



Barbara Madonna
Library Director

2012-2013

Board of Trustees

Elizabeth Batchelor

Craig Clark

Jay Ephraim

David Fisher

Robin Lair

Hannah McAllister

Christine Pesses

Karen S. Smith

Daniel R. Towne, Jr.

Draft Minutes of the Gloversville Public Library Board of Trustees Meeting

May 21, 2013

The Gloversville Public Library Board of Trustees held a meeting on May 21, 2013 in the Reading Room at the Library, 58 E. Fulton Street, Gloversville, New York at 6:30 P.M.

The following trustees were present: Christine Pesses, Karen Smith, Hannah McAllister, Daniel Towne, Jr., Elizabeth Batchelor, Jay Ephraim, David Fisher and Robin Lair. Michael J. Frank, Treasurer and Recording Secretary, Barbara J. Madonna, Director of the Gloversville Public Library, Vincent De Santis, Trustee Elect, Nancy Krawczeski, representing the Friends of the Gloversville Public Library, and Teri Wohl-gemuth also attended the meeting. Craig Clark was excused from the meeting.

Prior to the start of the meeting Mrs. Pesses introduced Matthew Blumenfeld, Consultant from Fund Development Agency, who has been hired by the Gloversville Library Foundation, Inc. to advise the Foundation and the Steering Committee on the running of the Capital Campaign for the Master Renovation Plan.

Mrs. Pesses, President of the Board of Trustees, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mrs. Pesses asked if there was anything anyone from the Public wished to present at this time. Hearing nothing, the regular meeting was convened.

Mrs. Pesses asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on April 16, 2013. Mrs. Pesses asked if there were any corrections or additions to the minutes of the meetings as presented. Hearing none, Mr. Fisher made a motion, seconded by Ms. Smith, to approve the minutes as presented. This motion was approved all voting aye.

Mrs. Pesses asked Mr. Frank to review the Treasurer's Report for the month of April 2013 and the fiscal year-to-date through April 30, 2013 with the Trustees. Mr. Frank commented that our year-to-date income through April 30, 2013 is up approximately \$6,500 from last year due to having received the Medical Insurance Credit refund from the Internal Revenue Service for the prior two years. The increase in the Tax Levy over the prior year has partially offset the decrease in the Foundation income on a year-to-date basis. Expenses this year are up approximately \$21,500 over the prior year due primarily to the higher Pension Expense, Medical Insurance Expense, Building and Contents Insurance, Maintenance and Repairs and Computer and Automation Expense. Part of this increase has been offset by lower Books and Periodicals Expense. Mr. Frank asked if there were any questions or comments on the financials for the month of April 2013 or the year to date through April 30, 2013. Hearing none, Ms. Smith made a motion, seconded by Ms. Batchelor, to accept the Treasurer's Report as presented. This was approved all voting aye.

Ms. Madonna informed the Trustees that a representative from AFLAC had been in to see her regarding disability insurance for the employees. After some discussion the Trustees felt that our current disability policy was adequate coverage as an employee benefit. Ms. Madonna also discussed the New York State Deferred Compensation Plan that is available to our employees since we are covered as New York State Public Employees. The Trustees felt that this would be OK to offer to the employees. Ms. Madonna will get the resolution that needs approval by the Board for the June meeting.

Ms. Krawczeski reviewed upcoming fundraisers and events that are being planned by the Friends of the Gloversville Public Library. A children's fundraiser is planned for Friday morning June 28th entitled the Prince and Princess Party. Ms. Krawczeski also informed the Trustees that the plans for the Celebration to be held on September 22nd at the Library are proceeding with this year's theme being "People of the Adirondacks". The Friends will be doing a Mega Basket for the raffle this year entitled "Growing up in the Adirondacks". Ms. Krawczeski also informed the Trustees that a \$500 scholarship is being given to the student at the Gloversville High School who wrote the best essay on the subject of "What the Library Means to Me". There were eight entries this year and a winner will be announced at the Annual Awards Assembly at the School. A suggestion was made that this award be publicized by the Library and a copy of the essay be on our web site. Ms. Krawczeski also reminded the Trustees that the Friend's Spring Book Sale would be held on June 11th from 4 PM to 7 PM and on June 12th all day.

Ms. Madonna presented a resolution to certify the 2013 Trustee election results. Mr. Fisher made a motion, seconded by Mrs. McAllister, to accept the results of the election and budget appropriation for the 2013-2014 fiscal year. This was approved all voting aye.

Ms. Madonna reviewed the hours that the Library has been open in the past during the summer months of July and August. Ms. Madonna asked the Trustees if they would consider closing on Saturdays in June as well as July and August and increasing the hours on Tuesday through Friday to 9 AM through 7 PM each day as well as being open from 3 PM to 8 PM on Mondays. This schedule continues to keep the Library open for 45 hours a week. The Trustees agreed to let Ms. Madonna discuss it with the staff and to make the decision.

Mrs. Pesses asked if there was any old business or new business to come before the meeting. Hearing none, the next meeting of the Board of Trustees will be held on June 18, 2013 at 6:30 PM.

Mr. Fisher made a motion, seconded by Ms. Smith to adjourn the meeting at 7:25 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Karen S. Smith
Secretary