

TOWN OF LITCHFIELD BOARD OF SELECTMEN

September 12, 2016

Selectmen's Meeting

Members Present: Frank A. Byron, Chairman
Brent T. Lemire, Vice Chairman
John R. Brunelle

Absent: Steven D. Perry - Excused
Kevin C. Bourque - Excused

Also Present: Troy Brown, Town Administrator

5:00 p.m. Paperwork review

6:00 p.m. Call to Order

Pledge of Allegiance

Review of Items for Consent:

1. Approval of Meeting Minutes from August 29, 2016
2. Approval of Meeting Minutes from September 6, 2016
3. Approval of Account Payable Manifest 9/06/16 (\$1,695,894.48) & 9/13/16 (\$28,591.32)
4. Approval of Payroll Manifest 9/08/16 (\$31,827.65) & 9/15/16 (\$51,079.55)
5. Town Clerk Reconciliation - August 2016
6. Tax Collector Reconciliation - August 2016

Approval of Consent Items

Selectman F. Byron reads aloud the Items for Consent

Selectman B. Lemire **motioned** for the Board of Selectmen to approve the Items For Consent

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Request for Additional Items/Other Business - None

Business

Douglas M. Nicoll, Deputy Fire Chief Appointment

Town Administrator T. Brown states Fire Chief Fraitzl is looking for the Board of Selectmen to confirm the appointment of Douglas M. Nicoll as Deputy Fire Chief. Also to establish the pay range for this position at a Grade 13, according to the non-union personnel policy.

Selectman J. Brunelle **motioned** for the Board of Selectmen to approve the appointment of Douglas M. Nicoll as full-time Deputy Fire Chief on the Litchfield Fire Department with a Grade 13 pay range, effective October 1, 2016.

Selectman F. Byron states this is not an addition of a full-time position to the Department, it is a

promotion from within.

Selectman B. Lemire **seconds** the motion. **Vote carries 3-0-0.**

2017 Budget Review

Road Agent - 4311.10

Also Present: Jack Pinciario, Road Agent

T. Brown tells the Board there is one major increase to this budget and it is to Highway Consulting Engineer Services which has an increase of \$20,000. This is due to the work the Town will need to do because of the State implementing the StormWater Permit this Fall. Work will have to be done in order to be compliant in the Fall of next year with the recommendations the State will be imposing on all Towns and Cities in the State. Troy mentions the EPA has already issued a permit in Massachusetts, and one is expected to be filed in New Hampshire in October. He tells the Board the State will host meetings to discuss all requirements. Board discusses that the amount added is a placeholder until more information becomes available.

Bottom line change - increased by \$19,420 from \$25,238 to \$44,658

Highway Consulting Engineer Services - increased by \$20,000

Electricity - decreased by \$500

Propane Gas - Garage Heat - decreased by \$1,080

Highway Building Maintenance Repair - increased by \$1,000

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the Budget Committee a bottom line budget for **Road Agent-4311.10** in the amount of \$44,658

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Road Maintenance - 4312.10

Also Present: Jack Pinciario, Road Agent

Troy Brown mentions the wage increase is due to the implementation of the Wage Plan. He mentions the tree removal line has increased due to necessary tree removal and maintenance. Jack states the Town has also developed a blight/fungus issue with some trees, which is cause for needing to remove some trees (it is contagious to others). Board and Jack discuss that Joan has been in contact with the State and County regarding how to handle this problem, it is an issue affecting most areas of the State. Troy also mentions the General Supply line has increased due to the Town purchasing tools for the Department, because lots of tools being used now are Jacks or another members and they are slowing replacing them so the Town has its own. T. Brown mentions the other large increase is due to Salt. Board and Jack discuss this expense and the State recommendations for usage, and what the Town used for salt over the past two years. Board agrees they will review this figure.

Bottom line change - increased by \$46,930 from \$585,208 to \$632,138

Wages - Workmen - increased \$3,707

Highway Contractor Services - increased \$1,860

Pavement Striping/Marking - increased \$2,500

Tree Removal - increased \$3,000

Catch Basin Replacement - increased \$1,500
General Supplies - increased \$2,500
Vehicle Fuel - decreased \$1,264
Vehicle Repairs/Maintenance - increased \$3,000
Sand Purchases - increased \$1,125
Salt Purchases - increased \$19,749
Gravel Purchases - decreased \$3
Asphalt/Cold Patch Purchase - decreased \$2,000
Signs Posts & Accessories - increased \$1,500
Plow Replacement Wing - increased \$385
Vehicle Lease - increased \$9,371

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the Budget Committee a bottom line budget for **Road Maintenance-4312.10** in the amount of \$632,138.

