

**PLANNING BOARD PUBLIC MEETING
TOWN OF LITCHFIELD**

Held on JUNE 7, 2016

Minutes approved on 6/21/2016

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH 03052 on Tuesday, June 7, at 7:00 p.m.

MEMBERS PRESENT: Tom Young (Chair), Steve Perry, (Selectmen's Rep.), Matthew Shoemaker (Vice-Chairman), Michael Croteau (Clerk), Russell Blanchette, Paul Charland, Alternate, Kim Queenan, Dave Samuel, Tyler Perrin, Alternate

ALSO PRESENT: Jen Czysz, (Assistant Director NRPC)

CALL TO ORDER

Mr. Young called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance. There was no public input.

BASICS OF APPLICATION REVIEW

There are two new subdivision applications coming before the board on June 21. Jen went over the basic review process for the benefit of all of the members. RSA 673 is the basic enabling legislation for Planning Boards. Everything a town is allowed to do is set forth in state statute. Jen goes over the process of creation of a planning board and gives the board web links for further information. Then discussed the hearing process, what goes into regulations and how it relates to the master plan, performance guarantees, and each section of the subdivision regs. Site Plan regulations have items that you must address and items you should address. The Board reviewed one sheet of an old plat.

MASTER PLAN UPDATE

Jen wanted to follow-up on last meeting consensus on doing a transportation survey and the final decision on community design chapter.

Matt S. makes a motion to adjourn, motion seconded by Russ B. All in favor.

Meeting adjourned at Next meeting is June 21, 2016

Minutes transcribed from tape by J. McKibben

