



Gloversville Public Library  
Meeting of the Board of Trustees  
May 21, 2013  
6:30pm  
Gloversville Public Library

Matt Blumenfeld, Consultant, Fund Development Agency  
Pledge to the Flag  
Public Comment

1. Accept minutes of last meeting, April 2013
2. Treasurer's Report
3. Budget and Finance  
AFLAC  
Deferred Comp
4. Friends  
Fundraiser  
Book sale
5. Building and Grounds  
Landscape plan – plants, benches, flag pole  
Design Development update  
Windows update
6. AD HOC Steering Committee
7. AD HOC Policy
8. Personnel Committee
9. Program Committee
10. PR Committee
11. Director's Report  
Summer hours  
Talk of the Town  
Awards
12. President's Report  
Records Management
13. Foundation
14. Old Business  
Garage sale date – Sat 7/20  
Election
15. New Business
16. Adjourn

Next Meeting: June 18



## Draft Minutes of the Gloversville Public Library Board of Trustees Meeting

April 16, 2013

The Gloversville Public Library Board of Trustees held a meeting on April 16, 2013 in the Reading Room at the Library, 58 E. Fulton Street, Gloversville, New York at 6:50 P.M. immediately following the Budget Hearing meeting.

The following trustees were present: Christine Pesses, Karen Smith, Hannah McAllister, Daniel Towne, Jr., Elizabeth Batchelor, David Fisher and Robin Lair. Michael J. Frank, Treasurer and Recording Secretary, Barbara J. Madonna, Director of the Gloversville Public Library, and Jean LaPorta, President of the Friends of the Gloversville Public Library, also attended the meeting. Jay Ephraim and Craig Clark were excused from the meeting.

Mrs. Pesses, President of the Board of Trustees, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time. Hearing nothing, the regular meeting was convened.

Mrs. Pesses asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on March 26, 2013. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meetings as presented. Hearing none, Mrs. McAllister made a motion, seconded by Mr. Fisher, to approve the minutes as presented. This motion was approved all voting aye.

Mrs. Pesses asked Mr. Frank to review the Treasurer's Report for the month of March 2013 and the fiscal year-to-date through March 31, 2013 with the Trustees. Mr. Frank commented that our year-to-date income through March 31, 2013 is up approximately \$7,700 from last year due to having received the Medical Insurance Credit refund from the Internal Revenue Service for the prior two years. The increase in the Tax Levy over the prior year has partially offset the decrease in the Foundation income on a year-to-date basis. Expenses this year are up approximately \$18,600 over the prior year due primarily to the higher Pension Expense, Medical Insurance Expense, Building and Contents Insurance, Maintenance and Repairs and Computer and Automation Expense. Part of this increase has been offset by lower Books and Periodicals Expense. Mr. Frank asked if there were any questions or comments on the financials for the month of March 2013 or the year to date through March 31, 2013. Hearing none, Ms. Batchelor made a motion, seconded by Mrs. Lair, to accept the Treasurer's Report as presented. This was approved all voting aye.

Mrs. LaPorta reviewed upcoming fundraisers and events that are being planned by the Friends of the Gloversville Public Library. Mrs. LaPorta reported that over 250 tickets have been sold for the spaghetti dinner which is being held on April 17<sup>th</sup> at The Italian Bistro. A children's program is planned for Friday morning June 28<sup>th</sup> entitled the Prince and Princess Party. Mrs. LaPorta also informed the Trustees that plans for the Celebration to be held on September 22<sup>nd</sup> at the Library are proceeding with this year's theme being "People of the Adirondacks". The Friends will be doing a Mega Basket for the raffle this year entitled "Growing up in the Adirondacks". The Library Trustees will be doing a basket entitled the "Rachael Ray" basket. Mrs. Lair will collect money and shop for this and put it together on behalf of the Trustees. Mrs. LaPorta also informed the Trustees that the Friend's newsletter has been completed and will be available soon.

Ms. Madonna informed the Trustees that we had not received the Hazmat Report yet. Ms. Madonna also informed the Trustees that the bid process for the window replacement was not ready yet but that Paul Mayes was working on completing it. Ms. Madonna also informed the Trustees that George Emden was working on cleaning up the yard around the building. Mrs. LaPorta informed the Trustees that the Friends have allocated \$300 for whatever is needed to help beautify the yard around the Library building.