Selectman F. Byron **seconds** the motion. **Vote carries 3-0-0.**

Public Input - None

Fire - 4220.10

Also Present: Chief Fraitzl, Deputy Chief John Travis and Deputy Chief Doug Nicoll

Selectman F. Byron mentions the Board of Selectmen approved the appointment of the new Deputy Chief Doug Nicoll.

Chief Fraitzl states the wage increases are due to Department contracts and Wage Plan adjustments. Board and the Chief discuss the minor changes in overtime, training, health and dental.

Selectman J. Brunelle discusses the increase to the Computer Software Contact, it is due to the software used/needed (IMC now Perform) with the Town of Hudson in order to bridge the technology needed to dispatch and communicate with each other. John states it is a one time fee for the data exchange, and the information becomes part of the main stream system. Chief Fraitzl states they have not been notified of any changes or increases regarding the Dispatch service contract with Hudson. Chief and Board discuss the increases to the Equipment Repair and Maintenance line of the budget. Chief tells the Board they need to replace the base station radio (dispatch radio) at Hudson Fire. Litchfield has always provided the equipment needed to dispatch with the Town of Hudson (purchased radio 8-10 years ago). Litchfield is currently working with a radio Hudson reprogrammed with our frequency and has loaned us to use until a replacement is purchased. Chief states the dispatch radio is \$8,000 and the balance of the money is for purchasing to upgrade the portable and mobile radios for the Department. All the current radios were purchased all at once under a State Grant back in the early 2000's, they are no longer able to be serviced there a no replacement parts available. The Department would be purchasing 17 mobile radios at \$3,600 each and 36 portable radios at \$2,700 each, they would be the same as the Police Department are currently using. They would be digital technology in order to communicate with other Communities.

Board discussed this dollar amount, and questioned the replacement all at once (total \$165,000) or as the Chief is suggesting ¼ at a time over the next few years. Because they were received all at once through the Grant, this is the same issue the Police Department had in replacing their radios when they started failing. Currently there are no grant programs available.

Selectman F. Byron and the Board discuss money being put aside in the Budget for Police and Fire in order to keep these radios current. This way some can be purchased yearly to rotate the inventory and not have this happen were they are all failing at the same time.

Chief discusses decrease in fuel. Also the slight Increase in Vehicle Repairs and Maintenance which does not include the issues with the Pump Truck. Chief mentions they have discussed the issue with the pump on the Pump Truck needing to be rebuilt, (has been slowly failing) and when it does quit or not pass the required pump testing it will cost \$25,000-\$30,000 to repair.

Selectman F. Byron and the Board discuss having a Warrant Article for a Capital Expense Account in order to start putting funds aside for the expense (\$10,000 yearly). Board agrees to draft a Warrant Article for a Capital Expense Account for the Fire Department and vehicle maintenance.

Bottom line change - increased by \$73,569 from \$501,442 to \$575,011

Salary (Chief) - increased \$1,113

Wages (Firefighter/EMT) - increased \$5,032

Wages (Call Firefighter) - increased \$2,458

Overtime Firefighter - increased \$2,930

Overtime (Training/Firefighter) - increased \$717

Health Insurance - increased \$10,140

Dental Insurance - increased \$961

Computer Software Contracts - increased \$3,500

Pre-Employment Screening - increased \$200

Instructor Services - increased \$500

Electricity - increased \$713

Heating - decreased \$1,584

Dues & Subscriptions - increased \$240

Community Relations - increased \$250

Equipment Repair & Maintenance - increase \$40,330

Vehicle Fuel - decreased \$2,574

Vehicle Repairs & Maintenance - increase \$3,000

Uniforms & Accessories - increased \$3,400

Protective Gear - increased \$250

Medical Supplies - increased \$500

Equipment Purchase - increased \$1,000

Equipment Leases - increased \$152

Seminars and Conventions - increased \$340

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the Budget Committee a bottom line budget for **Fire-4220.10** in the amount of \$575,011.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Ambulance - 4215.10

