

Gloversville Public Library

2014-2015 Annual Report to the Community

SERVICES AND PROGRAMMING

Statistical summary for the year

Visitors: 94,929 **Computer & WiFi Users:** 19,042
Circulation: 94,850 items **Collection size:** 39,842 items
Programs & Attendance: 390 programs with 5,885 attendees

Highlights include partnerships with Micropolis Gallery and Park Terrace Elementary School, selection of another local title for the community read, a new way of organizing the collection, and an increase in use of the WiFi.

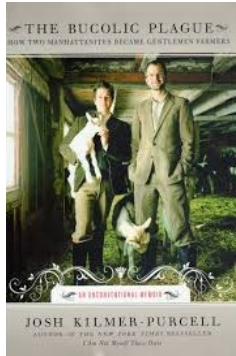
Our partnership with the Community Garden on Fremont Street grew during the summer of 2014 and added a new partner—the Micropolis Gallery located inside Mohawk Harvest Cooperative Market. The artists volunteered their time to teach photography and watercolors to the children for Kids in the Garden. With trips to the garden for inspiration and lessons, the children finished the series with an opening of their drawings, paintings and photography at the gallery. This project won MVLS' Program Award this past spring.

Changes to the Saratoga Arts Council grant guidelines now require that schools find a community partner to submit grants on their behalf. As a result, Principal Brian DiPasquale at Park Terrace Elementary School reached out to us with the idea for a music and dance project that would help students understand probability and chance. The Ellen Sinopoli Dance Company from Troy worked with 3rd graders and their teachers this spring to create a beautiful interpretive dance that demonstrated those two math principles.

Gloversville READS! 2015 focused its programs and conversation around The Bucolic Plague: How Two Manhattanites Become Gentleman Farmers. Agriculture is still a solid industry in our tri-county area and the Beekman Farm is located in Schoharie County. We were able to tie in an MVLS science grant that brought chicken eggs to the children's room for hatching, developed a new relationship with the Gloversville Retired Teachers, and promoted Kids in the Garden 2015.

One of the exciting collection development projects that began during the year is a new way to organize children's books called Picture Book City. Instead of shelving in alphabetical order, the staff first sort picture books into approximately 10 pre-set categories like transportation, pink (for all things frilly), animals, and fairy tales. The books receive new color coded spine labels and with some simple education children, parents and teachers can easily find their favorite subjects by looking for the color instead of hunting for a call number.

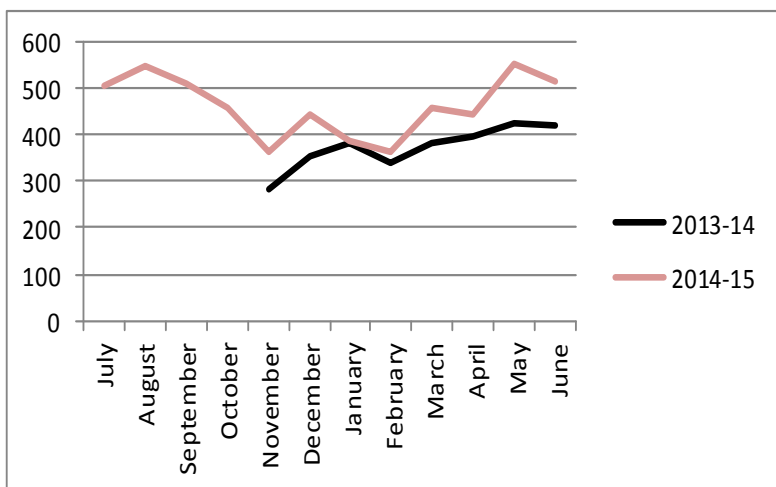
Meeting room use for the year included Nathan Littauer Hospital Nurses, several meetings of the Miss Fulton County Scholarship Pageant organizers and contestants, Westaff, a recruiting organization, representatives from the Veterans Affairs Medical Center, and 38 parents and students from the Mayfield School District who were planning a trip to Italy and France during the summer. DNA testing for Fulton



County continued, a new Brownie troop met weekly in the Friends' Room, a representative from United Health Care Community Plan had a table in the lobby once a month to assist patrons with health insurance enrollment, and for the first time we were able to offer assistance with tax preparation.

