

**MINUTES**

**REGIONAL SOLID WASTE ASSOCIATION  
Regular Meeting – July 3, 2008**

**Del Mar City Hall Annex  
1050 Camino Del Mar  
Del Mar, CA**

**BOARD MEMBERS IN ATTENDANCE:**

**Councilmember Henry Abarbanel, City of Del Mar – RSWA Vice-Chairman**

**Councilmember Maggie Houlihan, City of Encinitas**

**Mayor Ron Morrison, City of National City - RSWA Treasurer**

**Councilmember Mike Nichols, City of Solana Beach**

**Mayor Pro Tem Frank Lopez, City of Vista**

**SPECIAL CONTRACT MEMBER IN ATTENDANCE:**

**Councilmember Marie Waldron**

**STAFF RESOURCES IN ATTENDANCE:**

**Tom Nixon, RSWA Counsel**

**L i n      W u r b s ,      R S W A      G e n e r a l      M a n a g e r**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Vice-Chairman Henry Abarbanel called the Regional Solid Waste Association to order at 9:12 a.m. and asked Member Houlihan to lead the Pledge of Allegiance. Ms. Wurbs relayed to the Board that Chairman Cafagna called this morning to advise that something had come up and he would not be in attendance and sent his regrets.

2

**SWEARING-IN OF NEW BOARD MEMBER(S) – ACTION ITEM**

This item was scheduled to swear a new board member in as a delegate or alternate from a member city, if necessary, which it was not.

3

**APPROVAL OF ASSOCIATION MEETING MINUTES OF APRIL 3, 2008 AND SPECIAL MEETING OF MAY 30, 2008 - ACTION ITEMS**

This item was scheduled for approval of the April 3, 2008 Minutes and the Minutes of the Special Meeting of May 30, 2008.

**MOTION WAS MADE TO APPROVE THE MINUTES OF APRIL 3, 2008 AND MAY 30, 2008.** (Motion by Member Houlihan, City of Encinitas / Second by Secretary Lopez, City of Vista).

4

**FINANCE AND BUDGET – INFORMATION & ACTION ITEMS**

A .

**RSWA Investment Report – Information Item**

General Manager Wurbs reviewed the investment report projected for the fourth quarter of the fiscal year. The recommendation was to accept and file the investment report, understanding that the “year-end” final report would be forthcoming at the October Board meeting.

By consensus, the Board supported the recommendation to accept and file the investment report.

B .

**Review Budget and Expenditure Status for Fourth Quarter – Information Item**

General Manager Wurbs and Annette Gonzalez reviewed the budget and expenditure status estimated for June 30, 2008. It was noted that there are several year-end adjustments to be made on both the expenditure and revenue portions of the budget and that the final end of fiscal year balance sheet will be reviewed at the October Board Meeting

By consensus, the Board supported the recommendation to accept and file the Budget and Expenditure Status Report estimated for June 30, 2008.

**Review Budget Subcommittee Proposed FY 2008/2009 and  
FY 2009/2010 Two-Year Budget - Action Item**

The Budget Subcommittee composed of Treasurer Morrison, Secretary Lopez and Member Houlihan requested that General Manager Wurbs provide the report on the Subcommittee’s recommendations for the FY 2008/09 and FY2009/2010 two-year budget. General Manager Wurbs reviewed each line item in the budget for both years and then

reviewed in detail the special memorandum entitled Funding Options and Financial Philosophy. Ms. Wurbs mentioned that as part of the Budget Subcommittee recommendation there is an increase in both the retainer amount and the hourly rate for legal counsel. Additionally, she specifically highlighted the recommendation that the fund balance always stay above \$200,000 – with \$100,000 set aside for special closure needs for the two household hazardous waste facilities and another \$100,000 set aside for contingencies.

The Budget Subcommittee recommended approval of the two-year budget.

**MOTION WAS MADE TO APPROVE TWO-YEAR BUDGET FOR FY 2008/09 AND FY 2009/10 AS RECOMMENDED BY THE BUDGET SUBCOMMITTEE AND GENERAL MANAGER WURBS, WHICH APPROVAL INCLUDED THE MEMORANDUM IN THE BUDGET PACKET ENTITLED FUNDING OPTIONS AND FINANCIAL PHILOSOPHY.** (Motion by Member Nichols, City of Solana Beach / Second by Member Houlihan, City of Encinitas).