Also Present: Chief Fraitzl, Deputy Chief John Travis and Deputy Chief Doug Nicoll

Bottom line change - decreased by \$1,500

Ambulance Bad Debt - decreased \$1,500

Town Administrator T. Brown recommends the \$40,000 for Ambulance Service Charges he states in 2014 the fee was \$42,612 and in 2015 the fee was \$36,025. He states the contract between Hudson and Litchfield is based on a percentage of calls, and renews automatically each year. Either party can terminate with a 30 day notice. Troy mentions \$10,000 is recommended for the Bad Debt (Revolving Fund) which is a decrease of \$1,500. The balance currently in this fund is \$16,000, this includes the money raised at Town Meeting this year. He states in 2016 there was a very large expense due to the write of Ambulance Bad Debt which was not processed by the Town of Hudson. Troy mentions year to date \$21,000 has been paid, and is expecting roughly \$50,000 by year end.

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the Budget Committee a bottom line budget for **Ambulance-4215.10** in the amount of \$50,000.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Fire Hydrants - 4220.90

Also Present: Chief Fraitzl, Deputy Chief John Travis and Deputy Chief Doug Nicoll

Bottom line change - none \$296,128

Selectman F. Byron asks the Chief/Troy if these numbers are from Pennichuck, he also states that Don Ware from Pennichuck anticipated with the addition of new hydrants added to the expansion of the water line through Litchfield there would be an increase of approximately \$60,000 to hydrant fees.

Troy states they did not budget for the unknown, this reflect only the current costs. He did reach out to Pennichuck regarding these estimated costs, and they do not anticipate Litchfield will have an increase in 2017, due to the construction of the water line not being completed until possibly sometime in 2017.

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the Budget Committee a bottom line budget for **Fire Hydrants-\$4220.90** in the amount of \$296,128

Selectman F. Byron **seconds** the motion. **Vote carries 3-0-0.**

Emergency Management - 4290.10

Also Present: Chief Fraitzl, Deputy Chief John Travis and Deputy Chief Doug Nicoll

Chief Fraitzl states he has tried to work towards a small stipend for an Emergency Management Director which is mirrored off the Health Officer stipend. The other increase is for dues to the HazMat District.

Bottom line change - increased by \$2,385 from \$11,887 to \$14,272

Emergency Management Director - increased by \$1,500

EM HazMat District - increased \$885

Selectman F. Byron **motioned** for the Board of Selectmen to approve and forward to the Budget Committee a bottom line budget for **Emergency Management-4290.10** in the amount of \$14,272.

Selectman B. Lemire **seconds** the motion. **Vote carries 3-0-0.**

Selectman B. Lemire leaves meeting 7:16 pm returns to meeting 7:19 pm

Police Administration - 4210.10

Also Present: Police Chief O'Brion

Chief O'Brion states the increase in wages are contractual or from the Wage Plan. The Chief and Board discuss the overtime, and one is due to the deployment of Officer A. Brown who will be gone from June-December. He is still left listed as an Officer as an active member of the Military his position has to remain open, but he will not be receiving a salary. So the Chief has listed his hours (1040 at half his hourly wage \$16.42) to be used towards overtime to cover his 6 month shifts. His insurance is done as a buyback he uses the Militaries insurance, so there is no expense to the Department. Chief O'Brion states the Captain overtime is due to the amount of increased arrests due to drugs, overdoses, child abuse and domestic issues. This also has increased the Court time.

Selectman F. Byron mentions the Board has not made a decision if the Sergeant position will be hourly or salary, and due to two members of the Board missing this evening he will continue that decision and decision until another meeting. Board and Chief discuss the coverage of hours, overtime and how the different ranks cover shifts in the Department. Chief mentions the increase in Overtime Training is due to some being taken out of the Budget last year and he is placing it back, and the SOU (Special Operations Unit) training. Board discusses the requirements of our Officer to the SOU and usage of this Unit if called upon. Chief mentions due to this Officer's extensive Military training he has been called upon to teach classes for the Special Operations Unit. Chief mentions Community Detail (school activities, dances etc) increase is due to it never being funded, the money was taken out of his bottom line, he has now designated a line for this service. Chief O'Brion mentions the increase in Equipment Purchase is due to new vests, 7 needed to be replaced per contract. Also replacement of 2 radios on a 3 year replacement plan, and the purchase of 4 rifle ballistic vests. Chief mentions the addition of a cruiser to the budget for a total of 2 purchased.