The installation of the Meraki wireless hardware and software in the fall of 2013 provides statistics regarding the use of the Library's 24/7 wireless service. Though only in use from November-June during 2013-14 those months gave us a good baseline to track monthly and annual use. The dips in use during the winter months are understandable because patrons are not spending as much time outside the Library after hours and on weekends during colder weather.

Meraki Wireless Statistics



BUILDINGS AND GROUNDS

Work continued with Butler Rowland Mays Architects on Construction Documents. The 1970's windows were replaced in the fall with funding provided by a NYS DLD Public Library Construction Grant, a donation from the Lloyd B. and Paulette E. Politsch Fund and two Friends' Celebration fundraisers. Another construction grant was written to help with the expense of adding an elevator. And design work progressed on parking lot improvements for 66 E. Fulton Street.



GOVERNANCE AND ADMINISTRATION

Staff

Our Library would not be what it is without the dedication and enthusiasm of our staff. During the year we said good-bye to three staff members, Paula DeSantis, Donna Kuhner and Carol Morse, as they retired to spend more time with family. As a result, we welcomed Shari Peto as a part-time library clerk. Fulton County Personnel was also informed that Donna's position of Senior Library Clerk needed to be eliminated and a Librarian I position established.

Staff for the 2014-2015 Fiscal Year

- | | |
|----------------|-----------------|
| Nicole Hauser | Sherry Gennett |
| Linda Callahan | Bonnie Howard |
| Linda Conroy | Circe Johnson |
| Paula DeSantis | Donna Kuhner |
| Jameson Duross | Barbara Madonna |
| George Emden | Carol Morse |
| Sally Fancher | Shari Peto |

Board of Trustees

In June, David Fisher concluded 19 years of library service. After completing his 2nd five-year term on the public library board and 9 years on the Gloversville Free Library board, he decided not to seek re-election. We thank him for his many years of service and his leadership roles throughout. We also said thank you to Eleanor Brooks for filling a one year vacancy and welcomed Merry Brown and James McGuire to the Board.

Trustees for the 2014-2015 Fiscal Year

President—David Fisher	Merry Brown
Vice-President—Elizabeth Batchelor	Vincent DeSantis
VP of Finance—Craig Clark	Jay Ephraim
Secretary—Christine Pesses	Robin Lair
	James McGuire

AUXILIARY ORGANIZATIONS

Friends of the Gloversville Public Library

The Friends held their final Celebration fundraiser in 2014 raised over \$25,000, the book sales raised over \$3,600, and membership netted over \$7,800. The Friends service of delivering books to homebound patrons is well established, their Box of Books program added several new sites in the community, and their high school scholarship winner was Samantha Edgar. The Gloversville Public Library is very lucky to have such a dedicated and hardworking group of Friends and thank you, while heartfelt, never seems to be enough.

President—Jean LaPorta	Lisa Buggeln—Director
Vice President—Nancy Krawczeski	Wanda Ellis—Director
Treasurer—Jill Thaisz	Virginia Mazur—Director
Secretary—Mary Lou Warnick	

The Gloversville Library Foundation

The Foundation's capital campaign had a busy year. The campaign's assets sat at over \$2.4 million in pledges and donations at the end of June 2015.

In conjunction with the unveiling of the new windows in the fall of 2014 the campaign was thrilled to announce and introduce the campaign's honorary chair, Gloversville native and Pulitzer Prize winning author Richard Russo. Richard returned for another visit in the spring to kick off an appeal with the Gloversville Enlarged School District. The honorary chair of that appeal is NYS' 2015 Teacher of the Year and Gloversville's Latin teacher, Charles Giglio. Appeals and challenges between alumni classes also heated up during the spring with over \$25,000 raised by the former Huskies.

