



Barbara Madonna
Library Director

2010-2011
Board of Trustees

Elizabeth Batchelor

Craig Clark

Jay Ephraim

Christine Pesses

David Fisher

Robin Lair

Dorothy LaPorta

Karen S. Smith

Daniel R. Towne, Jr.

Minutes of The Gloversville Public Library Board of Trustees Meeting

April 19, 2011

Prior to the regular monthly meeting of the Board of Trustees, a Public Hearing was held at 6:30 P.M. to review the Budget for the fiscal year ending June 30, 2012.

Following the Public Hearing The Gloversville Public Library Board of Trustees held a meeting on April 19, 2011 in the Reading Room at the Library, 58 E. Fulton Street, Gloversville, New York at 6:45 P.M.

The following trustees were present: David Fisher, Elizabeth Batchelor, Robin Lair, Karen Smith, Christine Pesses, Craig Clark and Dorothy La Porta. Michael J. Frank, Financial and Recording Secretary, Barbara J. Madonna, Director of the Gloversville Public Library, and Wrandy Siarkowski, 6th Ward Councilman, also attended the meeting. Daniel Towne, Jr. and Jay Ephraim were excused from the meeting.

Mrs. Pesses, President of the Board, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time. Hearing nothing, the regular meeting was convened.

Mrs. Pesses asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on March 15, 2010. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Ms. Batchelor made a motion, seconded by Ms. Smith, to approve the minutes as presented. This motion was approved all voting aye.

Mr. Fisher asked Mr. Frank to review the Treasurer's Report for the month of March and the fiscal year-to-date through March 31, 2011 with the Trustees. Mr. Frank commented that through the first nine months of our Budget Year we were pretty well on track with our actual numbers to budget. Mr. Frank asked if there were any questions or comments on the financials to date. Hearing none, Mrs. Lair made a motion, seconded by Ms. Batchelor, to accept the Treasurer's Report as presented. This was approved all voting aye.

Mrs. Pesses asked if there was any report from the Budget and Finance Committee. Mr. Fisher informed the Trustees that the Committee had not met since the last meeting of the Trustees.

Ms. Madonna informed the Trustees that Sixth Ward Councilman Wrandy Siarkowski had made a motion at a Common Council meeting to transfer the Library property and adjacent parking lot over to the Library with no restrictions. Wrandy said that if anyone from the public objected to the transfer they must file a petition with at least 364 signatures (10% of the number of voters in the last general election), which would force the issue to a public referendum in November 2011. Ms. Madonna also informed the Trustees that she would be meeting with Ron Jones and Steve Smith tomorrow regarding a starting date for the excavation work around the foundation of the Library.

Mrs. Pesses informed the Trustees that the Building Committee has continued their regular meetings with Paul Mays and Megan Brennan from Butler Rowland Mays Architects, LLP in regards to refining specifics in the Schematic designs to fit the actual needs, (space, etc.) of the Library in conjunction with the Master Renovation Plan. Mrs. Pesses also reminded the Trustees that as the Master Renovation Plan progresses we will need to be getting a Capital Plan in place, exploring Grant Opportunities and Fund-raisers and also a Referendum at some point during the process.

Ms. Madonna informed the Trustees that we were still waiting to hear when the State would be releasing the Construction Fund Grant money but it is not expected until late Spring or early Summer. Ms. Madonna also informed the Trustees that the Friends Grounds Committee will be cleaning up the grounds and planting flowers as appropriate.

Mrs. Pesses informed the Trustees that there was no report from the AD HOC Policy Committee.

Mrs. Pesses informed the Trustees that all copies of the Director's evaluation form should be returned to Mrs. Lair by the end of this week.

Ms. Madonna informed the Trustees that our Program Coordinator Christine Prokopiak had accepted a full time position with General Electric and would only be available on a limited basis. She will continue to be here on Mondays from 6 to 8 PM and will also do some work for us from home for the time being. Civil Service has no one available yet for us to consider as a replacement since the marks from the most recent testing have not been completed yet.

In Mr. Towne's absence, Ms. Madonna gave a report on the progress of the Promotion Committee. The programs put on by Don Golden and Karen Land were both well attended with a different group of people attending each program. Several Trustees commented on the excellent article in the Voices of the Community section of the Leader-Herald. Ms. Madonna also informed the Trustees that the Library would have a sign at the Little League baseball park on Harrison Street this summer. Ms. Madonna also informed the Trustees that information has been distributed to local Pediatrician's Offices on how to order books on line and that information was available on juvenile behavior issues, etc. Ms. Madonna also informed the Trustees that Ms. Gennett had been at the YMCA last Saturday and that she had read to the children there for approximately three hours. Various flyers and other information were passed out there regarding our upcoming programs and how to get a Library membership card.

Ms. Madonna informed the Trustees that an ebooks workshop would be held tomorrow with two more vendors to present their programs for consideration. Ms. Madonna also informed the Trustees that the inter library loan service has resumed their normal 5 day a week delivery to the member libraries.

Mrs. Pesses informed the Trustees that the MVLS Annual dinner would be held on May 11th at the Riverstone Manor on Route 5 in Glennville at 5:30 PM. David Heacock was nominated for the Annual Trustee's Award this year and will be presented with this award at the dinner. MVLS does not yet know what effect the State funding cuts will have on them or their programs. Mrs. Pesses also informed the Trustees that the first day of the Farmer's Market will be held on May 7th and that the Library will have a table at the event from 8 AM to 1 PM.

Ms. Batchelor informed the Trustees that the Friend's Celebration plans for this year were all set. Ms. Madonna informed the Trustees that she had reviewed some of the plans for the furniture for the Reading Room with Ellen Wood.

Mr. Frank informed the Trustees that the Foundation had not met since the last meeting of the Trustees but that a meeting was being planned for late April or early May.

Ms. Madonna informed the Trustees that the Books are Magic contest awards program is set for May 9th at 6:00 PM with cash prizes to be awarded to the three winners. Mrs. La Porta informed the Trustees that she has put together a kit for each of the participants in the contest.

Mrs. Pesses asked if there was any new business to discuss. Ms. Smith informed the Trustees that she was working on a database of names based on previous donors making gifts to the Library.

The next regular meeting will be held on May 17, 2011 at 6:30 P.M.

Mr. Fisher made a motion, seconded by Ms. Smith to adjourn the meeting at 8:00 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Karen S. Smith
Secretary