

REGIONAL SOLID WASTE ASSOCIATION

SPECIAL MEETING AGENDA

January 5, 2012

9:00 a.m.

**Fletcher Cove Community Center
City of Solana Beach
133 Pacific Avenue
Solana Beach, CA**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. SWEARING-IN OF NEW BOARD MEMBER(S) - ACTION ITEM

This item is scheduled to swear-in new board members as the delegate/representative from a member city.

3. ORAL COMMUNICATIONS

This item is scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association. The Association may receive comments but no action may be taken. Anyone desiring to speak is requested to fill out a speaker slip.

4. REVIEW ASSOCIATION MEETING MINUTES OF OCTOBER 20, 2011 – RECEIVE AND FILE

This item is scheduled for the Board to review and receive and file the Special Board Meeting Minutes of October 20, 2011.

5. FINANCE AND BUDGET - INFORMATION & ACTION ITEMS

A. RSWA Investment Report – Information Item (Receive and File)

Treasurer Sinnott, General Manager Wurbs and Fiduciary Agency representatives Dale Nielsen and Denise Collins of the City of Vista will review the investment report as of December 19, 2011.

The recommendation is to receive and file the investment report.

B. Review Budget and Expenditure Status for the Second Quarter of Fiscal Year 2011/2012 - Information Item (Receive and File)

Treasurer Sinnott, General Manager Wurbs and Fiduciary Agency representatives Dale Nielsen and Denise Collins of the City of Vista will review the second quarter budget and expenditure status as of December 19, 2011.

The recommendation is to review the status of both the budget and expenditures and receive and file the reports.

C. Review and Approval of Auditor's Report – Action Item

General Manager Wurbs and Fiduciary Agency representative Dale Nielsen will review the audit report by Lance Soll & Lunghard, LLP.

The recommendation is to approve the audit report which includes the audit letters.

6. HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES - INFORMATION ITEMS

A. HHW Participation Reports - Information Item

General Manager Wurbs and Bill Wilson of the City of Encinitas will review the HHW participation reports with the RSWA Board and answer questions, if any.

B. Update on HHW Issues – Information Item

General Manager Wurbs will update the Board on current household hazardous waste issues.

7. ADMINISTRATIVE MATTERS - ACTION ITEMS

A. Review Future Meeting Schedule – Possible Action Item

April 5, 2012
July 5, 2012
October 4, 2012

This item is scheduled for discussion of the future meeting schedule.

B. Approval of Board Members and Staff Attendance and Conference Expenses at all of the following Meetings including out of state meetings, of the following organizations which list shall be titled “List of Accepted Organizations and Conferences” – Action Item:

1. SWANA (Solid Waste Association of North America) Sponsored Conferences, including WASTECON, “Road to Zero Waste”, & SWANA Chapter Meetings
2. Waste360 – Waste Age & Waste Expo Events
3. Global Waste Management Symposium
4. NSWMA (National Solid Waste Management Association) & WASTEC (Waste Equipment Technology Association) Sponsored Conferences
5. NAHMMA (North American Hazardous Materials Management Association) Sponsored Conferences and meetings
6. National Recycling Coalition sponsored events
7. California Department of Resources Recycling and Recovery (CalRecycle) sponsored events

The recommendation is to approve the attendance and expenses at the list of approved organizations and meetings, including out of state meetings, for possible conference attendance by Board Members and RSWA staff.

8. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER

The Members may ask questions, make comments and ask that any matter be agenized for consideration at a later meeting.

9. ADJOURNMENT

NOTE: Members of the Public may fill out a speaker slip to speak on any item on the Agenda or speak on any matter within the purview of the Association under the heading of Oral Communications.

REGIONAL SOLID WASTE ASSOCIATION

ADDRESSING THE ASSOCIATION BOARD

If you wish to speak to an item not on the posted agenda, but within the Association's subject matter jurisdiction, please submit a speaker slip to speak during Oral Communications. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except: 1) to briefly respond to statements made or questions posed, 2) ask a question for clarification, 3) receive and file the matter, 4) if it is within staff's authority, refer it to them for a reply, or 5) direct that it be placed on a future board agenda for a report or action. A reasonable amount of time will be allocated by the Chair for public comment. Time donations are not permitted during Oral Communications.

If you wish to speak to an item on the agenda, please fill out a speaker slip indicating which agenda Item # you wish to speak to and hand it in before that item has been announced by the Chair. To donate time to another person, fill out a speaker slip indicating that fact. The person or persons donating time must be present when the speaker to whom they have donated time is heard.

ADDITIONAL INFORMATION: This agenda provides a brief description of each item to be considered by the Association Board. All revised or additional documents and writings related to any items on the agenda, which are distributed to all or a majority of the Board Members within 72 hours preceding a meeting, shall be available for public inspection (1) at the Solana Beach City Clerk's office during normal business hours; and (2) at the Fletcher Cove Community Center at the time of the meeting. Additional information is available through the General Manager to the Association at (619) 607-8115.

**PUBLIC NOTICE AND CALL FOR THE SPECIAL MEETING OF
THE REGIONAL SOLID WASTE ASSOCIATION**

**January 5, 2012
9:00 a.m.**

**Fletcher Cove Community Center
City of Solana Beach
133 Pacific Avenue
Solana Beach, CA**

In accordance with the requirements of California Government Code Section 54956, pursuant to which a special meeting has been called by the Board Chairman, and 54954.3(a), this notice and call and the Agenda has been posted at Del Mar City Hall, 1050 Camino Del Mar, Del Mar CA; Encinitas City Hall, 505 South Vulcan Ave., Encinitas CA; Vista City Hall, 200 Civic Center Drive, Vista, CA; Solana Beach City Hall, 635 South Highway 101, Solana Beach, CA & Fletcher Cove Community Center, 133 Pacific Ave., Solana Beach, CA not less than 24 hours prior to the meeting date and time above.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Association's General Manager, Lin Wurbs, at (619) 607-8115 at least forty-eight (48) hours prior to the meeting to allow the Association to make reasonable arrangements to ensure accessibility to this meeting.

I, Lin Wurbs, General Manager of the Regional Solid Waste Association, do hereby declare that on December 22, 2011 at or before 5:00 p.m., I caused the posting of the agenda for the January 5, 2012 special meeting of the Regional Solid Waste Association in the locations listed above which are freely accessible to the public.



**Lin Wurbs
General Manager
Regional Solid Waste Association**