

**MINUTES  
REGIONAL SOLID WASTE ASSOCIATION  
REGULAR MEETING**

**October 5, 2017  
9:00 a.m.**

**EDCO Waste and Recycling Services  
1021 W. Mission Ave.  
Escondido, CA**

**BOARD MEMBERS IN ATTENDANCE:**

**Council Member Mark Muir, City of Encinitas  
Council Member Michael Morasco, City of Escondido  
Mayor Ron Morrison, City of National City – RSWA Chairperson  
Council Member Dave Grosch, City of Poway – RSWA Treasurer  
Mayor Mike Nichols, City of Solana Beach – RSWA Vice-Chairperson  
Council Member Joe Green, City of Vista – RSWA Secretary**

**STAFF RESOURCES IN ATTENDANCE:**

**James H. Eggart, General Manager/General Counsel  
Lauren Warrem, Finance Manager/Treasurer – City of Vista  
Richard Hertz, Assistant Finance Manager/Treasurer – City of Vista**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Morrison called the meeting to order at 9:15 a.m. Board Member Terry Sinnott was absent. All other Board members were in attendance.

Chairperson Morrison led the Board in the Pledge of Allegiance.

**2. SWEARING IN OF NEW BOARD MEMBERS**

There were no new Board members to be sworn-in.

**3. ORAL COMMUNICATIONS**

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association.

Moriah Saldaña of I Love a Clean San Diego addressed the Board regarding the organization and asked to make a presentation to the Board at the January meeting.

4. **CONSENT CALENDAR**

The consent calendar included the following items:

- A. The receipt and filing of the Minutes of the June 29, 2017 Meeting of the Board of the Regional Solid Waste Association.
- B. The receipt and filing of RSWA's Website Activity Report for the first quarter of FY 2017/2018.

**MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.**

(Motion by Board Member Muir, City of Encinitas / Second by Vice-Chairperson Nichols, City of Solana Beach). Motion was approved by a vote of 5 ayes, 0 nays, and 1 abstention, with 1 absent.

**Ayes: Green, Grosch, Morrison, Muir, Nichols**  
**Nays:**  
**Abstain: Morasco**  
**Absent: Sinnott**

5. **PRESENTATION AND APPROVAL OF RSWA HISTORY NARRATIVE**

Former RSWA General Manager Lin Wurbs made a presentation to the Board regarding the written narrative entitled "History of Regional Solid Waste Association (RSWA)" prepared by Ms. Wurbs documenting the history of RSWA, and the Board reviewed and discussed the document. The narrative will be posted on the RSWA website once it was finalized and distributed to Board Members.

**MOTION WAS MADE TO APPROVE THE WRITTEN NARRATIVE ENTITLED "HISTORY OF REGIONAL SOLID WASTE ASSOCIATION (RSWA)", SUBJECT TO MINOR SUPPLEMENT AND/OR MODIFICATION AS APPROVED BY THE RSWA EXECUTIVE COMMITTEE.**

(Motion by Board Member Muir, City of Encinitas / Second by Vice-Chairperson Nichols, City of Solana Beach). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Green, Grosch, Morasco, Morrison, Muir, Nichols**  
**Nays:**  
**Abstain:**  
**Absent: Sinnott**

**6. FINANCE AND BUDGET – INFORMATION & ACTION ITEMS**

**A. FY 2017/2018 Budget Amendment to Account For HHW Facility Permit Fee Increase (Action Item)**

General Manager Eggart presented a report regarding a proposed budget amendment for HHW Facility Permit expenses. The County permit fee for the two HHW Facilities in Vista and Poway has increased this year from \$742 to \$1,046 each. The budget adopted at the June 29, 2017 meeting only budgeted for \$900 for each Facility. Therefore, a minor budget adjustment is needed to increase the budgeted amount for HHW permits from \$1,800 to \$2,092; an increase of \$292.