Fundraising consultant Matt Blumenfeld and campaign co-chair Christine Pesses continued to spearhead an appeal to the Nathan Littauer Foundation of NYC. In May the Foundation's President and Director of Development made a trip to Gloversville for a tour of not just the Library's project but of downtown and spoke with many of the community members who are leading other projects that combine to create a comprehensive revitalization of the City. They were quite happy with all of the efforts and after reporting back to the NL Foundation's board expect to announce their decision in late summer 2015.

Much time was spent researching and preparing state legislation necessary for the Library to monetize the State and Federal Historic Tax Credits that could bring \$2.4 million into the project. By the end of June, however, Senator Hugh T. Farley and Assemblyman Marc Butler agreed that there was insufficient time left in the legislative session to education their fellow members and successfully pass the bill as written. They pulled the bill from the floor with promises to return in January for the 2016 legislative session.

Good news was received regarding the New Market Tax Credits (NMTC), worth approximately \$1.6 million to the project. LISC and NTCIC, organizations that receive and allocate federal NMTCs to projects such as ours, were very impressed with our project and are interested in investing. The project needs to be closer to being shovel ready and might require applying for the next round in 2016, but we have a solid project that fits the criteria of both organizations.

A new Consolidated Funding Application 2015 was in process; due at the end of July 2015.

- | | |
|-----------------------------|--------------------|
| Chair—Jeremiah Wood IV | Ann Lee Clough |
| Vice-Chair—Robert Maider | Carol Gottung |
| Treasurer—Michael Frank | Michael Ponticello |
| Secretary—Dolores Fleischut | Karen S. Smith |
| | Jill Thaisz |

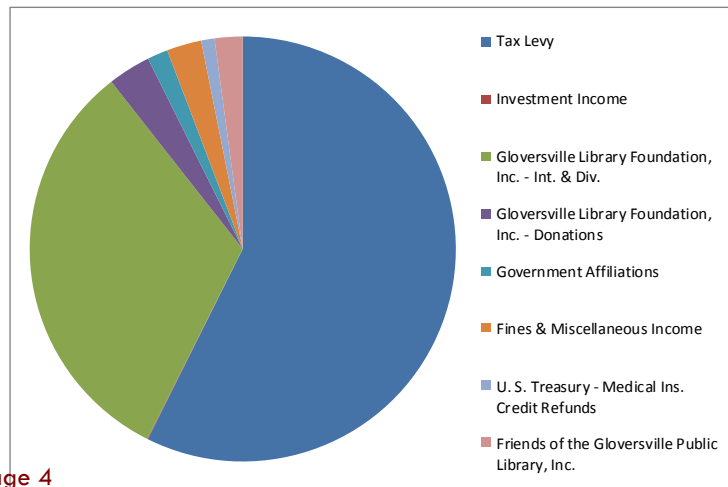
- Representatives from the Groversville Public Library Board*
- | | |
|--------------|------------------|
| David Fisher | Christine Pesses |
|--------------|------------------|

- Non-voting members*
- | | |
|----------------------------------|---------------------------------|
| Library Director Barbara Madonna | Friends' President Jean LaPorta |
|----------------------------------|---------------------------------|

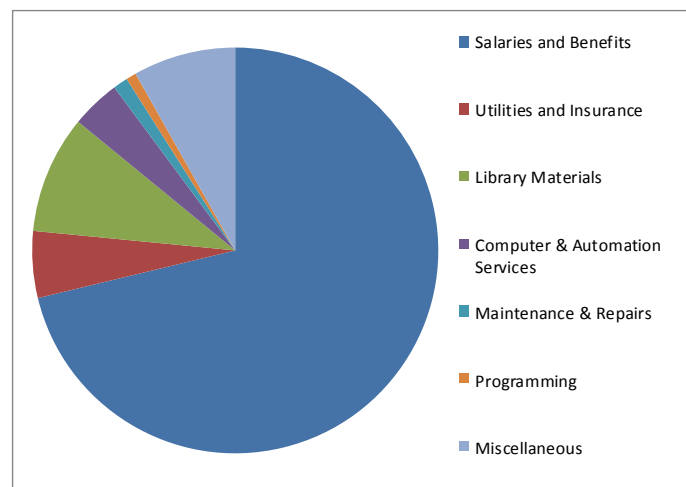
FINANCES

	2014-2015 Budget	2013-2014 Budget
Income	\$471,663	\$453,153
Expenditures	\$460,982	\$450,652
Capital Projects	\$448,891	\$121,051

Income 2014-2015



Expenses 2014-2015



2014-2015 Annual Report for the Gloversville Public Library

Statistics for the year fiscal year July 2014-June 2015 are as follows (figures in parentheses represent previous years.)

