

ESCC IMAGE UPLOAD INSTRUCTIONS

PREPARATION OF IMAGES

1. It is recommended that you size the images in the usual way. However, if the image is not correctly sized the system will resize it down but will not resize it up. Resizing may produce artefacts.
2. File naming. The good news is, when using the web upload system you do not have to have any particular file name. The system recognises you from your email address and you get to enter the image title when you upload.

HOW TO UPLOAD YOUR IMAGES

Go to the **PROGRAMME** page of our web site.

<https://eastern-suburbs.squarespace.com/programme/>

Under the heading **IMAGE UPLOAD** click on the green **here** link below the heading.

You will be taken to the upload site.

The first screen will look like this. Enter the email address you gave to the club and press Next.

ESCC

PDI set subject Cityscape

Please select your language

Email address:

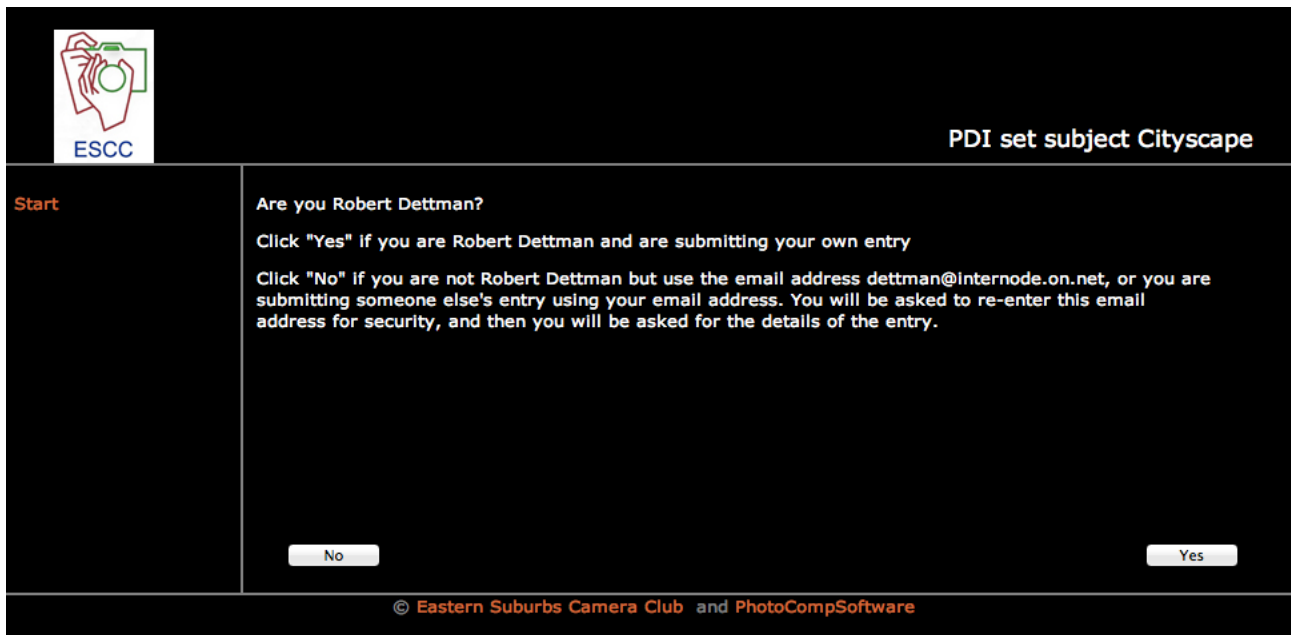
Data Protection: Your information will be stored in a computer system and used solely for the administration of exhibitions and competitions organised by the Eastern Suburbs Camera Club

Next

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Continued /...

You will see this ...

