

REGIONAL SOLID WASTE ASSOCIATION

SPECIAL MEETING AGENDA

May 16, 2013

9:00 a.m.

**Solana Beach City Hall
635 South Highway 101
Solana Beach, CA**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. SWEARING-IN OF NEW BOARD MEMBER(S) - ACTION ITEM

This item is scheduled to swear-in new board members as the delegate/representative from a member city.

3. ORAL COMMUNICATIONS

This item is scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association. The Association may receive comments but no action may be taken. Anyone desiring to speak is requested to fill out a speaker slip.

4. REVIEW ASSOCIATION MEETING MINUTES OF JANUARY 10, 2013 AND SPECIAL MEETING/TOUR OF FEBRUARY 4, 2013– RECEIVE AND FILE

This item is scheduled for the Board to review and receive and file the Special Board Meeting Minutes of January 10, 2013 and the Special Meeting/Tour of February 4, 2013.

5. ELECTION OF OFFICERS - ACTION ITEM

This item is scheduled for the election of officers. The last Election of Officers was held at the April 2012 Board meeting.

6. **SOLID WASTE DISPOSAL CONTRACT FEE ADJUSTMENT – INFORMATION ITEM**

General Manager Wurbs will review the 1.93% solid waste disposal rate adjustment for FY 2013/2014 for the RSWA cities.

This item is an information item only, no vote is necessary.

7. **FINANCE AND BUDGET - INFORMATION & ACTION ITEMS**

A. **RSWA Investment Report for the Third Quarter of Fiscal Year 2012/2013 – Information Item (Receive and File)**

Treasurer Sinnott, General Manager Wurbs and Fiduciary Agency representative Dale Nielsen of the City of Vista will review the investment report as of April 18, 2013.

The recommendation is to receive and file the investment report.

B. **Review Budget and Expenditure Status for the Third Quarter of Fiscal Year 2012/2013 - Information Item (Receive and File)**

Treasurer Sinnott, General Manager Wurbs and Fiduciary Agency representative Dale Nielsen of the City of Vista will review the third quarter budget and expenditure status as of April 18, 2012.

The recommendation is to review the status of both the budget and expenditures and receive and file the reports.

C. **Review FY 2013/2014 and FY 2014/15 Budget Process - Possible Action**

General Manager Wurbs will seek direction from the Board regarding the FY 2013/14 and FY 2014/15 budgets. A budget subcommittee may be created.

8. **HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES – INFORMATION AND POSSIBLE ACTION**

Review HHW Items – Possible Action

This item is scheduled to review HHW issues of interest to the RSWA Board.

A. **PaintCare Program – Update Item**

General Manager Wurbs will provide an update on RSWA's involvement in the PaintCare program and provide a copy of the HHW Amendment to the Agreement for HHW Services Between RSWA and EDCO.

B. HHW Participation Reports - Information Item

General Manager Wurbs and Bill Wilson of the City of Encinitas will review the HHW participation reports with the RSWA Board and answer questions.

9. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

A. Discuss and Approve Future Meeting Schedule and Meeting Location – Possible Action Item

July 4, 2013 to July 11, 2013

October 3, 2013

January 2 or 9, 2014

This item is scheduled for discussion and approval of the future meeting schedule.

B. Report by Vice Chairman Nichols on RSWA Website Redesign – Information Item

This item is scheduled to provide an opportunity for Vice Chairman Nichols and General Manager Wurbs to report on the RSWA Website Redesign.

C. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item

This item is scheduled to provide an opportunity for Board Members or RSWA staff to report on conferences attended.

10. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER

The Members may ask questions, make comments and ask that any matter be agenzized for consideration at a later meeting.

CLOSED SESSION AGENDA ITEMS

Recess into Closed Session:

**1. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
AUTHORITY: Gov. Code 54957
TITLE: General Manager**

**2. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
AUTHORITY: Gov. Code 54957
TITLE: General Counsel**

(Immediately following the Closed Session)

REPORT FROM CLOSED SESSION

(Return to Agenda Items of RSWA Board Meeting 5-16-2013)

11. **CONSIDERATION OF EXTENDING CURRENT GENERAL MANAGER AGREEMENT OR ALTERNATIVES**

12. **CONSIDERATION OF EXPANDING GENERAL COUNSEL'S DUTIES TO INCLUDE ASSISTANT GENERAL MANAGER**

13. **ADJOURNMENT**

NOTE: Members of the Public may fill out a speaker slip to speak on any item on the Agenda or speak on any matter within the purview of the Association under the heading of Oral Communications.

REGIONAL SOLID WASTE ASSOCIATION

ADDRESSING THE ASSOCIATION BOARD

If you wish to speak to an item not on the posted agenda, but within the Association's subject matter jurisdiction, please submit a speaker slip to speak during Oral Communications. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except: 1) to briefly respond to statements made or questions posed, 2) ask a question for clarification, 3) receive and file the matter, 4) if it is within staff's authority, refer it to them for a reply, or 5) direct that it be placed on a future board agenda for a report or action. A reasonable amount of time will be allocated by the Chair for public comment. Time donations are not permitted during Oral Communications.

If you wish to speak to an item on the agenda, please fill out a speaker slip indicating which agenda Item # you wish to speak to and hand it in before that item has been announced by the Chair. To donate time to another person, fill out a speaker slip indicating that fact. The person or persons donating time must be present when the speaker to whom they have donated time is heard.

ADDITIONAL INFORMATION: This agenda provides a brief description of each item to be considered by the Association Board. All revised or additional documents and writings related to any items on the agenda, which are distributed to all or a majority of the Board Members within 72 hours preceding a meeting, shall be available for public inspection (1) at the Solana Beach City Clerk's office during normal business hours; and (2) at the Fletcher Cove Community Center at the time of the meeting. Additional information is available through the General Manager to the Association at (619) 607-8115.

**PUBLIC NOTICE AND CALL FOR THE SPECIAL MEETING OF
THE REGIONAL SOLID WASTE ASSOCIATION**

**May 16, 2013
9:00 a.m.**

**Solana Beach City Hall
635 South Highway 101
Solana Beach, CA**

In accordance with the requirements of California Government Code Section 54956, pursuant to which a special meeting has been called by the Board Chairman, this Notice and Call and the Agenda has been posted at Solana Beach City Hall, 635 South Highway 101, Solana Beach, CA not less than 72 hours prior to the meeting date and time above. A notice with the change of location for the Board Meeting to Solana Beach City Hall was posted at the Fletcher Cove Community Center, 133 Pacific Ave., Solana Beach, CA.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Association's General Manager, Lin Wurbs, at (619) 607-8115 at least forty-eight (48) hours prior to the meeting to allow the Association to make reasonable arrangements to ensure accessibility to this meeting.

I, Lin Wurbs, General Manager of the Regional Solid Waste Association, do hereby declare that on May 13, 2013 at or before 9:00 a.m., I caused the posting of the agenda for the special meeting of the Regional Solid Waste Association for May 16, 2013 in the location listed above which is freely accessible to the public.



**Lin Wurbs
General Manager
Regional Solid Waste Association**