**MOTION WAS MADE TO APPROVE THE AMENDMENT TO THE FY 2017/2018 BUDGET INCREASING THE BUDGET FOR HHW PERMIT EXPENSES FROM \$1,800 TO \$2,092 AND ADOPT THE ASSOCIATED AMENDED REVISED FY 2017/2018 BUDGET.** (Motion by Vice-Chairperson Nichols, City of Solana Beach / Second by Board Member Morasco, City of Escondido). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Green, Grosch, Morasco, Morrison, Muir, Nichols**  
**Nays:**  
**Abstain:**  
**Absent: Sinnott**

**B. Review Final Budget and Expenditure Status for the FY 2016/2017 – Information Item (Receive and File)**

Treasurer Grosch and General Manager Eggart reviewed the final budget and expenditure status for June 30, 2017.

**MOTION WAS MADE TO RECEIVE AND FILE THE FINAL BUDGET AND EXPENDITURE REPORT FOR FY 2016/2017.** (Motion by Board Member Morasco, City of Escondido / Second by Board Member Muir, City of Encinitas. Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Green, Grosch, Morasco, Morrison, Muir, Nichols**  
**Nays:**  
**Abstain:**  
**Absent: Sinnott**

**C. Review Budget and Expenditure Status for the First Quarter of FY 2017/2018 – Information Item (Receive and File)**

**D. RSWA Investment Report for the First Quarter of FY 2017/2018 – Information Item (Receive and File)**

General Manager Eggart reviewed the first quarter budget and expenditure status and investment reports as of September 26, 2017.

**MOTION WAS MADE TO RECEIVE AND FILE THE BUDGET AND EXPENDITURE STATUS REPORT AND THE INVESTMENT REPORT FOR THE FIRST QUARTER OF FISCAL YEAR 2017/2018.** (Motion by Treasurer Grosch, City of Poway / Second by Board Member Morasco, City of Escondido). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Green, Grosch, Morasco, Morrison, Muir, Nichols**  
**Nays:**  
**Abstain:**  
**Absent: Sinnott**

**E. Report on Environmental Enhancement Fund Distribution and Press Release – Information Item (Receive and File)**

General Manager Eggart provided a report on the Environmental Enhancement Program distributions to the RSWA Member Cities and reviewed the proposed press release.

**MOTION WAS MADE TO RECEIVE AND FILE THE REPORT ON THE ENVIRONMENTAL ENHANCEMENT FUND DISTRIBUTION AND PRESS RELEASE.** (Motion by Treasurer Grosch, City of Poway / Second by Board Member Muir, City of Encinitas). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Green, Grosch, Morasco, Morrison, Muir, Nichols**  
**Nays:**  
**Abstain:**  
**Absent: Sinnott**

**F. Report of Organics Diversion Educational Messaging (Action Item)**

General Manager Eggart provided a report regarding the proposed expenditure of budgeted funds for organic waste diversion educational messaging. General Manager Eggart recommended that the Board (1) Approve the expenditure of up to \$7,500 from the Special Programs budget to fund the development, printing, and direct mailing of an educational flyer promoting the diversion and recycling of

organic waste to businesses and apartment complexes within the six RSWA regular member cities; (2) Authorize the General Manager to expend or reimburse up to \$1,000 per city for associated printing and mailing costs; and (3) Authorize the General Manager to enter into any agreements on behalf of RSWA and to take any other necessary actions to facilitate completion of the project. The Board Members discussed the request and provided input to the General Manager.

**MOTION WAS MADE TO APPROVE THE EXPENDITURE OF UP TO \$7,500 FROM THE SPECIAL PROGRAMS BUDGET TO FUND THE FLYER PROMOTING THE DIVERSION AND RECYCLING OF ORGANIC WASTE TO BUSINESS AND APARTMENT COMPLEXES WITHIN THE SIX RSWA REGULAR MEMBER CITIES; AUTHORIZE GENERAL MANAGER TO EXPEND OR REIMBURSE UP TO \$1,000 PER CITY FOR ASSOCIATED PRINTING AND MAILING COSTS; AND AUTHORIZE THE GENERAL MANAGER TO ENTER INTO ANY AGREEMENTS ON BEHALF OF RSWA AND TO TAKE ANY OTHER NECESSARY ACTIONS TO FACILITATE COMPLETION OF THE PROJECT.** (Motion by Board Member Muir, City of Encinitas, Second by Treasurer Grosch, City of Poway). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Green, Grosch, Morasco, Morrison, Muir, Nichols**  
**Nays:**  
**Abstain:**  
**Absent: Sinnott**

**7. HOUSEHOLD HAZARDOUS WASTE (HHW) AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)**

**A. HHW Participation Reports**

General Manager Eggart reviewed the first quarter HHW participation reports for the Board and responded to questions. Copies of the July and August reports were provided to the Board and made available to the public.