Mrs. Pesses informed the Trustees that the AD HOC Steering Committee had received the proposed contract from FDA Consulting for their services and that she had passed it on to Jeremiah Wood, President of the Gloversville Library Foundation, for his review and approval. Mr. Wood has informed Mrs. Pesses that he will review it with the full Foundation Board at their meeting on April 24<sup>th</sup> before signing and returning it.

Mrs. Pesses also informed the Trustees that the AD HOC Policy Committee had not met since the last meeting of the Trustees.

Barbara Madonna  
Library Director

2012-2013  
Board of Trustees

Elizabeth Batchelor

Craig Clark

Jay Ephraim

David Fisher

Robin Lair

Hannah McAllister

Christine Pesses

Karen S. Smith

Daniel R. Towne, Jr.

Mrs. Lair reminded the Trustees that the evaluation forms for Ms. Madonna were due and if not already submitted to get them to her as soon as possible.

Mrs. Lair reported that the "Gloversville Reads 2013" program was well under way with four programs scheduled this week. Mrs. Lair also reported that approximately 130 reservations have been received for the Tom Ryan and Atticus program at Sky Heart Place on April 20<sup>th</sup> at 4:30 PM. An additional 30 children from the Gloversville School District may also attend.

Mr. Towne informed the Trustees that the PR Committee was continuing to support the Gloversville Reads 2013 program as well as other day to day programming efforts being held at the Library. Mr. Towne also informed the Trustees that the PR Committee will be reviewing our website after the Gloversville Reads program.

Ms. Madonna reminded the Trustees that the MVLS Annual Dinner would be held this year on May 15<sup>th</sup> and that if anyone wanted to attend reservations were due back by May 3<sup>rd</sup>. Ms. Madonna also informed the Trustees that she had submitted our Technology Classes for a possible award this year at the dinner. Ms. Madonna also informed the Trustees that we had accumulated quite a bit of garage sale type items again and that we might want to schedule a sale sometime this summer. The Trustees agreed that we should do this clean out before any real construction begins.

Mrs. Pesses informed the Trustees that she needed to get back to the clean out of records in the basement. Mr. Frank will get together with her to look at financial and payroll records.

Mr. Frank informed the Trustees that the Foundation has scheduled their next meeting for April 24<sup>th</sup> at 3:30 PM at the Library.

Mrs. Pesses asked if there was any old business to come before the meeting. Ms. Madonna informed the Trustees that no packet was returned for an applicant to be on the ballot for the election on May 7<sup>th</sup>. If no one is written in on the write in line that agrees to accept a position on the Board of Trustees the Board will need to appoint someone for a one year term to serve until the next election.

Mrs. Pesses asked if there was any new business to come before the meeting. Hearing none, the next meeting of the Board of Trustees will be held on May 21, 2013 at 6:30 PM.

Mr. Fisher made a motion, seconded by Ms. Smith to adjourn the meeting at 8:15 P.M. This was approved all voting aye.

Michael J. Frank  
Recording Secretary

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Karen S. Smith  
Secretary

**GLOVERSVILLE PUBLIC LIBRARY**

**RECEIPTS**

**APRIL 2013**

	Budget July 1, 2012 to June 30, 2013	Amount Received Curr. Month	Amount Received Current Year to Date	Amount Received Prior Year to Date	Remaining Balance to be Received Curr. Year
Tax Levy	\$259,106.00	\$0.00	\$259,106.00	\$253,200.00	\$0.00
Investment Income	300.00	9.29	226.45	260.26	73.55
Gloversville Library Foundation Inc. - Int. & Div.	140,000.00	6,739.21	110,650.84	119,884.71	29,349.16
Gloversville Library Foundation Inc. - Don. Reg.	5,000.00	526.00	8,321.00	7,145.00	(3,321.00)
Government Affiliations	6,000.00	25.00	7,632.99	5,965.00	(1,632.99)
Fines & Miscellaneous Income	10,000.00	963.48	9,137.34	9,553.31	862.66
U.S. Treasury - Medical Ins. Credit Refunds	0.00	0.00	7,482.00	0.00	(7,482.00)
Friends of the Gloversville Public Library, Inc.	10,000.00	0.00	10,000.00	10,000.00	0.00
<b>TOTAL RECEIPTS</b>	<b>\$430,406.00</b>	<b>\$8,262.98</b>	<b>\$412,556.62</b>	<b>\$406,008.28</b>	<b>\$17,849.38</b>