	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10
<u>VISITORS</u>	94,929	(97,529)	(109,320)	(120,757)	(127,171)	(115,435)
<u>CIRCULATION</u>						
Books						
Adult Fiction	18,384	(20,440)	(21,364)	(26,624)	(27,866)	(27,067)
Adult Nonfiction	9,021	(8,822)	(9,783)	(11,197)	(12,426)	(12,309)
Subtotal	27,405	(29,262)	(31,147)	(37,821)	(40,292)	(39,376)
Teen Fiction	3,363	(3,810)	(4,157)	(3,746)	(3,993)	(3,745)
Juvenile Fiction	11,417	(15,131)	(17,490)	(18,815)	(20,725)	(21,346)
Juvenile Nonfiction	4,245	(3,879)	(4,353)	(4,953)	(4,841)	(4,591)
Subtotal	15,662	(19,010)	(21,843)	(23,768)	(25,566)	(25,937)
Other Materials	24,738	(23,437)	(27,548)	(27,565)	(23,373)	(17,090)
Total Circulation	71,168	(75,519)	(84,695)	(92,900)	(93,224)	(86,148)
<u>IN-HOUSE USE</u>						
Books						
Adult	3,590	(4,922)	(4,389)	(4,744)	(4,387)	(4,424)
Juvenile	4,107	(5,886)	(7,191)	(7,019)	(7,045)	(7,968)
Other Materials	15,985	(13,906)	(15,090)	(15,497)	(13,666)	(12,995)
Subtotal	23,682	(24,714)	(26,670)	(27,260)	(25,098)	(25,387)
Grand Total Collection Use	94,850	(100,233)	(111,365)	(120,160)	(118,322)	(111,535)
<u>REFERENCE QUESTIONS</u>						
Adult	4,319	(5,723)	(5,740)	(5,266)	(3,808)	(3,139)
Juvenile	1,405	(1,430)	(1,494)	(1,369)	(1,436)	(2,332)
	5,724	(7,153)	(7,234)	(6,635)	(5,244)	(5,471)
<u>ADULT & TEEN MEETINGS AND PROGRAMS</u>						
2014-2015	225 programs with 2,366 people					
2013-2014	105 programs with 892 people					
2012-2013	87 programs with 819 people					
2011-2012	190 programs with 1,843 people					
2010-2011	172 programs with 2,196 people					
<u>JUVENILE PROGRAMS</u>						
2014-2015	165 programs with 3,519 people					
2013-2014	155 programs with 2,495 people					
2012-2013	134 programs with 2,277 people					
2011-2012	107 programs with 2,943 people					
2010-2011	106 programs with 2,647 people					
<u>INTERLIBRARY LOAN</u>						
Material Borrowed	11,325	(10,056)	(12,201)	(11,187)	(11,147)	(10,590)
Material Loaned	8,344	(7,193)	(6,693)	(5,870)	(6,786)	(5,836)
<u>HISTORICAL ROOM</u>						
Visitors	116	(147)	(177)	(167)	(213)	(296)
Books Used	199	(326)	(265)	(375)	(369)	(408)
Reference Questions	64	(82)	(65)	(30)	(48)	(50)
<u>COMPUTER & NETWORK ACCESS</u>	19,042	(16,981)	(15,130)	(13,545)	(14,305)	(11,134)