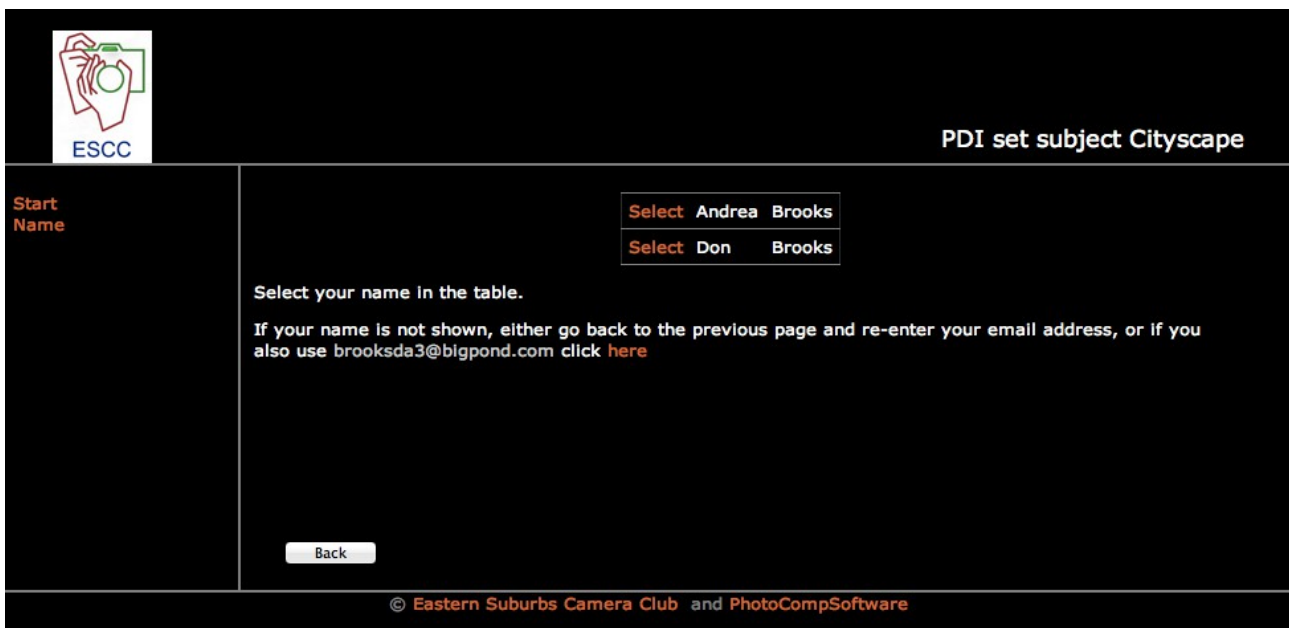


This screen is meant to catch any errors that result from two people sharing one email address. If it shows your name and you are the person who wants to submit your entries click Yes. If for some reason you are not you, click No and it will take you back to the previous screen. All being well it will show you the competition specification which in this case is brief.