5 .

**SOLID WASTE DISPOSAL FEE - INFORMATION ITEM AND POSSIBLE ACTION**

General Manager Wurbs provided an update to the Board regarding the solid waste fee issue. Ms. Wurbs reported that language had been drafted in the form of a Memorandum of Understanding and was being circulated between the two parties – RSWA and EDCO. With the Board, in April, having delegated to the Special Ad Hoc Subcommittee and staff the authority to act on the matter, the Board directed that the item be discussed at the October Board meeting and circulated to the full Board after the MOU is completed.

6 .

**HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES – INFORMATION**

**ITEM**

Bill Wilson of the City of Encinitas provided a status report on the level of participation in HHW services by each jurisdiction. General Manager Wurbs also directed the Boards attention to a summary that was in front of each of them regarding Home Depot's CFL bulb recycling program.

7 .

**ADMINISTRATIVE MATTERS - ACTION ITEMS**

**A** .

**Review Future Meeting Schedule**

General Manager Wurbs reminded the Board of the approved meeting schedule for the remainder of calendar year 2008:

October 2, 2008

The Board decided to look at the 2009 calendar and determined that the best date for the January Board Meeting would be January 8, 2009

**B** .

**Reports by Members on Events Attended**

**1** .

**Special Meeting/Field Trip Held on May 30, 2008 to E-World**

General Manager Wurbs complimented Mayor Pro Tem Lopez as host for the RSWA Tour and Special Board Meeting held in the City of Vista at E-World Recyclers on May 30, 2008. Secretary Lopez then commented on the event and thanked everyone for attending and thanked Sheree Tweddell for hosting the event at the E-World facility. Member Nichols reflected that the event was very inspiring and thoroughly educational. Member Houlihan also commented that the event was very worthwhile to her understanding of all of the different aspects of recycling and reuse involved in electronic waste.

### **Waste Expo – 2008**

Vice-Chairman Abarbanel and Secretary Lopez both reviewed their experiences at the 2008 Waste Expo in Chicago. Vice-Chairman Abarbanel called upon Mr. Ritchie of EDCO to comment on his experience at other Waste Expo events.

## **C**

### **Approval of Board Members and Staff Attendance and Conference Expenses at Meetings and Future Agenda Items**

The Board discussed attendance by Board Members and staff at any of the following conferences/training sessions:

1

NAHMMA Annual Conference – Burlington, VT

October 13 – 17, 2008

2

Wastecon – Reducing Our Carbon Footprint – Tampa FL

October 21-23, 2008

3

Waste Expo 2009 Las Vegas – June 8 – 11, 2009

4

CRRA Conference - Burlingame, CA - August 3-6, 2008

**MOTION WAS MADE TO APPROVE ATTENDANCE BY BOARD MEMBERS AND STAFF AT: 1) NAHMMA Annual Conference – Burlington, VT - October 13 – 17, 2008; 2) Wastecon – Reducing Our Carbon Footprint – Tampa FL - October 21-23, 2008; 3) Waste Expo 2009 Las Vegas – June 8 – 11, 2009; and 4) (added at the Board Meeting) the CRRA Conference – Burlingame, CA – August 3-6, 2008.**

(Motion by Member Houlihan, City of Encinitas / Second by Secretary Lopez, City of Vista).

The motion passed unanimously.

8

**ORAL COMMUNICATIONS**

Ms. Sheree Tweddell thanked the Board for touring E-World Recyclers.

9

**COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER**

There were no comments from any Board Members, General Counsel or the General Manager.

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**ADJOURNMENT**

The meeting was adjourned at 10:15 a.m.

**R e s p e c t f u l l y**

**S u b m i t t e d :**

**Approved:**

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**L i n**

**W u r b s**

**Frank Lopez  
G e n e r a l**

**M a n a g e r**

**RSWA Secretary**



