

**MINUTES**

**REGIONAL SOLID WASTE ASSOCIATION  
Regular Meeting – October 2, 2008**

**Del Mar City Hall Annex  
1050 Camino Del Mar  
Del Mar, CA**

**BOARD MEMBERS IN ATTENDANCE:**

**Councilmember Henry Abarbanel, City of Del Mar – RSWA Vice-Chairman**

**Deputy Mayor Maggie Houlihan, City of Encinitas**

**Mayor Ron Morrison, City of National City - RSWA Treasurer**

**Mayor Mickey Cafagna, City of Poway – RSWA Chairman**

**Deputy Mayor Mike Nichols, City of Solana Beach**

**Mayor Pro Tem Frank Lopez, City of Vista - RSWA Secretary**

**SPECIAL CONTRACT MEMBER IN ATTENDANCE:**

**Councilmember Marie Waldron, City of Escondido**

**STAFF RESOURCES IN ATTENDANCE:**

**Tom Nixon, RSWA Counsel**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Vice-Chairman Henry Abarbanel called the Regional Solid Waste Association to order at 9:17 a.m. and asked Member Houlihan to lead the Pledge of Allegiance. Ms. Wurbs relayed to the Board that Chairman Cafagna was on his way.

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**SWEARING-IN OF NEW BOARD MEMBER(S) – ACTION ITEM**

This item was scheduled to swear a new board member in as a delegate or alternate from a member city, if necessary, which it was not.

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**APPROVAL OF ASSOCIATION MEETING MINUTES OF JULY 3, 2008 - ACTION ITEM**

This item was scheduled for approval of the July 3, 2008 Minutes.

**MOTION WAS MADE TO APPROVE THE MINUTES OF JULY 3, 2008.** (Motion by Member Houlihan, City of Encinitas / Second by Treasurer Morrison, City of National City).

Motion passed unanimously. Chairman Cafagna arrived and assumed the role of Chair.

**FINANCE AND BUDGET – INFORMATION & ACTION ITEMS**

**A**

**Review Final Fiscal Year 2007/08 Budget and Expenditure Report - Information Item**

General Manager Wurbs reviewed the fiscal year-end budget and expenditure report as of June 30, 2008 for FY 2007/08.

**MOTION WAS MADE TO ACCEPT AND FILE THE FY 2007/2008 BUDGET AND EXPENDITURE REPORT** (Motion by Secretary Lopez, City of Vista / Second by Vice-Chairman Abarbanel, City of Del Mar).

Motion passed unanimously, with Member Waldron not voting.

**B**

**RSWA Investment Report – Information Item**

General Manager Wurbs reviewed the investment report projected for the first quarter of the fiscal year.

**MOTION WAS MADE TO APPROVE THE INVESTMENT REPORT FOR THE FIRST QUARTER OF FY 2008/2009** (Motion by Member Houlihan, City of Encinitas / Second by Member Nichols, City of Solana Beach).

Motion passed unanimously, with Member Waldron not voting.

**C**

**Review Budget and Expenditure Report –Information Item**

General Manager Wurbs reviewed the estimated budget and expenditure status report for first quarter FY 2008/09. It was noted by Ms. Wurbs that she would be processing the Environmental Enhancement Fund checks and the Tonnage Reimbursement checks in the next quarter and that expenses for the first quarter of the fiscal year had been minimal.

**MOTION WAS MADE TO APPROVE THE BUDGET AND EXPENDITURE REPORT FOR THE FIRST QUARTER OF FY 2008/2009.** (Motion by Vice-Chairman Abarbanel, City of Del Mar / Second by Member Houlihan, City of Encinitas).

Motion passed unanimously, with Member Waldron not voting.

5 .

**SOLID WASTE DISPOSAL FEE - INFORMATION ITEM AND POSSIBLE ACTION**

General Manager Wurbs provided an update to the Board regarding the solid waste fee issue. Ms. Wurbs reported that work was continuing on the Memorandum of Understanding between RSWA and EDCO.

