

Gloversville Public Library
Meeting of the Board of Trustees
July 15, 2014
6:30 pm
Gloversville Public Library

Organization Meeting Agenda

Meeting presided by: Treasurer and Recording Secretary Michael Frank
Pledge of Allegiance

- Oath of Office to New Trustees
 - James McGuire – 5 year term

- Election of Officers
 - President _____
 - (President takes over presiding meeting.)
 - Vice President _____
 - VP of Finance _____
 - Secretary _____

Do we have a motion to move items 3-10 as set in the agenda?

- Contract with Library Director
 - Motion to renew the contract with Barbara Madonna for the position as library director for the 2014-2015 fiscal year.
 - Motion to set compensation for Ms. Barbara Madonna at \$56,000 for the 2014-2015 fiscal year.

- Contract with Treasurer and Recording Secretary
 - Motion to renew the contract with Michael Frank as Treasurer and Recording Secretary.
 - Motion to set compensation for Michael Frank at \$8,200 for the 2014-2015 fiscal year.
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- Set regular meeting time and date.
 - Motion to set the 3rd Tuesday of the month at 6:30 pm as the regular meeting time and date.

- Set Bank of Record
 - Motion to declare NBT as the Gloversville Public Library's bank of record.
 - Motion to authorize the President, Vice President, Vice President of Finance, Secretary and Treasurer to be signatories on the bank accounts at NBT for the Gloversville Public Library.
 - Motion to allow business with other commercial banking institutions with board approval.

- Set Newspaper of Record
 - Motion to declare the Leader-Herald as the newspaper of record for the Gloversville Public Library. All legal notices and notices of meetings will be in the Leader-Herald.

- Set Insurance Agencies
 - Motion to declare NBT Insurance Agency to be the agent for the Gloversville Public Library for the following types of coverage:
 - Director and Officers Insurance policy,
 - Business & Personal Property, General Liability, and Umbrella policies, and Fine Arts Floater.
 - Disability insurance policy
 - Motion to declare New York State Public Entities Public Safety Group 497 the insurance carrier for the Library Workman's Compensation policy.
 - Motion to declare the First Non-profit Companies the administrator for the Library's unemployment insurance.
 - Motion to declare Jaeger and Flynn Associates, Inc. the administrator for the Library's health insurance.

- Indemnification of Library Trustees
 - Motion to adopt the indemnification of Gloversville Public Library Trustees as provided by New York State Public Officers Law Section 18.

- Set Date of Gloversville Public Library Vote
 - Motion to declare the 1st Tuesday in May, 2015 as the date for the Gloversville Public Library Vote.

- Elect 2 Representatives to the Gloversville Library Foundation Board.
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- Establish Standing Committees
 - Executive Committee
 - Pres. _____
 - Vice-Pres. _____
 - VP of Finance _____
 - Sec. _____

 - Budget and Finance
 - Chair:

 - Audit Committee
 - Chair:

 - Buildings and Grounds
 - Jay Ephraim, Chair

- Personnel
Chair:

- Public Relations
 - Chair:

- Program
 - Jay Ephraim, Chair

- Policy
Chair

13. Miscellaneous

- Calendar: Holiday Observances
 - Motion to designate the Library Director to be the appointing authority for Civil Service employment actions.
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- Adjourn