



Barbara Madonna
Library Director

2013-2014
Board of Trustees

Elizabeth Batchelor

Craig Clark

Vincent DeSantis

Jay Ephraim

David Fisher

Robin Lair

Hannah McAllister

Christine Pesses

Minutes of the Groversville Public Library Board of Trustees Meeting

February 18, 2014

The Groversville Public Library Board of Trustees held a meeting on February 18, 2014 in the Reading Room at the Library, 58 E. Fulton Street, Groversville, New York at 6:30 P.M.

The following trustees were present: Jay Ephraim, Robin Lair, Elizabeth Batchelor, Craig Clark and David Fisher. Michael J. Frank, Treasurer and Recording Secretary, Barbara J. Madonna, Director of the Groversville Public and three students from the Participation in Government class from the Johnstown High School also attended the meeting. Vincent De Santis, Hannah McAllister, Christine Pesses and Eleanor Brooks were excused from the meeting.

Mr. Fisher, President of the Board of Trustees, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mr. Fisher asked if there was anything anyone from the Public wished to present at this time. Hearing nothing, the regular meeting was convened.

Mr. Fisher asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on January 21, 2014. Mr. Fisher asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Ms. Batchelor made a motion, seconded by Mr. Clark, to approve the minutes as presented. This motion was approved all voting aye.

Mr. Fisher asked Mr. Frank to review the Treasurer's Report for the month of January 2014 and the fiscal year-to-date through January 31, 2014 with the Trustees. Mr. Frank informed the Trustees that our year-to-date income through January 31, 2014 is up approximately \$5,100 from last year due primarily to the increase in the Tax Levy. The increase of approximately \$2,600 in donations was offset by lower Medical Insurance Credit Refunds from the United States Treasury since last year's figure included the two prior years. Expenses this year are up approximately \$16,600 over the prior year due primarily to payroll and payroll related benefits and expenses. Mr. Frank asked if there were any questions or comments on the financials for the month of January 2014 or the year to date through January 31, 2014. Hearing none, Ms. Batchelor made a motion, seconded by Mrs. Lair, to accept the Treasurer's Report as presented. This was approved all voting aye.

Mr. Frank informed the Trustees that the Finance Committee had met prior to tonight's meeting to review the proposed budget for the 2014-2015 fiscal year. Ms. Madonna informed the Trustees that the Friends of the Library had approved an appropriation of \$10,000 for the Library's 2014-2015 Budget. After a discussion regarding a proposed increase in salaries to take effect on January 1, 2015 was held a motion was made by Ms. Batchelor, seconded by Mrs. Lair, to approve a budget of \$503,289 for the fiscal year 2014-2015 which includes the Finance Committee's recommendation of the salary increase and a Tax Levy of \$270,509. This was approved all voting aye.

Mr. Fisher informed the Trustees that there was no report from the Friends this month.

Ms. Madonna informed the Trustees that the contractor that we had hired, Eastern Building & Restoration, Inc. to do the window replacement had filed bankruptcy and that the bonding company would be responsible to find a new contractor to do the work. Ms. Madonna also informed the Trustees that three RFPs were sent out to do the Geotechnical Study of the Library property. One company did not respond at all, one company said that our project was too small to bid on and the other company put in a bid of \$3,896. The trustees approved going ahead with the one bid received to get this done. Ms. Madonna also informed the Trustees that Butler Rowland Mays Architects, LLP is continuing to work on the Construction Documents. Ms. Madonna also informed the Trustees that on Thursday a conference call would be held with Paul Mays and an IT consultant to discuss what was expected to be needed for technology in the Library in the future. This is needed for the overall planning for the renovation work so we can properly anticipate and plan for the technology needs of our community in the future.

In Mrs. Pesses absence, Ms. Batchelor reviewed the progress of the Steering Committee since the last meeting. Ms. Batchelor informed the Trustees that the event held at Sky Heart Place on January 22nd was quite successful thanks to the information provided by Paul Mayes and Matt Blumenfeld. A second event is also being planned for March 4th at 5 PM for the previously invited guests that were unable to attend the first event and also community leaders and any Trustees that would like to attend. Matt Blumenfeld and

Chris Pesses met with the Littauer Foundation in New York City to obtain their support of the Library Project. Ms. Batchelor informed the Trustees that they are hoping to secure a gift of \$1,000,000 for the project from them. Ms. Batchelor also informed the Trustees that we will need to hire a specialist in Historical Tax Credits to do the legwork to try to obtain this funding. The estimated cost for this is between \$18,000 and \$25,000.

Ms. Batchelor informed the Trustees that the AD HOC Policy Committee had not met since the last Trustees meeting.

Mrs. Lair informed the Trustees that it was time to do the Director's review and that she would be sending out the form shortly.

Mr. Ephraim informed the Trustees that the book for the 2014 Gloversville Reads Program had been selected by the public vote and would be announced to the Public on March 1, 2014. Programming will be planned around the chosen book as soon as it is announced. Mr. Ephraim also informed the Trustees that a survey is being developed asking what the public would like to see us doing with programming at the Library and also what hours would work best for them as far as when we are open.

Mr. Fisher informed the Trustees that there was no report from the Promotion Committee.

Ms. Madonna reminded the Trustees that Wednesday, February 26th is Advocacy Day in Albany and encouraged any Trustees that are available to attend to go and speak up for State support of Libraries. Ms. Madonna informed the Trustees that under State law Libraries are underfunded by approximately 15 million dollars in the State Budget.

Mr. Fisher informed the Trustees that a Trustee Orientation meeting was held last month for the two new Trustees.

Mr. Frank informed the Trustees that the Gloversville Library Foundation had not met since the last Trustees meeting but that a meeting is scheduled for February 26th at 3:30 PM.

Mr. Fisher asked if there was any old business to come before the meeting. Hearing none, Mr. Fisher asked if there was any new business to come before the meeting. Nothing was brought up at this time.

Ms. Batchelor made a motion, seconded by Mrs. Lair, to adjourn the meeting at 7:45 PM. This was approved all voting aye.

The next meeting of the Board of Trustees will be held on March 18, 2014 at 6:30 PM.

Michael J. Frank
Recording Secretary

Christine Pesses
Secretary