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**HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES – INFORMATION**

**ITEM**

Bill Wilson of the City of Encinitas provided a status report on the level of participation in HHW services by each jurisdiction.

General Manager Wurbs also apprised the Board that beginning the first weekend in October, RSWA in coordination with EDCO and Clean Harbors would be initiating a new approach to handling the disposal costs related to “sharps”. Similar to the electronic waste program, if individuals bring only sharps into the facility the individual jurisdictions would not be charged for that disposal by Clean Harbors. Instead, RSWA was trying a new approach by accepting a bid from Clean Harbors through EDCO to pay for the disposal based on a cost per 55 gallon drum collected. Ms. Wurbs reported that this would be a new test program and would be evaluated on a quarterly basis to determine its continuation.

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## **ADMINISTRATIVE MATTERS - ACTION ITEMS**

### **Review Future Meeting Schedule**

General Manager Wurbs reminded the Board of the proposed meeting schedule for calendar year 2009, which the Board approved by consensus:

January 8, 2009  
April 2, 2009  
July 2, 2009  
October 1, 2009

At the July 3, 2008 RSWA Board Meeting the majority of the Board requested the January meeting be changed to January 8, 2009 from the regularly scheduled January 1, 2009 date. The January 8, 2009 meeting will therefore be a special meeting of the Board.

**B** .

**Approval of Board Members and Staff Attendance and Conference Expenses at Meetings - Action Item**

The Board discussed attendance by Board Members and staff at the following conferences/training session:

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Municipal Waste Management Association: 2008 Fall Summit San Diego, CA November 19-21, 2008

**MOTION WAS MADE TO APPROVE ATTENDANCE AND CONFERENCE EXPENSES AT THE MUNICIPAL WASTE MANAGEMENT ASSOCIATION 2008 FALL SUMMIT IN SAN DIEGO, NOVEMBER 19-21, 2008.** (Motion by Member Houlihan, City of Encinitas / Second by Vice Chairman Abarbanel, City of Del Mar).

The motion passed unanimously.

**C** .

**Future Agenda Items**

This item provides the opportunity to discuss ideas for future agenda topics.

**D** .

### **Update on Website Design – Information Item and Possible Action**

General Manager Wurbs provided an update on the website design effort and sought input on the initial design effort. Member Houlihan and Member Nichols volunteered to assist Ms. Wurbs in refining the home page and the design and format for information to be provided via the website. This topic will be the subject of an agenda item on the next Board agenda.

**8** .

### **ORAL COMMUNICATIONS**

Ms. Sheree Tweddell mentioned that she is working with a committee in Carlsbad regarding “green certification” and offered to keep the RSWA Board apprised of the effort.

General Manager Wurbs asked Ms. Jacy Bolden to introduce the new Executive Director and staff member of the Solana Center. Ms Bolden introduced the former President of the Board Sandy Atkinson as the new Executive Director.

**COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER**

Ms. Wurbs offered her personal thanks to Vice Chairman Abarbanel who was retiring as a member of the Del Mar City Council and recommended a round of applause for his long time efforts in helping the Regional Solid Waste Association to achieve the goals of the organization. Chairman Cafagna and Treasurer Morrison offered their best wishes and gratitude for all the efforts by Member Abarbanel back to the years of the Solid Waste Authority and the efforts with the County of San Diego. The entire Board thanked the Vice-Chairman for all of his hard work and the lasting contribution he made for the citizens of Del Mar and the customers of the Regional Solid Waste Association.

**10. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: (1 Potential Case)

There was no reportable action from the Closed Session.

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**ADJOURNMENT**

The meeting was adjourned at 10:33 a.m.

**R e s p e c t f u l l y**

**S u b m i t t e d :**



**Approved:**

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**L i n**

**W u r b s**

**Frank Lopez**  
**G e n e r a l**

**M a n a g e r**

**RSWA Secretary**