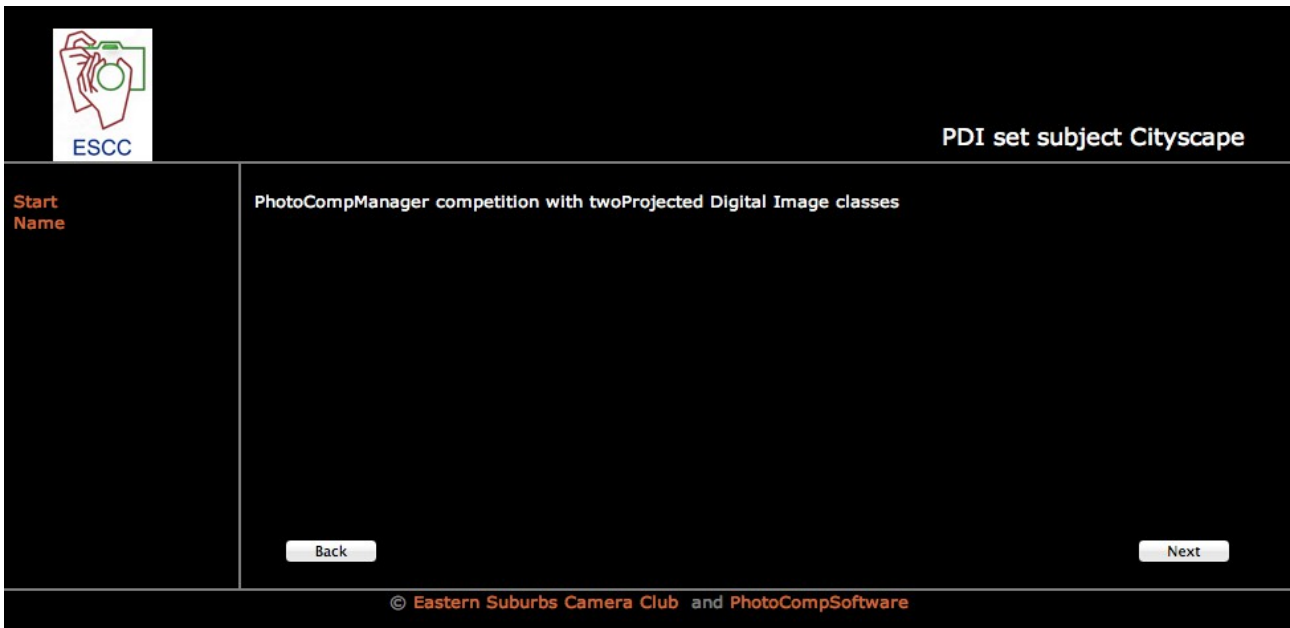
If two people share the one email address you will be presented with the screen below where you can sort out who's who. In this example, if you are Andrea Brooks you would click on

Select Andrea Brooks

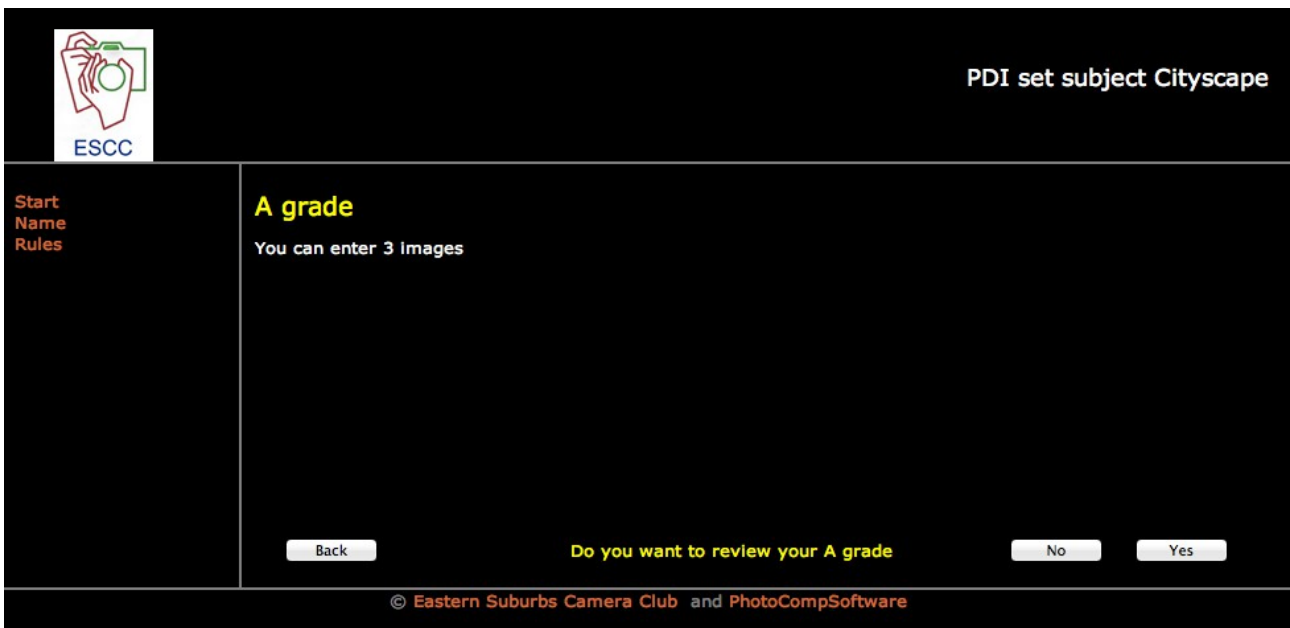
Simple!



