

**MINUTES
REGIONAL SOLID WASTE ASSOCIATION
REGULAR MEETING**

**April 5, 2018
9:00 a.m.**

**Fletcher Cove Community Center
133 Pacific Avenue
Solana Beach, CA**

BOARD MEMBERS IN ATTENDANCE:

**Mayor Ron Morrison, City of National City – RSWA Chairperson
Council Member Joe Green, City of Vista – RSWA Secretary
Council Member Dave Grosch, City of Poway – RSWA Treasurer
Mayor Catherine Blakespear, City of Encinitas
Council Member Mike Morasco, City of Escondido
Council Member Terry Sinnott, City of Del Mar
Council Member Judy Hegenauer, City of Solana Beach – Alternate**

STAFF RESOURCES IN ATTENDANCE:

**James H. Eggart, General Manager/General Counsel
Lauren Warrem, Finance Director/Treasurer – City of Vista**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Morrison called the meeting to order at 9:09 a.m. It was noted that Board Member Nichols from the City of Solana Beach had resigned from the City Council and RSWA Board, and that Alternate Board Member Judy Hegenauer was present in his place. All other Board members were in attendance.

Chairperson Morrison led the Board in the Pledge of Allegiance.

2. SWEARING IN OF NEW BOARD MEMBERS

General Manager Eggart swore in Board Member Catherine Blakespear, City of Encinitas and Alternate Board Member Judy Hegenauer, City of Solana Beach.

3. ORAL COMMUNICATIONS

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association.

Jessica Toth, Executive Director of the Solana Center for Environmental Innovation addressed the Board regarding programs the Solana Center is involved in, including a Universal and Electronic Waste drop-off program with the City of Encinitas, a community compost program now sponsored by a private donor, and waste diversion efforts at the City of Encinitas State of the City event. Ms. Toth also informed the Board about the City of San Diego's new permitting process for food waste collectors.

Moriah Saldana from I Love a Clean San Diego addressed the Board regarding upcoming events, including the April 21, 2018 Creek to Bay clean-up event, the May 5, 2018 Zero Waste Workshop, and the June 2, 2018 Zero Waste Fair.

4. CONSENT CALENDAR

The consent calendar included the following items:

- A. The receipt and filing of the Minutes of the January 11, 2018 Meeting of the Board of the Regional Solid Waste Association.
- B. The receipt and filing of RSWA's Website Activity Report for the third quarter of FY 2017/2018 (updated report provided at the meeting).

MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.

(Motion by Board Member Morasco, City of Escondido / Second by Secretary Green, City of Vista). Motion was approved by a vote of 5 ayes, 0 nays, and 2 abstentions.

Ayes: Green, Grosch, Morasco, Morrison, Sinnott

Nays:

Abstain: Blakespear, Hegenauer

Absent:

5. ELECTION OF OFFICERS – ACTION ITEM

This item was scheduled for the election of officers. The last election of officers was held at the April 6, 2017 Board meeting.

**MOTION WAS MADE TO APPOINT THE FOLLOWING SLATE OF OFFICERS:
RON MORRISON – CHAIRPERSON; JOE GREEN – VICE CHAIRPERSON;
DAVE GROSCH – TREASURER; CATHERINE BLAKESPEAR – SECRETARY.**

(Motion by Board Member Sinnott, City of Del Mar / Second by Board Member Morasco, City of Escondido). Motion was approved by 7 ayes, 0 nays and 0 absent.

Ayes: Blakespear, Green, Grosch, Hegenauer, Morasco, Morrison, Sinnott
Nays:
Abstain:
Absent:

6. SOLID WASTE DISPOSAL CONTRACT RATE ADJUSTMENT – INFORMATION ITEM

General Manager Eggart and Steve South of EDCO updated the Board on the annual disposal rate adjustment and advised the Board that disposal rates for each city will increase 3.4703% effective July 1, 2018. For the Cities of Del Mar, Encinitas, Solana Beach and Vista the rate increased by \$1.65 (from \$47.58 per ton to \$49.23 per ton). For the Cities of National City and Poway, the rate increased by \$1.49 (from \$42.90 per ton to \$44.39 per ton).

7. FINANCE AND BUDGET – INFORMATION & ACTION ITEMS

A. Investment Report for Third Quarter – Information Item (Receive and File)

Treasurer Grosch, General Manager Eggart and Fiduciary Agent Warrem reviewed the third quarter budget and expenditure status. As of March 22, 2018, all of RSWA funds invested in the City of Vista's portfolio at which time RSWA had an invested cash balance of \$462,395. Detail on the City of Vista's portfolio and investment activity through December 31, 2017 was provided to the members in their respective packets, attached to the Agenda Report.

MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT AS PRESENTED. (Motion by Vice Chairperson Green, City of Vista / Second by Treasure Dave Grosch, City of Poway). Motion was approved by a vote of 7 ayes and 0 nays.