2014-2015
Annual Report for the Gloversville Public Library

	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10
<u>REGISTRATION</u>						
New Patrons						
Adult	416	(403)	(472)	(610)	(567)	(585)
Juvenile	139	(176)	(208)	(247)	(243)	(290)
Total	555	(579)	(680)	(857)	(810)	(875)
Total Patrons						
Resident	7,166	(7,162)	(7,255)	(7,949)	(7,877)	(6,998)
Non-Resident	2,389	(2,453)	(2,300)	(1,348)	(1,487)	(2,361)
Total	9,555	(9,615)	(9,555)	(9,297)	(9,364)	(9,359)
<u>ADDITIONS TO COLLECTION</u>						
	3,303	(3,109)	(3,621)	(3,592)	(3,918)	(3,794)
<u>LIBRARY HOLDINGS</u>						
Books						
	<u>Volumes</u>	<u>Volumes</u>	<u>Volumes</u>	<u>Volumes</u>	<u>Volumes</u>	<u>Volumes</u>
Adult Fiction	8,275	(10,135)	(10,443)	(11,338)	(12,083)	(12,351)
Adult Nonfiction	13,363	(13,906)	(14,914)	(16,918)	(18,128)	(18,264)
Teen Fiction	1,650	(1,308)	(2,024)	(1,789)	(1,786)	(1,258)
	23,288	(25,349)	(27,381)	(30,045)	(31,997)	(31,873)
Juvenile Fiction	7,268	(7,397)	(8,271)	(8,446)	(8,254)	(8,262)
Juvenile Nonfiction	5,495	(5,588)	(5,672)	(5,379)	(5,630)	(5,525)
Subtotal	12,763	(12,985)	(13,943)	(13,825)	(13,884)	(13,787)
Book Total	36,051	(38,334)	(41,324)	(43,870)	(45,881)	(45,660)
Other Materials	3,791	(4,051)	(4,145)	(4,024)	(3,715)	(3,184)
Holdings Total	39,842	(42,385)	(45,469)	(47,894)	(49,596)	(48,844)

GLOVERSVILLE PUBLIC LIBRARY
FINANCIAL REPORT FOR THE
FISCAL YEAR ENDING JUNE 30, 2015

Prepared By,
Michael J. Frank, Treasurer and Recording Secretary

Submitted By,
Christine Pesses, Vice President of Finance

GLOVERSVILLE PUBLIC LIBRARY

RECEIPTS

FISCAL YEAR ENDING JUNE 30, 2015

	Budget July 1, 2014 to June 30, 2015	Amount Rec'd. Current Year to Date	Amount Rec'd. Prior Year to Date	Over/(Under) Budget
Tax Levy	\$270,509.00	\$270,509.00	\$264,579.00	\$0.00
Investment Income	200.00	245.05	432.82	45.05
Gloversville Library Foundation, Inc. - Int. & Div.	145,000.00	151,005.38	140,193.29	6,005.38
Gloversville Library Foundation, Inc. - Donations	7,500.00	15,315.00	14,617.50	7,815.00
Government Affiliations	6,060.00	7,386.00	7,139.47	1,326.00
Fines & Miscellaneous Income	14,000.00	12,414.30	12,012.58	(1,585.70)
U. S. Treasury - Medical Ins. Credit Refunds	5,500.00	4,787.96	4,178.78	(712.04)
Friends of the Gloversville Public Library, Inc.	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>
TOTAL RECEIPTS	<u>\$458,769.00</u>	<u>\$471,662.69</u>	<u>\$453,153.44</u>	<u>\$12,893.69</u>
	Public Library General Fund			
Cash Balance on July 1, 2014	<u>\$269,548.92</u>			
Plus: Receipts Per Report	471,662.69			
Less: Transfer to Building Fund	0.00			
Less: Expenses Per Report	<u>460,981.64</u>			
Cash Balance on June 30, 2015	<u><u>\$280,229.97</u></u>			
Accounts Payable as of 6/30/15	18,462.24			
Accrued Expenses as of 6/30/15	0.00			
Prepaid Expenses as of 6/30/15	<u>(9,121.24)</u>			
Adjusted Cash Balance on June 30, 2015	<u><u>\$289,570.97</u></u>			

