



Barbara Madonna
Library Director

2011-2011
Board of Trustees

Elizabeth Batchelor

Craig Clark

Jay Ephraim

Christine Pesses

David Fisher

Hannah McAllister

Robin Lair

Karen S. Smith

Daniel R. Towne, Jr.

Minutes of The Groversville Public Library Board of Trustees Meeting

March 20, 2012

The Groversville Public Library Board of Trustees held a meeting on March 20, 2012 in the Reading Room at the Library, 58 E. Fulton Street, Groversville, New York at 6:30 P.M.

The following trustees were present: Christine Pesses, Jay Ephraim, Robin Lair, Elizabeth Batchelor, Karen Smith and Hannah McAllister. Michael J. Frank, Financial and Recording Secretary and Barbara J. Madonna, Director of the Groversville Public Library also attended the meeting. David Fisher, Craig Clark and Daniel Towne, Jr. were excused from the meeting.

Mrs. Pesses, President of the Board, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time. Hearing nothing, the regular meeting was convened.

Mrs. Pesses asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on February 21, 2012. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Ms. Batchelor made a motion, seconded by Mrs. Lair, to approve the minutes as presented. This motion was approved all voting aye.

In Mr. Fisher's absence, Mr. Frank reviewed the Treasurer's Report for the month of February 2012 and the fiscal year-to-date through February 29, 2012 with the Trustees. Mr. Frank commented that the Library's receipts and expenses through February 29, 2012 were pretty well on track with our budgeted amounts for this period. Mr. Frank asked if there were any questions or comments on the financials for the month of February or the year to date through February 29, 2012. Hearing none, Mrs. Lair made a motion, seconded by Ms. Batchelor, to accept the Treasurer's Report as presented. This was approved all voting aye.

Mrs. Pesses informed the Trustees that we needed to have our budget-hearing meeting prior to the regular meeting of the Trustees in April. Ms. Batchelor made a motion, seconded by Ms. Smith, to hold our budget-hearing meeting on April 17, 2012 at 6:30 PM to be followed by the regular meeting of the Trustees. This was approved all voting aye.

Mrs. Pesses informed the Trustees that the Friends of the Library would be hosting a fundraiser concert by the Inter Mountain Trio at 2:00 PM on May 20th at Skyheart Place. Mrs. Pesses also informed the Trustees that the Friends' newsletter was done and would be out in early April.

Mrs. Pesses informed the Trustees that a "Case" for the Capital Campaign Planning Study was emailed to all the Trustees containing information about the history of the Library and its significance in the Community. Also included are plans for the renovation and modernization of the present Library building. An introductory letter will be mailed with this to approximately 120 people in the community asking them if they would agree to be interviewed by Ghiorsi & Sorrenti, Inc. to get their impressions on the image of the Library in the Community and their level of support for the Library. These interviews will include their ideas on items of interest in the Library, their level of interest in leadership support and their level of interest in financial support of the renovation project. These interviews will begin on March 29th and 30th.

Mrs. Pesses also informed the Trustees that we would once again be cleaning out the basement and possibly having a garage sale in the spring to dispose of unused and unneeded items. Ms. Madonna will check with the Friends to see if they would help with this project. Mr. Frank will be meeting with Mrs. Pesses to review financial records being kept after the next Trustee's meeting.

Ms. Madonna informed the Trustees that the cleaning of the outside of the building would be starting in April and that the firm doing the work had been there and taken samples of the mortar to match with any repairs needed.

Ms. Madonna informed the Trustees that our attorney had asked for copies of our By-laws and policies again to begin her review and recommendations.

Mrs. Lair reminded the Trustees that their Director's Evaluation forms were due to her as soon as possible so that the Personnel Committee could complete their yearly evaluation of our Director.

Mr. Ephraim brought the Trustees up to date on the progress with GLOVERSVILLE READS! 2012, which is a program, aimed at getting the community to all read the same book. Many activities have been schedule as part of this program including book discussions, lectures by a SUNY Albany professor, and a trip to the Baseball Museum in Cooperstown and a trip to a ballgame in Albany. Mr. Ephraim informed the Trustees that the Senior Center has expressed an interest in getting involved with the program. Mr. Ephraim said that he felt that we should present a program at the Senior Center to make them more aware of the many services provided at our Library.

Mrs. Lair informed the Trustees that the Public Relations Committee was continuing their monthly meetings and that they were looking at ideas to promote the Library during National Library Week in April. The Library newsletter will feature an article written by Mr. Towne this month and it will also be in the Leader-Herald newspaper in the Voices section.

Ms. Madonna informed the Trustees that the Trustee Packets for anyone interested in running for the 2 seats up for election in May must be returned to the Library by March 30th.

Ms. Madonna informed the Trustees that it was time to renew our Joint Automation Agreement with MVLS/SALS for the coming year. Ms. Smith made a motion, seconded by Mrs. McAllister, to approve the signing of the Joint Automation Agreement with MVLS/SALS. This was approved all voting aye.

Mr. Frank informed the Trustees that the Foundation had not met since their Annual Meeting in December.

Mrs. Pesses informed the Trustees that she and Ms. Batchelor had met with Mrs. Mazur and Mrs. Kicinski from the Friends of the Library last Thursday to bring them up to date on the progress of the Planning Study and the Capital Campaign.

Ms. Smith informed the Trustees that she had attended the BID meeting at Skyheart Place and that they are planning a Victorian Stroll. She will keep us informed as to our possible participation in this event.

Ms. Madonna informed the Trustees that she had been approached about a possible spot in the Library for a class on using HAM Radios. The Trustees agreed that this would be OK if offered free of charge except for the cost of materials and was open to the public.

The next meeting of the Trustees will be held on April 17, 2012 at 6:30 P.M.

Ms. Batchelor made a motion, seconded by Ms. Smith to adjourn the meeting at 7:55 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Karen S. Smith
Secretary