	Income Cash Reconcilement
Income Cash Balance on April 1, 2013	\$399,237.66
Plus: Receipts Per Report	8,262.98
Less: Expenses Per Report	32,492.95
Income Cash Balance on April 30, 2013	375,007.69
Accounts Payable as of 04/30/13	0.00
Prepaid Expenses as of 04/30/13	(5,979.11)
Actual Cash Balance on April 30, 2013	\$369,028.58

**BUILDING FUND**

Balance on April 1, 2013	\$135,009.33
Plus: Receipts:	
Interest on Money Market Account	3.33
Friends of the GPL, Inc. - 2012 Celebration	100.00
Less: Paid Outs:	
None	0.00
Balance on April 30, 2013	\$135,112.66

Prepared By,  
Michael J. Frank, Treasurer

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Submitted By,  
David R. Fisher, Vice President of Finance

**GLOVERSVILLE PUBLIC LIBRARY**

**MONTH AND YEAR-TO-DATE EXPENSES TO BUDGET**

**APRIL 2013**

	<u>Budget July 1, 2012 to June 30, 2013</u>	<u>Amount Expended Curr. Month</u>	<u>Amount Expended Current Year to Date</u>	<u>Amount Expended Prior Year to Date</u>	<u>Current Year Unexpended Balance</u>
Salaries - Full Time Employees	\$136,044.00	\$13,386.94	\$120,891.33	\$108,138.87	\$15,152.67
Salaries - Part Time Employees	89,180.00	4,998.89	52,201.15	66,175.07	36,978.85
Salaries - Custodians	21,840.00	1,820.00	17,264.75	10,363.00	4,575.25
F I C A & Medicare Tax	18,900.00	1,545.74	14,721.03	14,136.22	4,178.97
Unemployment Insurance	600.00	162.25	642.50	618.00	(42.50)
Disability Insurance	765.00	0.00	629.52	584.16	135.48
Medical Insurance	30,250.00	1,791.30	22,719.75	18,191.70	7,530.25
Pension Expense	27,000.00	0.00	19,895.50	16,196.75	7,104.50
Heat	12,000.00	1,174.64	6,583.01	6,484.37	5,416.99
Electricity	9,000.00	697.89	6,590.74	5,209.36	2,409.26
Telephone	650.00	0.00	1,199.42	1,457.10	(549.42)
Insurance	10,500.00	0.00	9,018.77	6,087.14	1,481.23
Books, Periodicals, etc.	45,000.00	1,215.45	33,718.03	41,635.71	11,281.97
Computer & Automation Services	17,000.00	1,354.24	16,188.94	11,055.92	811.06
Library, Building & Office Supplies	9,300.00	758.98	10,606.43	9,646.58	(1,306.43)
Maintenance & Repairs	13,700.00	378.76	3,914.97	1,581.61	9,785.03
Financial Secretary	8,000.00	650.00	6,650.00	6,500.00	1,350.00
Professional Fees	7,000.00	0.00	975.00	1,200.00	6,025.00
Election Expense	1,000.00	67.86	67.86	433.53	932.14
Professional Meetings & Travel	2,000.00	208.60	1,691.48	1,519.70	308.52
Events & Programming	4,500.00	1,718.16	3,554.66	2,241.80	945.34
Promotion Expense	2,000.00	157.40	1,932.74	1,228.50	67.26
General Expense	1,500.00	405.85	1,850.98	1,326.75	(350.98)
Restoration, etc. Expense	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENSE</b>	<u><u>\$467,729.00</u></u>	<u><u>\$32,492.95</u></u>	<u><u>\$353,508.56</u></u>	<u><u>\$332,011.84</u></u>	<u><u>\$114,220.44</u></u>