**MOTION WAS MADE TO RECEIVE AND FILE THE HHW PARTICIPATION REPORTS.** (Motion by Vice-Chairperson Nichols, City of Solana Beach / Second by Board Member Green, City of Vista). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**B. Legislative Update – Information Item**

General Manager Eggart provided a brief update to the Board on pending legislation of interest relating to solid waste and household hazardous waste, including AB

1219 relating to extension of liability protections for food donation, AB 954 relating to food labeling, and AB 1158 relating to carpet recycling.

**C. Update on HHW Issues, Organics Disposal Issues, and Other Potential Future Issues – Information Item**

This item was scheduled for General Manager Eggart to update the Board on other current household hazardous waste and solid waste issues, and other potential future issues affecting RSWA. In consideration of the time, no report was provided.

**8. REPORT BY CITY OF SOLANA BEACH ON USE OF HHW EDUCATIONAL FUNDING AND ENVIRONMENTAL ENHANCEMENT FUNDING – INFORMATION ITEM**

Chairperson Morrison invited comments from Vice-Chairperson Nichols on how the City of Solana Beach used the HHW educational funding and environmental enhancement funding provided by RSWA during the last fiscal year.

Vice-Chairperson Nichols and Assistant City Manager Dan King reported that the City of Solana Beach spent the \$1,000 in educational funding on its ongoing Community Choice Aggregation education/outreach program, specifically on new materials and supplies for the City's community outreach tabling events (which also included information on all City environmental programs, including HHW information). The City spent its environmental enhancement fund distribution on new dual trash/recycling containers for public use.

**9. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS**

**A. Review Future Meeting Schedule – Possible Action Item**

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

January 4, 2018  
April 5, 2018  
July 5, 2018

The Board discussed the meeting schedule and agreed to move the January 4, 2018 meeting to January 11.

**MOTION WAS MADE TO MOVE THE JANUARY 4, 2018 BOARD MEETING TO JANUARY 11, 2018 AT 9:00 A.M. AT THE FLETCHER COVE COMMUNITY CENTER, 133 PACIFIC AVENUE, SOLANA BEACH.** (Motion by Board Member Morasco, City of Escondido / Second by Board Member Muir, City of Encinitas). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes:** Green, Grosch, Morasco, Morrison, Muir, Nichols  
**Nays:**  
**Abstain:**  
**Absent:** Sinnott

**B. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item**

This item was scheduled to provide an opportunity for Board Members or RSWA staff to report on conferences attended. No Board Members attended conferences since the last Board meeting. General Manager Eggart reported that he attended the Food Waste Solutions Summit in San Diego on September 26, 2017 and provided the Board with a summary of the event.

Board Member Morasco left the meeting at 10:21 a.m.

**10. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER**

Board Member Green and Chairman Morrison thanked Lin Wurbs for preparing the RSWA History document. There were no other comments from Board Members or the General Manager/General Counsel.

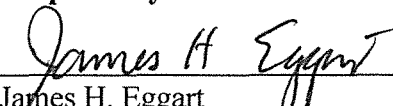
**11. TOUR OF EDCO RECYCLING SORTING FACILITY**

Steve South of EDCO provided a brief presentation about EDCO's new facilities. The remaining Board Members and other meeting attendees then took a guided tour of EDCO's new recycling sorting facility.

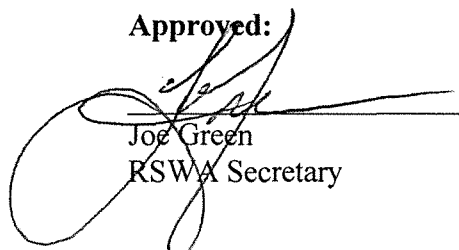
**12. ADJOURNMENT**

Due to a loss of a quorum, General Manager Eggart adjourned the meeting at 10:45 a.m. to the meeting of January 11, 2018 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach.

**Respectfully Submitted:**

  
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James H. Eggart  
General Manager

**Approved:**

  
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Joe Green  
RSWA Secretary