Selectman F. Byron mentions why is the Chief adding a cruiser and not sticking to the agreement made with the Board and the Budget Committee last year to stay on a purchase cycle of 2-1-2. Two were bought 2 years ago, last year was suppose to be one, but Chief asked Board for 2, the Board and Budget Committee agreed stating this year would be just one, and the Department would be back on track and on a 2-1-2 cycle. Chief states they are still catching up from 2013, and another is needed due to mileage issues. Selectman F. Byron tells the Chief to be ready to defend this with the Budget Committee. Chief states he will work on all the numbers and review them in order to make a presentation in more detail to the Board and Budget Committee.

Bottom line change - increased by \$136,118 from \$1,436,767 to \$1,572,885

Salary - Administration - increased \$429
Officers - increased \$18,526
Wages Administrative Assistant - increased \$2,091
Wages Special Officers - increased \$12,054
Wages Overtime Officers - increased \$49,219
Wages Captain Overtime - increased \$8,256
Overtime Court - increased \$5,178
Overtime Training - increased \$6,289
Uniform Allowance - decreased \$150
Community Detail - increased \$8,500
Health Insurance - increased \$18,396
Dental Insurance - increased \$2,674
Shredding Services - increased \$100
Software Support - increased \$354
Child Advocacy Center - increased \$100
Dues - increased \$160
Office Supplies - increased \$1,000
Vehicle Repairs & Maintenance - increased \$1,900
Ammunition/Supplies Purchase - increased \$1,500
Equipment Purchase - increased \$8,043

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the Budget Committee a bottom line budget for **Police Administration-4210.10** in the amount of \$1,572,885.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Selectman J. Brunelle has received a message there is a possible issue regarding the Election tomorrow. Board recesses till 8:00 pm.

Police Support - 4210.50

Also Present: Chief O'Brion

Chief O'Brion mentions the Wage increases are contractual or due to the Wage Plan. He also tells the Board that Dispatcher Diviny is retiring, and the person hired to fill her position will be making less in wages. Chief O'Brion mentions the Wages Dispatch Coverage line was only capturing one dispatcher not the second so this line needed to be adjusted. Board and the Chief discuss the vacation time/earned time the dispatchers are allowed (each receives 40 days). They discuss that the numbers will be changing when someone else is hired for this position. Chief states the Overtime line is for 86 hours of training for the new dispatcher. Board discusses this with the Chief, and his current run rate is currently \$1,100.

Selectman B. Lemire asks if the Chief can work with \$2,000 in this line, Chief agrees he can.

Selectman B. Lemire **motioned** for the Board of Selectmen to **amend** line 140 - Overtime Dispatcher from \$3,038 to \$2,000. Board will vote on the amended budget of \$161,227 and Troy will switch the figures back to where they were due to future adjustments, so bottom line will

stay at \$162,265 for now.

Selectman F. Byron **seconds** the motion. **Vote carries 3-0-0.**

Bottom line change - increased by \$11,146 from \$151,119 to \$162,265

Wages - Dispatch - increased \$2,397

Wages - Dispatch Coverage - \$7,824

Overtime - Dispatcher - \$133

Uniform Allowance - \$450

Health Insurance - \$93

Uniform & Accessories - \$250

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the

Budget Committee a bottom line budget for **Police Support-4210.50** in the amount of \$161,227.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Animal Control - 4414.10

Also Present: Chief O'Brion

Chief O'Brion states there was an increase in electricity. There was a reduction with the kennel licensing it is not required by the State because the Town does not sell any dogs.

Chief O'Brion would like the Board to think about increasing the stipend for the Animal Control Officer. He has not received an increase in 8-10 years, he is paid weekly a stipend of \$206.55.