**GLOVERSVILLE PUBLIC LIBRARY**

**CHECK AND CASH DISBURSEMENTS**

**APRIL 2013**

<u>Check No.</u>	<u>Payee</u>		<u>Fund</u>
DM	E F T United States Treasury (2,339.66)	\$736.83	FICA & Medicare Expense
		1,602.83	Payroll
3897	Gloversville Public Library	7,041.39	Payroll
3898	NYS Child Support Processing Center	235.08	Child Support
3899	Donna J. Kuhner	250.00	Petty Cash
3900	Donna J. Kuhner	39.44	Prof. Meetings & Travel Expense
3901	Tom Ryan	1,500.00	Events & Programming
3902	Carol Cownie	50.00	Events & Programming
3903	Adirondack Mountain Club	25.00	Events & Programming
3904	Michael Daly	25.00	Events & Programming
3905	Unique Management Services, Inc.	59.70	G/E - Collection Expense
3906	Beebie Printing & Art Agency, Inc.	67.50	Library Supplies
3907	Commissioner of Finance	35.00	Maintenance & Repairs
3908	Electronic Office Products, Inc.	20.61	Library Supplies
3909	National Grid (1,872.53)	1,174.64	Heat
		697.89	Electric
3910	Commissioner of Finance - Gloversville	245.32	G/E - City Tax
3911	Mohawk Valley Library System	1,063.40	Computer & Automation
3912	First Nonprofit Unemployment Program (412.25)	250.00	Cash Reserve
		162.25	Unemployment Insurance
3913	Center Point Large Print	52.29	Books
3914	The Leader-Herald	157.40	Promotion Expense
3915	Baker & Taylor Books	258.97	Books
3916	Business Card (1,731.01)	20.00	Computer & Automation
		616.19	A/V - CDs
		625.94	Library Supplies
		133.00	Prof. Meetings & Travel Expense
		335.88	Maintenance & Repairs
3917	Gloversville Public Library	7,741.06	Payroll
3918	Barbara J. Madonna	36.16	Prof. Meetings & Travel Expense
3919	NYS Child Support Processing Center	235.08	Child Support
3920	Michael J. Frank	650.00	Treasurer & Recording Secretary
3921	Mohawk Valley Library System	270.84	Computer & Automation
3922	Mohawk Valley Library System	60.00	G/E - MVLS Dinner Tickets
3923	Donna J. Kuhner	250.00	Petty Cash
3924	C D P H P	2,847.19	Medical Insurance
3925	Fulton Mont. Reg. Chamber of Comm. (245.00)	40.83	G/E - Dues
		204.17	Prepaid Expense
3926	Warren Electric Supply	38.82	Building Supplies
3927	The Leader-Herald	67.86	Election Expense
DM	E F T NYS & Local Retirement System	247.84	Pension - Withholdings
DM	E F T NYS Tax Department	715.54	Payroll
DM	E F T United States Treasury (2,581.82)	808.91	FICA & Medicare Expense
		1,772.91	Payroll
DMS	Jaeger & Flynn Associates, Inc. (Reimbursements)	28.89	Medical Insurance
	CHECK PAID OUTS - APRIL 2013	<u>33,497.65</u>	
	PETTY CASH PAID OUTS - APRIL 2013		
	Postage	6.11	
	Events & Programming	118.16	
	Maintenance & Repairs	7.88	
	Newspapers (Books)	<u>288.00</u>	
	<b>TOTAL APRIL 2013 PAID OUTS</b>	<u><u>\$33,917.80</u></u>	
	Less: Cobra Reimbursement Bucholtz	(470.68)	
	Less: Cash Reserve	(250.00)	
	Less: Prepaid Expense	(204.17)	
	Less: Petty Cash Checks	<u>(500.00)</u>	
	<b>NET TO BALANCE TO EXPENSES</b>	<u><u>\$32,492.95</u></u>	

GLOVERSVILLE PUBLIC LIBRARY

GRANTS IN PROCESS

**SPECIAL LEGISLATIVE GRANT (Senator Farley)**

Balance as of April 1, 2013				\$0.00
Grant Money Received				0.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>	<u>Amount</u>	
None			0.00	
Total Expenses			<u>0.00</u>	<u>0.00</u>
Balance of Grant Money Left at April 30, 2013				<u><u>\$0.00</u></u>

**BILL & MELINDA GATES GRANT**

Balance as of April 1, 2013				\$0.00
Grant Money Received				0.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>		
None			0.00	
Total Expenses			<u>0.00</u>	<u>0.00</u>
Balance of Grant Money Left at April 30, 2013				<u><u>\$0.00</u></u>

**STEWART'S FOUNDATION GRANT**

Balance as of April 1, 2013				\$500.00
Grant Money Received				0.00
Expenses Paid From Grant Money:	<u>Check No.</u>	<u>Purpose</u>		
None			0.00	
Total Expenses			<u>0.00</u>	<u>0.00</u>
Balance of Grant Money Left at April 30, 2013				<u><u>\$500.00</u></u>

