



Draft Minutes of the Groversville Public Library Board of Trustees Meeting

October 21, 2014

The Groversville Public Library Board of Trustees held a meeting on October 21, 2014 in the Reading Room at the Library, 58 E. Fulton Street, Groversville, New York at 6:30 P.M

The following trustees were present: Vincent De Santis, Robin Lair, Craig Clark, Elizabeth Batchelor, Christine Pesses, Jay Ephraim, Merry Dunn Brown and James McGuire. Michael J. Frank, Treasurer and Recording Secretary, Barbara J. Madonna, Director of the Groversville Public Library, Nancy Krawczeski, Vice-President of the Friends of the Groversville Public Library, and John Blackmon also attended the meeting. David Fisher was excused from the meeting.

Ms. Batchelor, Vice-President of the Board of Trustees, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Ms. Batchelor asked if there was anything anyone from the public wished to present at this time. Hearing nothing, the regular meeting was convened.

Ms. Batchelor asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on September 16, 2014. Ms. Batchelor asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Mrs. Pesses made a motion, seconded by Ms. Dunn, to approve the minutes as presented. This motion was approved all voting aye.

Ms. Batchelor asked Mr. Frank to review the Treasurer's Report for the month of September 2014 and the fiscal year-to-date period ending September 30, 2014 with the Trustees. Mr. Frank informed the Trustees that our fiscal year-to-date income through September 30, 2014 is up approximately \$6,900 from the same period of last year due primarily to the increase in the interest and dividends from the Groversville Library Foundation and the increase from last year in the Government Affiliations income due to having received our Local Library State Aid earlier than last year. Expenses this year are down approximately \$6,000 over the prior year due primarily to lower book expense and lower maintenance and repairs expense. Mr. Frank asked if there were any questions or comments on the financials for the month of September 2014 or the year-to-date period ended September 30, 2014. Hearing none, Mrs. Pesses made a motion, seconded by Mr. De Santis, to accept the Treasurer's Report as presented. This was approved all voting aye.

Mr. Frank distributed the Warrants numbered 78 through 107 for October 2014 to be audited by the Trustees and approved for payment. After being audited for payment by the full Board of Trustees and signed off on they were given to Mr. Frank for payment to the various claimants.

Ms. Madonna presented a resolution for the Trustees to consider that would allow the Library to override the New York State Tax Cap in the 2015-2016 Budget if the Trustees find it necessary in preparing the budget. Mrs. Pesses made a motion, seconded by Mr. De Santis, to approve overriding the New York State Tax Cap, if necessary, in preparing the 2015-2016 Budget. This was approved all voting aye. (Copy of Resolution attached)

Ms. Krawczeski informed the Trustees that the Friends were delighted with the excellent turnout for the Celebration Fundraiser on Sunday October 19th at the Library. Ms. Krawczeski informed the Trustees that a basket of books had been presented to the first baby born at Nathan Littauer Hospital during Friend's week and that many other events were ongoing this week at the Library. Ms. Krawczeski also informed the Trustees that the fall book and bake sale was very successful again this year. Ms. Krawczeski also informed the Trustees that the Friends would be holding a fundraiser on November 11th at the Groversville Pizza Hut. Ms. Krawczeski also informed the Trustees that the Friends are working on a program to deliver books from the Library to shut ins in our area.

Ms. Madonna informed the Trustees that the new windows have been installed and that the trim work inside and out is currently being completed. Ms. Madonna informed the Trustees that we are waiting for the City to install the wiring for the security cameras before we can get the cameras installed. Ms. Madonna also informed the Trustees that the Site engineer had been here and done a walk around of the property in conjunction with the Master Renovation Plan. He will be drawing up plans for drainage, landscaping, etc. for the project. Ms. Madonna also informed the Trustees that she had talked with Carson Block, our technology consultant, and that he will be drawing up plans for each room in the Library for wiring, etc. as part of the renovation project. Ms. Madonna also informed the Trustees that our Construction Manager will be meeting with our architect tomorrow to review his estimate for the renovation project.

Barbara Madonna
Library Director

2014-2015
Board of Trustees

Elizabeth Batchelor

Craig Clark

Vince DeSantis

Jay Ephraim

David Fisher

Robin Lair

James McGuire

Christine Pesses

Mrs. Pesses reviewed the progress of the Steering Committee since the last meeting. Mrs. Pesses informed the Trustees that our total receipts and pledges now stand at \$2,268,750 and continuing to grow. Mrs. Pesses also informed the Trustees that Richard Russo has agreed to be the Honorary Chairman of our Capital Campaign and will be here for the Public Campaign kickoff ribbon cutting on October 23rd at 11:00 A.M. Mrs. Pesses also informed the Trustees that the Steering Committee will be soliciting various groups for donations. Mrs. Pesses also informed the Trustees that a meeting is planned for December 2nd to review the various challenges that the Steering Committee is facing with borrowing possibilities for the renovation project.

Ms. Batchelor informed the Trustees that the first reading of our Bylaw changes and the Claims Auditor Policy will be done at the November meeting.

Mrs. Lair informed the Trustees that there was no report from the Personnel Committee. Ms. Madonna informed the Trustees that Carol Morse would be retiring as of November 6, 2014.

Mr. Ephraim informed the Trustees that the Gloversville Reads Program for 2015 book nominating forms will be out soon requesting suggested titles between the periods of October 27, 2014 to November 25, 2014. Mr. Ephraim also informed the Trustees that Bonnie Howard had attended a workshop at SUNY Albany on library programming. Mr. Ephraim also informed the Trustees that the Bibliomaniacs Program is branching out into a gaming club, starting with board games. Mr. Ephraim also mentioned that there was an interest in a Stamp Club. Mr. Ephraim also informed the Trustees that the Program Committee is still working on getting public comment on our hours open for the Trustees to review. The next meeting of the Program Committee is planned for November 18th at 4:30 PM.

Ms. Madonna informed the Trustees that she had nothing else to report at this time. Ms. Batchelor thanked Ms. Madonna for being here each morning at 7 AM or before to accommodate the contractors with the window installation.

Ms. Batchelor expressed her thanks for the basket donated to the Friend's Celebration by the Board of Trustees.

Mr. Frank informed the Trustees that the Gloversville Library Foundation Board had not met since the last Trustee's meeting but that a meeting is scheduled for Thursday, October 30th at 3:30 PM.

Ms. Batchelor asked if there was any old business to come before the meeting. Nothing was brought up at this time.

Ms. Batchelor asked if there was any new business to come before the meeting. Nothing was brought up at this time.

Mrs. Pesses made a motion, seconded by Mr. De Santis, to adjourn the meeting at 7:45 PM. This was approved all voting aye.

The next meeting of the Board of Trustees will be held on November 18, 2014 at 6:30 PM.

Michael J. Frank
Recording Secretary

Christine Pesses
Secretary