

**PLANNING BOARD PUBLIC MEETING  
TOWN OF LITCHFIELD**

**Held on APRIL 18, 2017**

minutes approved on 5/2/2017

The Litchfield Planning Board held a meeting in the Town Hall conference room, 2 Liberty Way, Litchfield, NH 03052 on Tuesday, April 18, 2017 at 7:00 p.m.

**MEMBERS PRESENT:** Tom Young (Chairman), Kimberly Queenan, Dave Samuel, Tyler Perrin, Mike Croteau, Joe Blanchette, (alternate), Steve Perry (Selectmen's Rep.)

**MEMBERS ABSENT:** Matt Shoemaker (Vice-Chairman)

**ALSO PRESENT:** Jen Czysz (Assistant Director NRPC)

**CALL TO ORDER**

Mr. Young called the meeting to order at 7:00 p.m. and led the Board in the Pledge of Allegiance.

Roll call vote of members.

**Public Input:** No Public input on non-agenda items.

**Master Plan Hearing**

Notice has been posted in two places and published in the Hudson-Litchfield News.

There was no public present.

Dave explained changes to the master plan. The Board came to agreement they are ready to present to the public and ready for adoption.

Dave S. MOTIONED to accept the changes to the Executive Summary, Chapter I Vision, Goals and Implementation, Chapter II Population and Housing, Chapter VIII Land Use. Mike C. seconded the motion. Motion passes 6-0-0.

Jen will remove the draft date and put in the adopted date.

### **Community Design Chapter**

The members discussed the different examples they had found and sections they liked.

Mike questioned definition of agritourism Jen read definition of agriculture and agritourism. Jen will put a link on the top of the page re: agriculture and agritourism.

Dave Samuel proposed a subgroup with bullet points to bring to the next meeting. Jen should focus on policy level considerations.

Dave will solicit people in creating a list of topics to bring to the next meeting, what topics define community design.

Kim met with Jen and Joan and has a draft process for demolition of structures. Jen First step need a body to review demo. permit (a heritage committee) for drafting ordinance and procedural considerations.

### **Escrow Funds Release 55/57 Talent Rd.**

This was deferred to the next meeting.

### **Approval of Minutes**

Dave MOTIONED to accept the 3/21/2017 minutes with corrections seconded by Mike C. Motion passed 5-0-1.

### **Other Business**

The annual OEP Planning and Zoning Conference is the last Saturday in April. It is a good conference for planning and zoning members.

Jen spoke about the MS4 permit.

Jen, FYI at the May 2 meeting there will be a hearing to consider accepting a new application for 3 approvals a lot line adjustment, site plan and sign application.

All files to date are posted on the site.

Dave moves to adjourn. Mike C. seconds the motion. Motion passes 6-0-0

Meeting adjourned at 8:50 p.m.

Next meeting is May 2.

Transcribed by J. McKibben

From notes by D. Baril