**APPROPRIATION FOR FUTURE AUDIT**

Balance as of April 1, 2013				\$6,000.00
Appropriation Provided For In				0.00
Expenses Paid From Appropriation Funds:	<u>Check No.</u>	<u>Purpose</u>		
None			0.00	
Total Expenses			<u>0.00</u>	<u>0.00</u>
Balance of Appropriation Funds Left at April 30, 2013				<u><u>\$6,000.00</u></u>

**RESTORATION FUNDS RECONCILEMENT**

Balance as of April 1, 2013				\$754.38
Funds Received				0.00
Expenses Paid From Restoration Funds:	<u>Check No.</u>	<u>Purpose</u>		
None			0.00	
Total Expenses			<u>0.00</u>	<u>0.00</u>
Balance of Restoration Funds Left at April 30, 2013				<u><u>\$754.38</u></u>



## **Gloversville Public Library**

Children's Room Report: April 2013

Sherry Gennett – Head of Children's Services

The first week in April was spring vacation for our area schools so many activities were planned. This was for the children who didn't go away. They could come to the library and take part in fun and free programs throughout their time off.

Bonnie Howard contacted Mary Beth Dolan who was one of the presenters listed in the MVLS Comics Connect grant program. The morning program was "Me, the Super Hero!" Her description "2009's MOST POPULAR PROGRAM! Participants are asked to imagine themselves as a super hero. By answering a series of questions, they develop their super hero persona. The answers are then used to draw themselves as the super hero they are! Cartooning, drawing, and creative writing and thinking are developed and refined during the program. Wild, zany answers are encouraged." Sixteen children and 7 adults enjoyed that program.

The second event held at 1 pm the same day was "ANIMAL DRAW". Mary Beth writes in her description, "A wildly funny class for younger artists! Learn how to draw the faces and bodies of several animals. Complete animals are broken down into basic shapes, almost any animal can be created using the methods used in this program." Same number of children attended and a few more adults joined us. This event fulfilled part of the "Comic Connect" grant obligations.

We ordered Legos from MVLS so we could design and play throughout the week. I still have some of the creations on top of a bookshelf in our room. It was nice to see parents and children have fun and work together.

Saturday, April 6th, Bonnie and I set up a Gloversville Public Library greeting and informational table at the YMCA. We saw around 150 people. We arrived with information about up-coming events, "How to get a library card" and other PR materials were on display. We brought back only the 3 sided-stand with us. We handed out so much that day I came out smiling. I was also remembered as Amelia Bedelia from a program I did early this year. We do make a difference!

And to finish off this report, I had 4 sessions of "Introduction to the library" classes when U-PreK made their once a year visit.. It was a joy having school children visits again.

Still getting ready for the Summer Reading Program.

Sherry Gennett





## Gloversville Public Library

Director's Report: April 2013

Barbara Madonna – Director

April was a whirlwind when Gloversville READS and the election combined with all of our regular monthly activities. I've never been so happy to see May, though it was short lived as I had LASIK on May 2<sup>nd</sup> and couldn't really see anything for a week after.

Well, Gloversville READS! 2013 was a fantastic hit from every angle. Stats: 90 people checked out our book, Following Atticus; 33 people took Nubs home; nearly 400 people participated in the programs, with 170 at the author visit; over 23 partners joined in; we made some great friends and future partners in the school district and at Nathan Littauer Hospital; we raised \$300 for Dana-Farber Cancer Institute; we have hundreds of pounds of dry and dozens of cans of pet food, gallons of bleach, and stacks of towels, toys and cleaning supplies for the area shelters; we brought out people who are not patrons; and we have wonderful, heartwarming comments that wrap up our success, including "I can't wait for next year's READ."

By a strange set of circumstances that took a little detective work, a reporter from the Daily Gazette called looking for a scoop about our window replacement project; turns out he was the stranger at the MVLS board meeting on April 16<sup>th</sup>. Mr. Enger did a great story that left our Leader-Herald reporter quite stumped about; Levi couldn't understand why I reached out to the Gazette instead of him. In the end, we received great press from both. Now we await official word from the state that we are getting the funds. When that happens, the project will go out to bid.

Two new employee benefits that popped up during April were a 403B retirement plan & AFLAC coverage. Both are employee-only contributions. The Board of Trustees agreed to support the 403B option, but there was ultimately not enough staff interest to pursue an account with AFLAC for additional insurances such as accident and cancer benefits.