The Chief mentions others in the area are paid a much higher pay rate. This Officer handles many duties such as all dog bites, licensing of animals, serves any necessary paperwork and appears in court when needed, any animal suspected of rabies he transports to Concord etc. Board asked for information on how many hours the Officer works weekly. Chief will get this information to the Board.

Bottom line change - increased by \$139 from \$15,417 to \$15,556

Salary - Animal Control Officer - increased \$39

Electricity - increased \$300

Building Repairs & Maintenance - decreased \$100

Dues & Licenses - decreased \$200

General Supplies - increased \$200

Postage - decreased \$50

Seminars - decreased \$50

Selectman B. Lemire **motioned** for the Board of Selectmen to approve and forward to the

Budget Committee a bottom line budget for **Animal Control-4414.10** in the amount of \$15,556.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Board will consider the Chief's request for an increase in the Animal Control Officers stipend, once more information is received.

Draft Warrant Articles

Selectman F. Byron states that Article 8 of the Warrant Articles will be for the hiring of a full-time Police Officer.

Chief O'Brion state he is looking to stay within the MRI report from 2008, which recommended the addition of three Officers. The Department has received one new Officer out of the three. The Town population continues to increase along with crime, and he is looking to have two Officers on 24 hours a day as a permanent part of the Department staffing. He tells the Board they will be losing an Officer for 7 months (being deployed) and he is looking to get closer to what the recommendations of the MRI report were in 2008.

Selectman B. Lemire asks if the new Officer would decrease the overtime line, and would he/she be a Patrol Officer.

Chief O'Brion states yes it would be a Patrol Officer. He also mentions that J. Hoch told him that once the Department's overtime became a percentage totalling the amount an Officer would be paid it's time to look at adding an Officer. He states this does not mean it would save all the overtime, but should help reduce it. But this would help the Department get to having two Officers on 24 hours a day.

Selectman F. Byron states in preparation for this discussion he pulled the MRI Report from 2008 and reviewed it. He mentions the new development that was approve for 34 single family and 42 multi-family residence on Page Road, and that this would add roughly 220 people to the Town. He states in 2008 when the MRI Report was put together it listed the Department with 10 Officers and the Town having a population of 8300. He mentions the population has increased since then by 30 people (8330) and currently have 11 Officers on the Department. F. Byron states even with the addition of people from the Page Road Development this still shows the Officer per Population ratio is still within the MRI Reports guidelines. The population of the Town has not grown as the MRI report anticipated. F. Byron states he came here this evening to argue against the addition of an Officer for the above reasons. He also mentions an article from the International Chief's of Police which states their recommendation " for patrol staffing allocations and deployment requirements is a complex endeavor which requires consideration of an extensive series of factors and a sizeable body of reliable concurrent data." They do not recommend using the Officer per thousand ration figure. He mentioned to the Board surrounding Towns who had similar ratios that were mentioned in the MRI Report. Now learning this information and not using the ratio of "per thousand" he can go either way on this issue. F. Byron tells the Chief they would have to come up with some hard core evidence of how this Officer would be used in order to convince the Citizens of the need for this Officer. He also believes it should reduce the overtime and this should be reflected in the wording of the Warrant Article, if the Board wishes to move forward with this as a Warrant Article.

Selectman J. Brunelle states he feels the Board should support the Warrant Article and let the voters decide if they feel there is a need.

Chief O'Brion mentions all his information is not based on the "per thousand ratio", he is looking to have two Officers on duty 24 hours a day, to help with the increase in crime as well as the safety of Litchfield's Officers. He mentions some of the Town's that Selectman F. Byron mentioned are not 24 hour Police Departments, where Litchfield is. Chief also mentions it takes a year to get an Officer up and running in order to go out on the road by themselves, unless a seasoned/certified Officer applies for the position.

Troy mentions this will be a possible July 1st start date, Chief and Board agree.

Chief O'Brion mentions he will gather more information and report back to the Board at a future

meeting.

Chief O'Brien Earned Time Agreement

Selectman F. Byron defers this until a full Board is present.

Review Earned Time Accruals and Policies

Selectman F. Byron mentions Selectman S. Perry had a question regarding Earned Time. He felt there are two different systems being used in the Town Offices for Earned Time accounting. After Selectman S. Perry was given the answers and information he felt the rest of the Board should be informed.

