



PRIVACY POLICY and ONLINE COMMUNITY GUIDELINES

What is MyCentral?

- MyCentral is the name of the online community for Flint Central Church of the Nazarene. It is an internet-based software application designed to promote communication and connection within our church community. It also provides the church staff with efficient and effective tools and systems to enable them to spend less time on administration and more time on ministry.

Is my information safe and private on MyCentral?

- While our church website is public, the MyCentral online community is private. Only those who have approved login and passwords assigned to them can obtain access to the MyCentral community.
 - You can decide whether to participate and whether your information will be “listed” to other online members or “unlisted”. Unlisted information is not seen by anyone beyond our staff with “administrative privileges.”
- Additionally, individual members have the ability to set and manage their own “privacy settings” in order to personalize whatever level of privacy they feel most comfortable with.
- Users must be age 12 or older, and only authorized church staff can see information for children under the age of 12.
- None of the data contained in MyCentral will show up in any internet search engine.
- MyCentral is an https site. What does that mean? It means there’s an extra layer of security, but if you want the technical jargon here you go...
 - When you log in to an online bank or retailer, the Web page address uses a prefix of "https" in place of "http." The HTTPS protocol ensures that the session is private and secure. Before the server sends a requested page via HTTPS, it first scrambles the page using complex mathematical methods; the browser receives the data, decodes it and displays the page. The process of encrypting each page imposes a computational burden on the server and your PC; it takes time and makes the session slower than an unsecured one. For this reason, only Web pages that must be kept confidential get the security treatment.
- Financial information: only our two Financial Administrators and our Executive Pastor have access to your financial giving. This is the same as it was with our prior church management software.

MyCentral

What are the online community guidelines for use?

Please protect the privacy of fellow members! Violating any of the online community guidelines will result in blocked access. A MyCentral member agrees to the following rules of use:

- MyCentral is intended for personal and ministry use and not for solicitation of any kind. Please do not use it for business purposes or for ministry, groups, etc. outside of Central Nazarene church community.
- While it may be tempting to use this convenient form of communication to promote, advertise, or inform people of what may be a good "opportunity," we prefer that MyCentral be used for encouraging, informing and connecting our community in regards to their spiritual lives and participation at Central. *If you have the slightest doubt about whether something is appropriate to post, we urge you to refrain from posting it.*
- Please protect the privacy of members by not giving their phone number, etc., to others outside of the online community. If you would like someone's number and they are "unlisted", please ask them directly. Central Nazarene cannot give out this information without prior consent and our staff is directed to handle this private information with proper care and confidentiality.
- Do not send emails that are not necessary and requested, e.g. jokes, stories, petitions, etc. Use the MyCentral community with the appropriate courtesy for personal and friendly communication. Even if it's interesting, funny or important, do not send unsolicited information.
- Do not add members to email lists outside MyCentral without prior consent. Members who engage in discussions are not to "slam" other groups, churches, or organizations, or attempt to solicit members for outside groups or organizations. Keep the MyCentral discussions and emails personal, positive, and profitable, and refrain from any negative communication that does not edify the church body
- Please understand that discussions and messages will be viewed by Group Leaders and Church Staff when shared amongst your group
- Members of MyCentral who become inactive at Central Nazarene or who do not follow these guidelines and/or abuse the MyCentral community will have their login access blocked. Members are to inform the MyCentral administrator of any problems or concerns encountered so they can be addressed expediently and properly.

Send any questions and/or concerns to: office@centralnazarene.com