Donna Kuhner, Circe Johnson and Nicole Bullock attended a book repair workshop at MVLS and came back so enthused they started repairing everything in sight with the free supplies they won in a raffle. Looks like they learned some valuable skills that will extend the life of our most popular and thus tattered tomes. And weeding continued. And Nicole and I order some new health books to fill in maybe 5% of the gaping hole in the Non Fiction collection created by the withdrawals that were so desperately needed.

The iPad class was so popular that a second session is scheduled for May. The Bibliomaniacs are going strong. Knitting is expanding. Summer planning continued.

Stats overall are still slipping, but I want to point out with regard to the Adult Programming comparison that Teen programs were counted in the adult numbers in 2012 whereas they are pulled out and reported separately in 2013.

Chris did a great job with the budget hearing on April 21<sup>st</sup>. Unfortunately there was no public in attendance. The presentation was on display in the lobby until the vote and is available on the Library's website: [www.gloversvillelibrary.org](http://www.gloversvillelibrary.org).

The only cloud during the month was the necessity of permanently removing a patron for disruptive behavior that clearly violated our Behavior and Environment Policy.

### Meetings and Workshops

- April 1<sup>st</sup>
- 1) Jay Enger, Daily Gazette
  - 2) Levi Pasher, Leader-Herald

April 2<sup>nd</sup> 1) Jay Enger, Daily Gazette  
2) Chris Pesses  
3) Bonnie Howard  
4) PR Committee meeting

April 3<sup>rd</sup> 1) Levi Pasher, Leader-Herald  
2) Chris Pesses

April 4<sup>th</sup> 1) Sue Cridland, HealthLink  
2) Friends of the Library meeting

April 5<sup>th</sup> Neal Solomon, WealthPro

April 12<sup>th</sup> Staff meeting

April 15<sup>th</sup> Chris Pesses

April 16<sup>th</sup> Board of Trustees meeting

April 17<sup>th</sup> 1) Paul Mays, Butler, Rowland and Mays Architects  
2) Kristian Hendricks

April 18<sup>th</sup> 1) MVLS Board meeting  
2) Kristian Hendricks

April 23<sup>rd</sup> Paul Mays and Lisa Hayes, Butler, Rowland and Mays Architects

April 24<sup>th</sup> 1) Jack Kinsie  
2) Kristian Hendricks  
3) Levi Pasher, Leader-Herald  
4) Gloversville Library Foundation board meeting

April 25<sup>th</sup> Ginni Mazur

April 26<sup>th</sup> Staff meeting

April 27<sup>th</sup> NYLA Civil Service Task Force meeting

# Gloversville Public Library

April 2013

## Monthly Report

Statistics for April 2013 are as follows (figures in parentheses represent comparable figures for April 2012):

	2013	2012
<b><u>VISITORS</u></b>	9,615	(9,605)

### **CIRCULATION**

Adult Circulation	2,488	(2,650)
Teen Circulation	386	(244)
Juvenile Circulation	1,988	(2,156)
Audiobooks	352	(253)
eBooks	187	(176)
Music	38	(89)
Periodicals	105	(112)
Videos	1,567	(2,074)
Subtotal	<u>7,111</u>	<u>(7,754)</u>
<b><u>In-House Use</u></b>		
Adult	390	(511)
Juvenile	662	(204)
Other Materials	1,658	(1,025)
Subtotal	<u>2,710</u>	<u>(1,740)</u>
<b>Total April Circulation</b>	<b>9,821</b>	<b>(9,494)</b>

<b><u>REFERENCE QUESTIONS</u></b>	635	(611)
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### **MEETINGS/PROGRAMS/OUTREACH**

9 Adult programs and meetings with 68 people (12 Adult programs and meetings with 121 people)  
14 Juvenile programs with 412 children (12 Juvenile programs with 334 children)  
2 Teen programs with 22 people

<b><u>INTERLIBRARY LOAN</u></b>	<u>Material Borrowed</u>	<u>Material Loaned</u>
Books	843	639
AV	235	4
Total	<u>1078</u>	<u>643</u>

<b><u>COMPUTER USAGE</u></b>	1,353	(1,112) users
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### **HISTORICAL ROOM**

Visitors	10
Books Used	35
Reference Questions	4
Telephone Reference	0
Letters	0
Computer usage	0