



Draft Minutes of the Gloversville Public Library Board of Trustees Meeting

June 16, 2015

The Gloversville Public Library Board of Trustees held a meeting on June 16, 2015 in the Reading Room at the Library, 58 E. Fulton Street, Gloversville, New York at 6:30 P.M

The following trustees were present: Elizabeth Batchelor, Robin Lair, Craig Clark, Jay Ephraim, Christine Pesses and Merry Dunn Brown. Michael J. Frank, Treasurer and Recording Secretary, Barbara J. Madonna, Director of the Gloversville Public Library, Jean LaPorta, President of the Friends of the Gloversville Public Library and John Blackmon, Claims Auditor for the Gloversville Public Library, also attended the meeting. David Fisher, Vincent De Santis and James McGuire were excused from the meeting.

Barbara Madonna
Library Director

Ms. Batchelor, Vice-President of the Board of Trustees, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Ms. Batchelor asked if there was anything anyone from the public wished to present at this time. Hearing nothing, the regular meeting was convened.

2014-2015
Board of Trustees

Ms. Batchelor asked the Trustees to review the minutes of the Regular Meeting of the Trustees held on May 19 2015. Ms. Batchelor asked if there were any corrections or additions to the minutes of the meeting as presented. Hearing none, Mrs. Pesses made a motion, seconded by Ms. Dunn Brown, to approve the minutes as presented. This motion was approved all voting aye.

Elizabeth Batchelor

Ms. Batchelor asked Mr. Frank to review the Treasurer's Report for the month of May 2015 and the fiscal year-to-date period ending May 31, 2015 with the Trustees. Mr. Frank informed the Trustees that our fiscal year-to-date income through May 31, 2015 is up approximately \$17,700 from the same period of last year due primarily to the higher Tax Levy this year and higher Interest and Dividends received from the Foundation this year. Expenses this year are up approximately \$7,100 from the prior year due primarily to higher pension expense, higher medical insurance and reimbursements, higher computer and automation services and higher professional fees. These expenses have been partially offset by lower book purchases, lower library supplies due to a new copier purchased last year and lower maintenance and repairs. Mr. Frank asked if there were any questions or comments on the financials for the month of May 2015 or the year-to-date period ended May 31, 2015. Hearing none, Mrs. Lair made a motion, seconded by Mrs. Pesses, to accept the Treasurer's Report as presented. This was approved all voting aye.

Craig Clark

Vince DeSantis

Jay Ephraim

David Fisher

Robin Lair

James McGuire

Christine Pesses

Mr. Frank distributed the Warrants list for June 2015 numbered 292 through 320 which was audited by John Blackmon our Claims Auditor. Mr. Blackmon found all claims to be legitimate claims for monies due from the Gloversville Public Library and recommended payment of same. Mrs. Pesses made a motion, seconded by Ms. Dunn Brown, to have Mr. Frank our Treasurer prepare checks for payment of these claims. This was approved all voting aye.

Mrs. La Porta informed the Trustees that the Friends Spring Book and Bake sale held on the 9th and 10th of June had made approximately \$2,100. The Friends are planning their fall Book and Bake sale for October 13th and 14th. Mrs. La Porta also informed the Trustees that the Friends would be having a chicken barbeque on Friday September 25th from 4 to 7 PM at the Hannaford parking lot. Mrs. La Porta also informed the Trustees that raffle baskets are being solicited for drawings to be held on October 23rd this year and that no Celebration is being done this year. Mrs. La Porta also informed the Trustees that she felt that the American Hotel luncheon, a program associated with Gloversville READS ! 2015, was a nice outing and that the trip to the New York Public Library is still being planned by the Friends for fall with no definite date yet.

Ms. Madonna informed the Trustees that the Planning Board had approved the site plan for the parking lot project at 66 E. Fulton Street. Ms. Madonna also informed the Trustees that Fulton County Electrical had completed their work on the fire alarm system and that it has been tested and is working.

Mrs. Pesses informed the Trustees that the Legislation has been drafted that is needed to proceed with the Historic Tax Credits and that several meetings have been held with legislators and there representatives and attorneys to review it and field many questions that were asked. The Legislation did not make it for a vote prior to summer recess but the feeling is that this will give our counsel and others time to answer questions and be sure we have a good chance of getting it passed in the next session. Mrs.

Pesses also informed the Trustees that the President and the Grant Administrator from the Littauer Foundation had been here and were pleased with their tour of the Library and other things happening in Gloversville. Mrs. Pesses also said that she felt more work needs to be done with the School District and the Alumni Committee regarding our Capital Campaign.

Ms. Batchelor informed the Trustees that the AD HOC Policy Committee had not met since the last Trustees meeting.

Ms. Madonna informed the Trustees that she had not heard back from Civil Service yet about our proposal to eliminate the position of Senior Library Clerk from our staff and replace it with a Librarian position. Mrs. Lair also reminded the Trustees to turn in their Director's evaluation forms soon if they had not done so yet.

Mr. Ephraim informed the Trustees that the "READS" program has been going very well and will be wrapping up at the end of June. Mr. Ephraim said that he would be interested to see how many times the "Read Book" had been borrowed during the program. Once again some discussion was held trying to decide on the best way to keep people informed on what is going on at the Library. A suggestion was made to use the Friends Board contact and newsletter list to help with this.

Ms. Madonna informed the Trustees that MVLS and SALS are looking into a joint contract with Unique Management to help system wide with delinquencies and lost books. This system could be automated and adults over 18 years of age could have unpaid fines or unreturned books appear on their credit report if they remain delinquent after being contacted by the collection agency. While several SALS libraries have agreements with Unique Management, Gloversville is the only MVLS library using the service.

Ms. Batchelor reminded the Trustees that David Fisher is completing his term as President of the Board of Trustees and also as a Trustee as of June 30, 2015. Mrs. Pesses made a motion to prepare a resolution honoring Mr. Fisher for his service on the Board from February 1996 to the present. This was seconded by Mrs. Lair and approved all voting aye.

Mr. Frank informed the Trustees that the Gloversville Library Foundation Board had not met since the last meeting of the Trustees.

Ms. Batchelor asked if there was any old business to come before the meeting. Hearing none, Ms. Batchelor asked if there was any new business to come before the meeting. Hearing none,

Mr. Clark made a motion, seconded by Mrs. Pesses, to adjourn the meeting at 8:00 PM. This was approved all voting aye.

The next meeting of the Board of Trustees will be held on July 21, 2015 at 6:30 PM.

Michael J. Frank
Recording Secretary

Christine Pesses
Secretary