

**PLANNING BOARD PUBLIC MEETING  
TOWN OF LITCHFIELD**

**Held on JULY 19, 2016**

Minutes approved on 8/2/2016

The Litchfield Planning Board held a meeting in the Town Hall conference room 2 Liberty Way, Litchfield, NH 03052 on Tuesday, July 19, at 7:00 p.m.

**MEMBERS PRESENT:** Tom Young (Chair), Steve Perry, (Selectmen's Rep.), Matthew Shoemaker (Vice-Chairman), Michael Croteau (Clerk), Kim Queenan, Dave Samuel, Tyler Perrin, Alternate

**MEMBERS ABSENT:** Russell Blanchette

**ALSO PRESENT:** Jen Czysz, ( Assistant Director NRPC)

**CALL TO ORDER**

Mr. Young called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance. There was no public input.

There was no public input for non-agenda items.

**1. Recreation Commission - Jeff Lane**

Andy Collins from the Rec. Comm. and Kurt Schaefer representing Litchfield Baseball were present to discuss the plan for Jeff Lane improvements on town owned land. The Rec. Comm. is proposing two ball fields facing each other, a snack shack closer to the road than previously planned on the west side of Jeff Lane and a parking area on the east side of Jeff Lane. (tax map 20 lots 44, 45, 46 and map 21 lot 59) The parking area is propose to to be grass with wooden guard rail fronting Jeff Lane. The surface of the parking area was discussed. Since there are drainage issues in the area it was thought that some harder surface needed to be placed near the entrance. It was stated that Kevin Lynch (building inspector) has offered ideas to create a better swail in the area.

There will be no lighting on the fields or for the parking lot.

Dennis Archambeault 14 Jeff Lane - Questioned the need for 60 parking spaces.

Andy Collins - Coming from the experience at Brickyard Field (problems with on street parking) if you get a few people who don't know how to park properly we feel it will be more like 30-40 cars.

There was discussion between the abutter (Dennis) and the Board regarding a buffer from the parking area.

The Rec. Commission would leave a 20' tree buffer originally discussed.

There was discussion of water and infiltration during storm occurrences. Mr. Archambeault is upset the field will be coming down in elevation from the present elevation.

The main issues are:

- Surface material of the parking area
- Getting the water off the field and parking area
- Buffer from the neighbors, Rec. Comm. should leave as much buffer as possible

It was explained to the abutters that the Planning Board would not be approving or denying this plan because the Rec. Comm. is exempt from plan review because it is a municipal entity. They are before the Board tonight trying to be good neighbors.

## **2. Municipal Wastewater Feasibility Study**

Selectman Steve Perry commented on the 81 page study that was done through a grant. The study needs to be incorporated in future planning. The hi-lites are there are sewage treatment plants in Manchester, Merrimack and Nashua. Manchester has the highest available capacity. In the long run our own pre-treatment facility would be a benefit but expensive. In the short term we could send sewage out to another plant but would not be pre-treated. Getting to the Merrimack plant would be expensive because of boring under the river.

The study covered the commercial areas. It would be highly unlikely to see sewer running the length of Route 3A in one direction because we are a linear town.

In addition, our road profile is undulating and not well suited for gravity feed collectors, some pumping system would need to be incorporated.

Given the cost it may not be feasible at this time without significant funding from an unidentified source.

A member thought the connection of a sewer line in town would be unlikely unless a company came in and was willing to spend the money.

Jen mentioned grants and loans but first would need to check to see if Litchfield would

qualify under any of the programs.

### **Other Business - Sidewalks**

Matt S. questions what happened with the idea some parents had about sidewalks connecting the schools.

This was brought to the Selectmen and they thought the school should lead it. There was a warrant article in the past to raise \$13,000 for an engineering study for sidewalks. It was voted down by the voters.

Jen could have Matt in her office touch base with Troy Brown (Litchfield Town Admin.) to see if he has followed up with the schools and see if there is any regional money to help this project.

### **3. St. Gobain Status Update**

Steve Perry stated the Selectmen have sent a letter, which is posted on the town web site, stating what the towns demands are. Basically water connections for the impacted section of town with supporting funds to create water hookups. Not all homeowners want the water connection but it was to be designed so there would be a stud at all properties for future connections.

Steve P. stated the Selectmen don't know any more than the general public at this time. Jen mentioned that NHDES posts a weekly update with a map showing results of testing that has been received.

### **Approval of Minutes**

Matt S. makes a MOTION to approve the 6/21/16 minutes as written. Dave S. seconds the motion. Motion passes 5-0-1

The next meeting will be August 2 at 7:00 p.m.

Matt S. MOTIONS to adjourn seconded by Dave S. Motion passes 6-0-0

The meeting adjourns at 8:15 p.m.

Transcribed by J. McKibben  
From Community TV