Ayes: Morasco, Blakespear, Hegenauer, Sinnott, Green, Grosch, Morrison

Nays:

Abstain:

Absent:

B. Review Budget and Expenditure Status for the Third Quarter FY 2017/2018 – Information Item (Receive and File)

Treasurer Grosch, General Manager Eggart, and Fiduciary Agent Warrem reviewed the Financial Status and Cash Activity Reports as of March 22, 2018, which reflected the current standing as compared to the total budgeted amount for each revenue and expense item for the entire year. Year-to-date activity reflects revenues

of \$215,438 (about 73% of the budgeted amount) and actual expenditures of \$240,552 (about 71% of the FY 17/18 budgeted amount).

MOTION WAS MADE TO RECEIVE AND FILE THE BUDGET AND EXPENDITURE REPORTS AS PRESENTED. (Motion by Vice Chairperson Green, City of Vista / Second by Board Member Sinnott, City of Del Mar). Motion was approved by a vote of 7 ayes and 0 nays.

Ayes: Morasco, Blakespear, Hegenauer, Sinnott, Green, Grosch, Morrison

Nays:

Abstain:

Absent:

C. Review FY 2018/2019 and FY 2019/2020 Budget Process – Action Item

General Manager Eggart reviewed the two-year budgeting process and requested that the Board consider appointing a budget subcommittee consisting of up to three (3) Board Members to work with the General Manager to prepare Fiscal Year 2018-2019 and 2019-2020 budgets for consideration by the full Board. General Manager Eggart noted that all Budget Subcommittee meetings are noticed meetings open to the public.

MOTION WAS MADE TO APPOINT A BUDGET SUBCOMMITTEE CONSISTING OF CHAIRPERSON MORRISON, TREASURER GROSCH AND VICE-CHAIRPERSON GREEN. (Motion by Board Member Sinnott, City of Del Mar / Second by Vice Chairperson Green, City of Vista). Motion was approved by a vote of 7 ayes and 0 nays.

Ayes: Morasco, Blakespear, Hegenauer, Sinnott, Green, Grosch, Morrison

Nays:

Abstain:

Absent:

8. HOUSEHOLD HAZARDOUS WASTE (HHW), ORGANIC WASTE, AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)

A. HHW Participation Reports – Information Item

Bill Wilson of the City of Encinitas reviewed the third quarter HHW participation reports for the Board and responded to questions. Copies of the reports were provided to the Board and made available to the public. No action was taken.

B. Legislative Update

General Manager Eggart updated the Board on pending legislative matters of interest relating to solid waste, household hazardous waste, and organic waste. A memorandum briefly summarizing pending legislation of interest was provided to the Board and made available to the public. No action was taken.

Board Member Morasco left the meeting at 10:11 a.m.

C. Update on HHW Issues, Organic Waste Disposal Issues, and Other Potential Future Issues – Information Item

General Manager Eggart updated the Board on current household hazardous waste and other waste disposal issues of interest. Specifically, General Manager Eggart provided a detailed report to the Board about the proposal from I Love a Clean San Diego and San Diego Food Systems Alliance to provide and implement an organics recycling educational outreach and messaging program in accordance with the contracting authority delegated by the Board to the General Manager at the prior meeting. General Manager also advised the Board about the upcoming fifth SB 1383 implementation informal stakeholder workshop to be held by CalRecycle in Carlsbad on May 8, 2018 to discuss the current draft regulations pertaining to organic waste diversion.

9. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

A. Review Future Meeting Schedule – Possible Action Item

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

June 28, 2018
October 4, 2018
January 3, 2019

No changes were made to the existing meeting schedule.

B. Update on Potential Educational Conference Attendance – Information Item

General Manager Eggart provided pertinent information regarding the upcoming Waste Expo 2018 scheduled to be held in Las Vegas from April 24-26, 2018; the California Resource and Recovery Association annual conference scheduled to be held in Oakland from July 26-29, 2018; the WasteCon conference scheduled to be held in Nashville, Tennessee from August 20-23, 2018; and the Earth Day Fair scheduled to be held at Balboa Park on April 22, 2018 from 10:00 a.m. to 5:00 p.m.

C. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended

This item was scheduled to provide an opportunity for Board Members or RSWA staff to report on conferences attended. No Board Members attended conferences since the last Board meeting.

10. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER

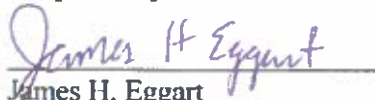
Vice Chairperson Green reported that he would be leading a tour the EDCO waste transfer facility in Escondido on April 29, 2018 and invited members of the public to attend.

General Manager Eggart welcomed new Board Member Blakespear and Alternate Board Member Hegenauer.

11. ADJOURNMENT

Chairperson Morrison adjourned the meeting at 10:33 a.m. to the meeting of June 28, 2018 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach.

Respectfully Submitted:


James H. Eggart
General Manager

Approved:


Catherine Blakespear
RSWA Secretary