



Barbara Madonna
Library Director

2011-2011
Board of Trustees

Elizabeth Batchelor

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Daniel R. Towne, Jr.

Draft Minutes of The Groversville Public Library Annual Meeting

September 20, 2011

The Groversville Public Library held its Annual Meeting on September 20, 2011 in the Reading Room at the Library, 58 E. Fulton Street, Groversville, New York at 6:00 P.M.

The following trustees were present: Christine Pesses, Elizabeth Batchelor, Jay Ephraim, David Fisher, Karen Smith, Robin Lair and Hannah Hanlon. Michael Frank, Financial and Recording Secretary, Barbara J. Madonna, Director of the Groversville Public Library, and Virginia Mazur, President of the Friends of the Groversville Public Library, also attended the meeting. Five students from the participation in government class from the Johnstown High School were also in attendance. Daniel Towne, Jr. and Craig Clark were excused from the meeting.

Mrs. Pesses, President of the Board, opened the meeting by leading the Trustees and other attendees in the Pledge of Allegiance.

Mrs. Pesses asked the Trustees to review the minutes of the annual meeting of September 21, 2010. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Ms. Batchelor made a motion, seconded by Mr. Fisher, to approve the minutes as presented. This motion was approved all voting aye.

Mr. Fisher asked Mr. Frank if he would review the Annual Financial Report for the fiscal year ended June 30, 2011. Mr. Frank reviewed the report of income and expense for the year and explained the various ups and downs to budget. Mr. Frank also reviewed the current status of Grants in progress and the statement of Condition. Ms. Smith made a motion, seconded by Mr. Ephraim, to accept the Annual Financial Report as presented. This was approved all voting aye.

Ms. Madonna reviewed her Annual Report to the Community. Ms. Madonna said that she felt the addition of 5 hours on Mondays to our schedule of days open has become immensely popular with our patrons. This was made possible by the approval of the tax levy increase approved by the taxpayers in May 2010. Ms. Madonna also pointed out in her report the addition of Christine Prokopiak as our new Program Coordinator. This has allowed the Library to offer more programs for our patrons as was planned for in our five-year plan of service for the Library, which began in 2008. Ms. Madonna also commented on the continued increases in the number of visitors, computer usage and circulation over the previous year. The Trustees commended Ms. Madonna on an excellent Annual Report to the Community. The Report was accepted as presented.

Mrs. Pesses, President of the Board of Trustees, reviewed her report to the Community, discussing the various accomplishments of the Board in their sixth year as elected Trustees of the Groversville Public Library. Mrs. Pesses reported on the Master Renovation Plan progress made this year and discussed the need to determine where we will get funding to proceed with the next step which is the Design Development phase. Mrs. Pesses also thanked the Trustees, the Staff and Volunteers for all their help during the year as President of the Board of Trustees. The entire Board congratulated Mrs. Pesses and Ms. Madonna on a job well done during the past fiscal year.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time.

Hearing none, Mr. Fisher made a motion, seconded by Ms. Batchelor to adjourn the meeting at 6:30 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Karen S. Smith
Secretary

Mrs. Pesses informed the Trustees that there was no report from the AD HOC Policy Committee.

Mrs. Pesses informed the Trustees that it was time for the Annual Director's evaluation to be done. Mrs. Lair will send out copies of the evaluation questionnaire to the Trustees and also send copies to the Library for the staff to complete.

Mr. Towne gave a report on the meetings of the Promotion Committee with Ms. Prokopiak. The Committee has been discussing various ideas on how to promote the programs scheduled at the Library over the next few months. The Committee's ideas include the newspaper, statistical information regarding patrons using the Library, books lent and research information usage, using the Sandwich Boards and Facebook. Ms. Madonna also reported that the Facebook Programs and the Poem Telling Program were well received this past month. Also the concert on Monday evening was well attended with approximately 65-70 people attending. After the Concert a hat was passed asking for any donations that people wanted to give in support of the Library and its programs. Ms. Batchelor suggested highlighting the Library's proactive response to the public's request for additional services such as more hours and programming as part of a campaign to support the 2011 tax levy increase proposition.

Ms. Madonna informed the Trustees that MVLS would be sponsoring NYSCA book discussions in May and June this year. Ms. Madonna also informed the Trustees that she had been working with Megan Brennan from Butler Rowland Mays on furniture considerations to be funded with Friends Celebration money raised this year. The Children's Room will be done first followed by furniture for the Reading Room with the goal of getting the Reading Room back to a more comfortable and quiet room to sit in and read.

Mrs. Pesses informed the Trustees that Lobby Day was well attended and that the focus of the Library people attending was to convince the legislators that Library Systems could not afford any more cuts in the State funding for libraries.

Ms. Batchelor informed the Trustees that the Friend's Celebration plans for this year were all set.

Mr. Frank informed the Trustees that the Foundation had not met since the last meeting of the Trustees but that a meeting was being planned for late April or early May.

Mr. Ephraim informed the Trustees that the Books are Magic contest was up and running and that lots of excitement was evident in the Gloversville Enlarged School District. The program began today March 15th with a special workshop to be held on the 21st. The contest will run through the 27th of April when the entries will be due in to the Library. The children will be asked to create something based on one of the books in the Mural on the wall of the Mohawk Harvest Cooperative Market Building on North Main Street in Gloversville. The groups will be split up into K-5, Middle School and High School. An awards program has been set for May 9th at 6:00 PM with cash prizes to be awarded to the three winners.

Mrs. Pesses asked if there was any new business to discuss. Nothing was brought up at this time.

The next regular meeting will be held on April 19, 2011 at 6:30 P.M.

Ms. Smith made a motion, seconded by Ms. Batchelor to adjourn the meeting at 8:10 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Karen S. Smith
Secretary