Town Administrator T. Brown states there are Earned Time policies for Union and NonUnion Employees. Contracted Union Employees hired prior to April 1, 2014 have a have a maximum accrual cap of up to 960 hours of Earned Time. Thru negotiations with the Board of Selectman the hours were reduced and any Employee hired after April 1, 2014 has a maximum accrual cap of up to 660 hours of Earned Time. Troy mentions it is a use it or lose it policy anytime they reach the cap.

For NonUnion Employees there are no grandfathered dates, but there are a few different caps.

6 months to 60 months Cap of 180 Hours of Earned Time

61 months to 180 months Cap of 240 Hours of Earned Time

181 months or more Cap of 320 Hours of Earned Time

These amounts cannot be carried over into a new year. You can exceed the cap amount during a year, but cannot carry it over to a new calendar year.

Troy mentions he asked Karen to calculate earn time for 2014, 2015 and 2016, he has shared this information with the Board of Selectmen.

Selectman J. Brunelle asks what Selectman S. Perry concern was with the Earned Time calculations.

Selectman F. Byron states he was surprised in the discussion with Chief O'Brien about the carrying over of Earned Time and wanted clarification.

Moose Hollow Road "Extension" - Bond Release

T. Brown mentions the Planning Board and Road Agent are looking for the Board to vote on the Bond release for the Moose Hollow Road Extension. The amount to release is \$35,610, bringing the account to zero.

Selectman B. Lemire **motioned** for the Board of Selectmen to authorize the release of the Moose Hollow Road Extension Bond in the amount of \$35,610, bringing the account to zero.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Planning Board Assistant Work Schedule

Selectman S. Perry attended this meeting, and is not present. So the Board will continue this discussion until their next meeting.

September 13, 2016 Primary Election Poll Coverage

Board of Selectmen discuss coverage at the Election Polls.

Selectman B. Lemire can be there 7 to 3, Selectman S. Perry notified Selectman F. Byron he is feeling better and can attend and cover some time in the afternoon. Selectman J. Brunelle has a meeting and can only be there 9 to 3. Selectman F. Byron can attend from 7 on, but cannot handle any ballots due to the fact he is on the ballot. Board decides Selectman B. Lemire and Selectman F. Byron will be there at the start, and Selectman S. Perry if he is feeling better will be there after 3 with Selectman F. Byron. They tell Selectmen J. Brunelle to not worry about coverage in the morning and to just come when his meeting ends.

Administrator Reports

T. Brown mentions the Police Union Grievance which was filed dealing with the payments of the second \$1,000 contribution to the 457 fund. He will be working with the Board trying to arrange dates to schedule the public hearings, he is hoping mid October. In the meantime Karen has informed him that funds are available, due to the recent action by the Board of changing the accounting. This would allow him to move forward with the process of paying out the matches to qualifying employees. He consulted with Legal Counsel and she see no issue with this. This would include the first thousand and the second thousand to those who qualify (some may only receive a portion of the 2nd thousand).

Selectman B. Lemire would like to discuss this issue before moving forward, he understands Legal Counsel has no issue, but he is concerned with details of the grievance which was filed. Board discusses this issue, and agree they have to continue with their normal processes even while this grievance is going on. They need to follow the contracts that are in place.

Troy states the funds were not available before to pay out, but they are now.

Selectman F. Byron **motioned** to accept the recommendations of Legal Counsel, and move forward with the terms of the contract, disrespectful of the grievance.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

Selectman Reports

Selectman J. Brunelle states there is Recreation Commission meeting tomorrow

Selectman B. Lemire states he attended the Conservation Commission meeting last week. They discussed the Agricultural Committee the Board of Selectmen wished them to head, and the Conservation Commission after reviewing the rules and regulations has declined to serve, and thinks the Board should select others in Town to serve on the Committee (such as farmers, community members etc.).

Items moved from consent - None

Other Business - None

Selectman B. Lemire **motioned** for the Board of Selectmen to adjourn.

Selectman J. Brunelle **seconds** the motion. **Vote carries 3-0-0.**

The next Board of Selectmen's meeting will be on September 21, 2016 at 6:00pm at Town Hall

Frank A. Byron, Chairman

Brent T. Lemire, Vice Chairman

John R. Brunelle

Steven D. Perry

Kevin C. Bourque