



Barbara Madonna
Library Director

2011-2011
Board of Trustees

Elizabeth Batchelor

Craig Clark

Jay Ephraim

Christine Pesses

David Fisher

Hannah McAllister

Robin Lair

Karen S. Smith

Daniel R. Towne, Jr.

Minutes of The Groversville Public Library Board of Trustees Meeting

February 21, 2012

The Groversville Public Library Board of Trustees held a meeting on February 21, 2012 in the Reading Room at the Library, 58 E. Fulton Street, Groversville, New York at 6:30 P.M.

The following trustees were present: Christine Pesses, Craig Clark, Robin Lair, Elizabeth Batchelor, Karen Smith, Hannah McAllister and David Fisher. Michael J. Frank, Financial and Recording Secretary and Barbara J. Madonna, Director of the Groversville Public Library also attended the meeting. Jay Ephraim and Daniel Towne, Jr. were excused from the meeting.

Mrs. Pesses, President of the Board, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time. Hearing nothing, the regular meeting was convened.

Mrs. Pesses asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on January 17, 2012. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Ms. Batchelor made a motion, seconded by Ms. Smith, to approve the minutes as presented. This motion was approved all voting aye.

Mr. Fisher asked Mr. Frank to review the Treasurer's Report for the month of January 2012 and the fiscal year-to-date through January 31, 2012 with the Trustees. Mr. Frank commented that the Library's receipts and expenses through January 31, 2012 were pretty well on track with our budgeted amounts for this period. Mr. Frank asked if there were any questions or comments on the financials for the month of January or the year to date through January 31, 2012. Hearing none, Mrs. McAllister made a motion, seconded by Ms. Batchelor, to accept the Treasurer's Report as presented. This was approved all voting aye.

Mr. Frank reviewed the tax cap calculation that was prepared and submitted to the State Controller's office. This calculation came out to a possible tax levy increase of \$5,906, if approved by the voters, while staying within the limit of 2% plus an allowed amount for an expected increase in the Library's pension contribution. Ms. Smith made a motion to approve the Budget as presented. This was seconded by Mrs. Lair and approved all voting aye. Ms. Batchelor made a motion to approve a resolution to increase the Library's tax levy to \$259,106 for the fiscal year ending June 30, 2013. Mr. Fisher seconded this motion and it was approved all voting aye.

Mrs. Pesses informed the Trustees that the Friends of the Library would be hosting a fundraiser concert by the Inter Mountain Trio on May 20th at Skyheart Place.

Mrs. Pesses informed the Trustees that the Building Committee had been working on a list of 60-80 people to present to Ghiorso & Sorrenti, Inc., the firm that we have hired to do a Capital Campaign Planning Study for the Library, for them to contact to see if they would be willing to be interviewed to help gauge the temperature of the community as to fundraising possibilities.

Mrs. Pesses also informed the Trustees that we would once again be cleaning out the basement and possibly having a garage sale in the spring to dispose of unused items. Mr. Frank will be meeting with Mrs. Pesses to review financial records being kept.

Mrs. Pesses also discussed the availability of the public coming into our meetings after the Library has closed. Ms. Madonna said that for the time being we would have an employee available to let someone in if they came after closing hours and wanted access to the meeting. Other possibilities will be explored.

Ms. Madonna informed the Trustees that she had not heard anything yet from our attorney regarding changes to our by-laws and our purchasing policy.

Mrs. Lair reminded the Trustees that their Director's Evaluation forms were due to her as soon as possible so that the Personnel Committee could complete their yearly evaluation of our Director.

In Mr. Ephraim's absence, Ms. Madonna brought the Trustees up to date on the progress with "The Big Read Program" which is a program aimed at getting the community to all read the same book. Ms. Madonna presented a tentative schedule of events to be associated with the program. The Committee has been meeting weekly and is still considering possible books for the program.

Mr. Clark informed the Trustees that the Public Relations Committee met last week and that the first monthly newsletter had been completed. This is being distributed to various locations in the area and is also going to be available on our website.

Ms. Madonna informed the Trustees that Trustee Packets are now available to be picked up for anyone interested in running for the 2 seats up for election in May. The packets must be returned to the Library by March 30th.

Ms. Madonna informed the Trustees that she had attended a workshop last Thursday at BOCES with representatives from Park Terrace School to begin working on the Comic Writer program that was approved and funded under the Comics Connect Grant. More information on this will be forthcoming at a future meeting.

Ms. Madonna also informed the Trustees that the search for a new director for MVLS is continuing. Applications were reviewed with four candidates picked for interviews for the position. One dropped out and the other three will be interviewed soon.

Mr. Frank informed the Trustees that the Foundation had not met since their Annual Meeting in December.

Mrs. Pesses informed the Trustees that March 6th is Lobby Day in Albany. Anyone interested in going to voice his or her support of Libraries is encouraged to attend.

Under Old Business, some discussion was had as to any needed changes in our Mission Statement. Ms. Madonna informed the Trustees that our Mission Statement was on our website. Trustees were encouraged to submit any wording changes that should be considered for the next meeting.

Ms. Smith asked the Trustees if they would like her to be our BID representative since she already attends their meetings. The Trustees agreed to this suggestion.

The next meeting of the Trustees will be held on March 20, 2012 at 6:30 P.M.

Ms. Batchelor made a motion, seconded by Mr. Fisher to adjourn the meeting at 8:13 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Karen S. Smith
Secretary