Once you have sorted out who you are you will see this screen. It is a brief description of the competition.



Click Next.



Here you choose your grade. If you are A grade, press Yes. If you are B grade, pressing No will take you to the B grade screen where you should press Yes. You will then be placed in the image entry screen shown on the next page.

This is the image entry/upload screen ready for entries.

ESCC

PDI set subject Cityscape

Start
Name
Rules
A grade
B grade

A grade PDI - Locate the image files using the Browse button. Your image file format must be .jpg
You may provide titles for your Images

1	Image file: Choose File no file selected
	Title:
2	Image file: Choose File no file selected
	Title:
3	Image file: Choose File no file selected
	Title:

Back Next

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Filled out it will look like the example below.

There are no formatting requirements for the image file name. It is entered automatically.

NOTE! You must enter a Title.

ESCC

PDI set subject Cityscape

Start
Name
Rules
A grade
Print entry form

A grade PDI - Locate the image files using the Browse button. Your image file format must be .jpg
To remove an image, click Remove
You may provide titles for your Images

1	Image file: Robert Dettman#Title#-2.jpg Remove
	Title: Sunday on the Torrens
2	Image file: Robert Dettman#Title#-3.jpg Remove
	Title: Singapore Fling
3	Image file: Robert Dettman#Title#.jpg Remove
	Title: Sydney Sunrise

Back Next

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Continued / ...

The next screen is confirmation of the successful upload of your images. It is a nice chart showing the file names, titles and thumbnails of your images. You can print it.




You can print this record of your entries if you wish

PDI set subject Cityscape
360 Payenham Road, Payenham


Robert Dettman dettman@internode.on.net
109 Osmond Terrace
Norwood
5067

0413 800 627

A grade PDI

1	Image file:	Robert Dettman#Title#-2.jpg	
	Title:	Sunday on the Torrens	
2	Image file:	Robert Dettman#Title#-3.jpg	
	Title:	Singapore Fling	
3	Image file:	Robert Dettman#Title#.jpg	
	Title:	Sydney Sunrise	

Next you will see this final confirmation screen. Congratulations!


PDI set subject Cityscape

Start
Name
Rules
A grade
Print entry form

Thank you for your entry. We will send you a confirmation email when it has been processed. If you have any questions, please email us at easternsuburbssc@gmail.com

You can return to this entry form and make changes at any time until 23:59 Cen. Australia Standard Time on 13-Apr-2013

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When the competition organiser downloads all the images after the close of the upload period, the system will send an email confirming that your image has successfully negotiated the upload/download cycle and is safely in the club computer. Here is a sample email confirmation.

From: easternsuburbssc@gmail.com Hide
Subject: PDI set subject Cityscape 2
Date: 15 April 2013 9:28:14 PM ACST
To: Robert Dettman

This message confirms that we have received your entry form for the PDI set subject Cityscape

A grade PDI

- Sunday on the Torrens (Robert Dettman#Title#-2.jpg)
- Singapore Fling (Robert Dettman#Title#-3.jpg)
- Sydney Sunrise (Robert Dettman#Title#.jpg)

(This is an automated response - if you have any queries about the competition, please email us at easternsuburbssc@gmail.com)