GLOVERSVILLE PUBLIC LIBRARY

BUILDING FUND

RECEIPTS & DISBURSEMENTS

FISCAL YEAR ENDING JUNE 30, 2015

Balance on July 1, 2014	\$358,838.29
Plus: Receipts:	
Interest on Money Market Account	61.21
Meraki Mini Grant	1,183.00
NYS Division of Library Development	32,410.00
NYS State Education Department - Window Project	20,038.00
New York State Bullet Aid - Senator Farley	7,500.00
Transfer from GPL Foundation Capital Campaign Account	200,000.00
Less: Paid Outs:	
Butler Rowland Mays Architects, LLP - Window Project	2,397.24
Butler Rowland Mays Architects, LLP - Construction Documents	120,646.74
B R Johnson, Inc. - New Windows	358,234.00
Adirondack Cabling, Inc. - Security Cameras & Installation	<u>7,612.86</u>
Balance on June 30, 2015	<u><u>\$131,139.66</u></u>

GLOVERSVILLE PUBLIC LIBRARY

DISBURSEMENTS

FISCAL YEAR ENDING JUNE 30, 2015

	Budget July 1, 2014 to June 30, 2015	Amount Disb. Current Year to Date	Amount Disb. Prior Year to Date	Over/(Under) Budget
Salaries - Full Time Employees	\$174,061.00	\$157,564.57	\$166,828.68	(\$16,496.43)
Salaries - Part Time Employees	64,157.00	55,609.81	54,481.49	(8,547.19)
Salaries - Custodians	23,642.00	23,642.16	22,732.08	0.16
F I C A & Medicare Tax	20,032.00	18,116.22	18,669.18	(1,915.78)
Unemployment Insurance	660.00	711.00	675.00	51.00
Disability Insurance	780.00	462.11	578.78	(317.89)
Medical Insurance	42,880.00	32,084.07	31,289.80	(10,795.93)
Pension Expense	38,127.00	40,139.75	28,829.25	2,012.75
Heat	9,000.00	4,358.25	6,833.29	(4,641.75)
Electricity	8,500.00	6,966.01	8,181.60	(1,533.99)
Telephone	1,000.00	2,867.66	1,150.16	1,867.66
Insurance	10,500.00	10,303.05	9,875.78	(196.95)
Books, Periodicals, etc.	46,818.00	43,298.80	44,926.78	(3,519.20)
Computer & Automation Services	18,250.00	18,059.06	12,637.29	(190.94)
Library, Building & Office Supplies	10,000.00	10,693.97	14,972.11	693.97
Maintenance & Repairs	9,000.00	5,415.37	7,043.74	(3,584.63)
Financial Secretary	8,200.00	8,200.00	8,000.00	0.00
Professional Fees	5,500.00	11,791.25	1,665.00	6,291.25
Election Expense	1,000.00	946.95	962.54	(53.05)
Professional Meetings & Travel	2,000.00	1,791.69	1,926.53	(208.31)
Events & Programming	4,682.00	3,724.09	3,374.74	(957.91)
Promotion Expense	2,500.00	3,160.95	3,462.07	660.95
General Expense	2,000.00	1,074.85	1,556.25	(925.15)
TOTAL EXPENSE	<u>\$503,289.00</u>	<u>\$460,981.64</u>	<u>\$450,652.14</u>	<u>(\$42,307.36)</u>

GLOVERSVILLE PUBLIC LIBRARY

STATEMENT OF CONDITION

FISCAL YEAR ENDING JUNE 30, 2015

ASSETS:

Cash - General Fund	\$ 280,980.89
Cash - Unemployment Reserve	8,590.08
Cash - Building Fund	131,139.66
Cash - Workforce Literacy Grant	193.73
Cash - Stewart's Foundation Grant	400.00
Cash - WGY Christmas Wish Grant	205.00
Cash - Lions Club - Braille Grant	1,005.75
Land	32,500.00
Building & Improvements	750,347.00
Reserve for Depreciation - Building & Improvements	(49,622.85)
Prepaid Expenses	9,121.24
Other Assets	2.00

TOTAL ASSETS \$ 1,164,862.50

LIABILITIES & CAPITAL:

