

# **REGIONAL SOLID WASTE ASSOCIATION**

## **REGULAR MEETING AGENDA**

**April 7, 2011**

**9:00 a.m.**

**Del Mar City Hall Annex  
235 11<sup>th</sup> Street  
Del Mar, CA**

**Teleconference Location:  
Four Seasons Resort Biltmore  
1260 Channel Drive  
Room 821 (Houlihan)  
Santa Barbara, CA**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. SWEARING-IN OF NEW BOARD MEMBER(S) - ACTION ITEM**

This item is scheduled to swear-in new board members as the delegate/representative from a member city.

**3. REVIEW ASSOCIATION MEETING MINUTES OF JANUARY 6, 2011;  
SPECIAL MEETING MINUTES OF FEBRUARY 7, 2011 & MARCH 8,  
2011- ACTION ITEMS**

This item is scheduled for the Board to approve the Regular Board Meeting Minutes of January 6, 2011 as well as the Special Meeting Minutes for the Tours on February 7, 2011 & March 8, 2011.

**4. ORAL COMMUNICATIONS**

This item is scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association. The Association may receive comments but no action may be taken. Anyone desiring to speak is requested to fill out a speaker slip.

**5. ELECTION OF OFFICERS - ACTION ITEM**

This item is scheduled for the election of officers. The last Election of Officers was held at the April 2010 Board meeting. The By-Laws provide for an April election.

**6. PRESENTATION OF EDCO DISPOSAL INC. RECYCLING VIDEO – INFORMATION ITEM**

This item is scheduled for EDCO Vice-President Jeff Ritchie to show the EDCO recycling video to the RSWA Board. This item was requested by Board Member Sinnott.

**7. SOLID WASTE DISPOSAL CONTRACT FEE INCREASE – INFORMATION ITEM**

General Manager Wurbs will review the 1.367 % solid waste disposal rate increase for FY 2011/2012 for the RSWA cities.

This item is an information item only, no vote is necessary.

**8. FINANCE AND BUDGET - INFORMATION & ACTION ITEMS**

**A. RSWA Investment Report for the Third Quarter of Fiscal Year 2010/2011 – Information Item (Receive and File)**

General Manager Wurbs and Fiduciary Agency representatives Dale Nielsen and Cindy Choquette of the City of Vista will review the investment report as of March 25, 2011.

The recommendation is to receive and file the investment report.

**B. Review Budget and Expenditure Status for the Third Quarter of Fiscal Year 2010/2011 - Information Item (Receive and File)**

General Manager Wurbs and Fiduciary Agency representatives Dale Nielsen and Cindy Choquette of the City of Vista will review the third quarter budget and expenditure status as of March 25, 2010.

The recommendation is to review the status of both the budget and expenditures and receive and file the reports.

**C. Review Mid-Year Budget Expenditure for Fence Construction at the HHW Facility in Vista – Action Item**

General Manager Wurbs will review the need for replacement fencing to be installed at the Vista HHW Facility. The City of Vista will be contributing the fencing materials and has requested that RSWA consider paying for the installation of the fence around the perimeter of the HHW facility.

Ms. Wurbs recommends approval of this item utilizing funds available in the Special Events/Contingency line item of the budget.

**D. Review and Adopt the Amendments to the Investment Policy and Approve Resolution 01-2011 - Action Item**

Board Treasurer Houlihan, General Manager Wurbs, Finance Manager Dale Nielsen of the City of Vista, RSWA's Fiduciary Agent, as well as General Counsel Tom Nixon are recommending adoption of the amendments to the Association's Investment Policy. The policy mirrors the investment policy of the City of Vista.

**E. Review FY 2011/2012 Budget Process - Possible Action Item**

General Manager Wurbs will seek direction from the Board regarding the FY 2011/12 budget. A budget subcommittee may be created.

**9. HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES - INFORMATION**

**A. HHW Participation Reports - Information Item**

General Manager Wurbs and Bill Wilson of the City of Encinitas will review the HHW participation reports with the RSWA Board and answer questions.

