds the motion. Motion passes 4-0-0

Monday, April 25 Selectmen meeting at 6:00 p.m. regarding a sewer study.

Saturday, June 4 is the Office of Energy and Planning conference in Concord with many topics covered for new and seasoned members.

Matt S. makes a **MOTION** to adjourn the meeting Russ B. seconds. All in favor 4-0-0. The meeting adjourns at 8:22 p.m.

Minutes transcribed
by J. McKibben