Accounts Payable	\$ 18,462.24
Accrued Expenses - Medical Reimbursements	0.00
Net Worth	1,146,400.26

TOTAL LIABILITIES & CAPITAL \$ 1,164,862.50

GLOVERSVILLE PUBLIC LIBRARY

STATUS OF GRANTS

FISCAL YEAR ENDING JUNE 30, 2015

LIONS CLUB - BRAILLE GRANT

Balance Left in Grant at 7/01/14	\$	-
RECEIPTS		2,000.00
DISBURSEMENTS:		
Seedings Braille Books		994.25
Total Disbursements		<u>994.25</u>
Net Cash Remaining in Grant at 6/30/15	\$	<u>1,005.75</u>

STEWART'S FOUNDATION GRANT

Balance Left in Grant at 7/01/14	\$	500.00
RECEIPTS		500.00
DISBURSEMENTS:		
Programming		600.00
Total Disbursements		<u>600.00</u>
Net Cash Remaining in Grant at 6/30/15	\$	<u>400.00</u>

WGY CHRISTMAS WISH GRANT

Balance Left in Grant at 7/01/14	\$	600.00
RECEIPTS		0.00
DISBURSEMENTS:		
Programming		395.00
Total Disbursements		<u>395.00</u>
Net Cash Remaining in Grant at 6/30/15	\$	<u>205.00</u>

WORKFORCE LITERACY GRANT

Balance Left in Grant at 7/01/14	\$	(24.47)
RECEIPTS		221.00
DISBURSEMENTS:		
Program Supplies & Travel Reimbursement		2.80
Total Disbursements		<u>2.80</u>
Net Cash Remaining in Grant at 6/30/15	\$	<u>193.73</u>

SARATOGA ARTS GRANT

Balance Left in Grant at 7/01/14	\$	-
RECEIPTS		1,200.00
DISBURSEMENTS:		
Dance Program		1,200.00
Total Disbursements		<u>1,200.00</u>
Net Cash Remaining in Grant at 6/30/15	\$	<u>-</u>

GLOVERSVILLE PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS
FISCAL YEAR ENDING JUNE 30, 2015

1. Investment Income was up approximately \$45 from the budgeted amount for the year ended June 30, 2015. The higher investment income was primarily due to the return on our Unemployment Reserve Savings Account. The continued low interest rates on Money Market Accounts and other investment alternatives available for Municipal deposits have made earnings on available funds a very small part of the Library's income budget. The Library can only invest in Bank Deposit accounts and securities issued by the Federal Government. Interest and Dividends received from the Gloversville Library Foundation, Inc. were up approximately \$6,000 from the budgeted amount for the year ended June 30, 2015. Dividends and interest received exceeded the fiscal year ended June 30, 2014 by approximately \$10,800. The Foundation Investment Committee has worked diligently in repositioning it's investments to obtain the best possible return on it's portfolio in support of the Library's budget. The Foundation is not limited in it's investment choices and continues to look for better yielding assets while continuing to invest in quality securities. Lower rates on Corporate and Government Securities have also impacted the Foundation's income.
2. Donations for the year ended June 30, 2015 were approximately \$7,800 above the budgeted amount for the year ended June 30, 2015. Donations were also up approximately \$700 from the previous year. Donations to the Library are generally often made in memory of a deceased friend or family member or in honor of a birthday or anniversary. This line item is estimated based on prior year's experience and can vary significantly from year to year.
3. Government Affiliation income was above the budgeted amount by approximately \$1,300 due primarily to New York State increasing state aid for libraries. The Library also received the 2015 Library Award from the Mohawk Valley Library System. Affiliation income was up from the prior year by approximately \$200 due to the same reason described above.
4. Fines and Miscellaneous Income decreased by approximately \$1,600 from the budgeted amount for the year ended June 30, 2015. This was due primarily to an increase in the daily fine rates which were made effective in January 2013 that did not generate the additional income that was expected for the fiscal year ending June 30, 2015. Fines and Miscellaneous Income increased approximately \$400 from the prior year ending June 30, 2014.
5. Medical Insurance Credit Refund from the United States Treasury decreased by approximately \$700 from the budgeted amount due to the rate reduction by the Treasury that was made effective in the prior year. The Medical Insurance Credit Refund increased approximately \$600 from the prior year due to one additional employee qualifying for the credit.
6. Total Salary Expense was below budget by approximately \$25,000 primarily due to the retirement of one full time employee who was not replaced until after our fiscal year end and another full time employee being out on unpaid medical time off. Total Salary Expense was down approximately \$7,200 from the year ending June 30, 2014 due primarily to the reasons described above.
7. F I C A and Medicare Tax Expense was under budget by approximately \$1,900 due to the lower salary expense. F I C A and Medicare Tax Expense was approximately \$600 lower than last year due to the decrease in salaries for the reasons described above.
8. Medical Insurance Expense was under budget by approximately \$10,800 primarily as a result of the full time staff not using all of their reimbursement account balances which amounted to approximately \$7,100 for the year. The retirement of one full time employee as of March 28, 2015 also reduced the expected expense. Medical Insurance Expense exceeded last year's amount by approximately \$800 due primarily to a rate increase which was partially offset by the retirement of one employee on March 28, 2015.
9. Pension Expense was over budget by approximately \$2,000 due primarily to two part time employees electing to be covered in the retirement plan. Our Pension Expense compared to the prior year increased by approximately \$11,300 based on salary increases and additional participants.