**B. HHW Public Information Campaign Update - Information Item**

This item is scheduled to provide an opportunity for the HHW Volunteer Working Group composed of Vice Chairman Nichols, Board Treasurer Houlihan, Board Member Waldron and General Manager Wurbs to update the Board on aspects of the HHW Public Information Campaign including the poster contest which the cities of Encinitas and Solana Beach are pursuing.

**10. ADMINISTRATIVE MATTERS - ACTION ITEMS**

**A. Discuss and Approve Future Meeting Schedule – Action Item**

July 7, 2011  
October 6, 2011

This item is scheduled for discussion and approval of the future meeting schedule.

**B. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item**

This item is scheduled to provide an opportunity for and Board Members or RSWA staff to report on conferences attended.

**11. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER**

The Members may ask questions, make comments and ask that any matter be agenzized for consideration at a later meeting.

**12. ADJOURNMENT**

**NOTE:** Members of the Public may fill out a speaker slip to speak on any item on the Agenda or speak on any matter within the purview of the Association under the heading of Oral Communications.

## REGIONAL SOLID WASTE ASSOCIATION

### ADDRESSING THE ASSOCIATION BOARD

If you wish to speak to an item within the Association's subject matter jurisdiction, please submit a speaker slip to speak during Oral Communications. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except: 1) to briefly respond to statements made or questions posed, 2) ask a question for clarification, 3) receive and file the matter, 4) if it is within staff's authority, refer it to them for a reply, or 5) direct that it be placed on a future board agenda for a report or action. A reasonable amount of time will be allocated by the Chair for public comment. Time donations are not permitted during Oral Communications.

If you wish to speak to an item on the agenda, please fill out a speaker slip indicating which agenda Item # you wish to speak to and hand it in before that item has been announced by the Chair.

ADDITIONAL INFORMATION: This agenda provides a brief description of each item to be considered by the Association Board. All revised or additional documents and writings related to any items on the agenda, which are distributed to all or a majority of the Board Members within 72 hours preceding a meeting, shall be available for public inspection (1) at the Del Mar City Clerk's office during normal business hours; and (2) at the Del Mar City Hall Annex at the time of the meeting. Additional information is available through the General Manager to the Association at (619) 607-8115.

**PUBLIC NOTICE FOR THE REGULAR MEETING OF  
THE REGIONAL SOLID WASTE ASSOCIATION**

**April 7, 2011  
9:00 a.m.**

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**Del Mar City Hall Annex  
235 11<sup>th</sup> Street  
Del Mar, CA**

**Teleconference Location  
Four Seasons Resort Biltmore  
1260 Channel Drive  
Room 821 (Houlihan)  
Santa Barbara, CA 93108**

**In accordance with the requirements of California Government Code Section 54954.2 and 54953(b), this Agenda has been posted at Del Mar City Hall, 1050 Camino Del Mar, Del Mar CA; Encinitas City Hall, 505 South Vulcan Ave., Encinitas CA; & Vista City Hall, 600 Eucalyptus Ave., Vista, CA and the teleconference location: Four Seasons Resort Biltmore, Room 821, 1260 Channel Drive, Santa Barbara, CA not less than 72 hours prior to the meeting date and time above.**

**In the event any matter not listed on this Agenda is proposed to the Regional Solid Waste Association for discussion and/or action, it will be done in compliance with Section 54954.2(b).**

**In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Association's General Manager, Lin Wurbs, at (619) 607-8115 at least forty-eight (48) hours prior to the meeting to allow the Association to make reasonable arrangements to ensure accessibility to this meeting.**

**I, Lin Wurbs, General Manager of the Regional Solid Waste Association, do hereby declare that on April 4, 2011 at or before 9:00 a.m., I caused the posting of the agenda for the April 7, 2011 regular meeting of the Regional Solid Waste Association in the locations listed above which are freely accessible to the public.**



**Lin Wurbs  
General Manager  
Regional Solid Waste Association**