10. Utility Expense (Heat and Electricity) was under budget in total by approximately \$6,200 due to lower than expected rates for natural gas and less usage than expected primarily caused by the installation of 14 new windows. The lower rates and less usage helped to keep our total utility expense approximately \$3,700 less than the prior year ending June 30, 2014.
11. Insurance Expense was slightly under the June 30, 2015 budget by approximately \$200. Insurance Expense increased approximately \$400 over the prior year due to an increase in Worker's Compensation insurance rates.
12. Books & Periodicals Expense was under budget by approximately \$3,500 due primarily to not spending all of the various department allotments with the change in staffing. Books and Periodicals Expense decreased by approximately \$1,600 from the prior year due to the increase in backordering of titles from the publishers and the change in staffing noted above.
13. Computer and Automation Expense was over budget slightly by approximately \$200. Computer and Automation Expense was over last year by approximately \$5,400 due to the purchase of new computers that was originally budgeted for in the 2013-14 budget but delays by New York State in negotiating the State Contract prices pushed purchases into the 2014-15 fiscal year's budget.
14. Library, Building & Office Supply Expense was over budget by approximately \$700 primarily due to the higher costs of various supplies. This year's expense was under the prior year by approximately \$4,300 due primarily to the purchase of a new copier for the Library office in the prior year.
15. Maintenance and Repairs Expense was under budget by approximately \$3,600 due primarily to planning for payments for snow removal for the sidewalks and parking lot that ended up being donated. The current year's expense also was below last year's expense by approximately \$1,600 due primarily to the sealing of the parking lot last year that was not needed again this year.
16. Professional Fee Expense was over budget by approximately \$6,300 due to the three year audit that was performed on the Library's Financial Statements in conjunction with funding for the Master Renovation Plan. This expense category exceeded last year's by approximately \$10,100 due to the item mentioned above and creating an accrual for an audit for the year ending June 30, 2015 of \$4,500.
17. Events and Programming Expense was under budget by approximately \$1,000 due primarily to the use of grants for some of the programming and to some programs costing less than anticipated in preparing the budget for the year ending June 30, 2015. This expense category was over last year's by approximately \$400 as some additional programming was done in conjunction with the "Gloversville Reads" program.
18. Promotion Expense was under budget by approximately \$700 due to spending less than anticipated on the advertising of various programs throughout the year. This expense category was also under last year by approximately \$300 for the same reason noted above.
19. General Expense was under budget by approximately \$900 due primarily to having fewer delinquent patron accounts to send to the collection agency thus lowering collection fees in the current year. General Expense was also below last year's amount by approximately \$500 due to the same reason noted above.