



CULTUS LAKE PARK BOARD MINUTES

WEDNESDAY, JUNE 12, 2013
PARK OFFICE BOARDROOM

Present
Commissioner S. Peter – Chair
Commissioner C. Toews – Vice Chair
Commissioner O. Skonberg
Commissioner M. Shanks
Commissioner C. Hall
Commissioner B. McCrea
Commissioner L. Payeur

Staff
Chief Administrative Officer | Corporate Officer – R. Campbell
Executive Assistant | Corporate Clerk – C. Woodward
Manager of Community Services – D. Stelmack
Building Inspector | Bylaw Enforcement Officer – J. Miller

CALL TO ORDER

Chair Peter called the meeting to order at 5:30 p.m.

RESOLUTION TO PROCEED IN-CAMERA

3129-13
Closed to the
Public

MOVED by Commissioner Shanks / Seconded by Commissioner McCrea

*THAT the meeting be closed to the public, except for the Chief Administrative Officer and Corporate Clerk to consider matters pursuant to Sections 90(1)
(d) the security of the property of the municipality;
(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
of the **Community Charter**.*

CARRIED UNANIMOUSLY

RECONVENE

The meeting reconvened at 7:07 pm.

APPROVAL OF AGENDA

3130-13
Agenda Approval

MOVED by Commissioner Shanks / Seconded by Commissioner Toews

THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for June 12, 2013 be approved as amended;

- *Addition of 15(b) Community Events – Chair Peter*
- *Addition of 15(c) Pike Minnow Derby – Commissioner Skonberg*

AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED UNANIMOUSLY

DELEGATION

Mr. McKenzie requested Board approval for final occupancy. He provided a large volume of documents and reviewed the process followed in constructing his home.

The Board unanimously agreed to consider the matter immediately.

3131-13
125 First Ave
Occupancy

MOVED by Commissioner Toews / Seconded by Commissioner McCrea

THAT the matter of final occupancy of 125 First Avenue be referred to staff for analysis and a recommendation at the next Board meeting.

CARRIED

OPPOSED: Commissioner Hall
Commissioner Payeur
Commissioner Shanks

ADOPTION OF MINUTES

3132-13
05.08.2013 CLPB
Minutes

MOVED by Commissioner Skonberg / Seconded by Commissioner Toews

THAT the minutes of the Regular meeting of the Cultus Lake Park Board for May 8, 2013 be adopted.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM BOARD MINUTES

3133-13
House
Numbering

MOVED by Commissioner Shanks / Seconded by Commissioner McCrea

THAT the numbers suggested in the report referred to in motion 3048-13 be assigned to the 14 lots on Second and Fir Streets.

CARRIED

OPPOSED: Commissioner Peter
Commissioner Skonberg
Commissioner Toews

Building Inspector Miller noted that the numbers would be out of sync in relation to the houses on the opposite side of the street. Further to motion 3133-13, the Board agreed to consider alternative 3-digit numbers for the new lots.

3134-13
House
Numbering

MOVED by Commissioner McCrea / Seconded by Commissioner Hall

THAT staff presents a 3-digit numbering system for the new lots on Second and Fir Streets at the next meeting.

CARRIED UNANIMOUSLY

3135-13-13
Boat Moorage
Policy

MOVED by Commissioner Toews / Seconded by Commissioner Hall

THAT the Cultus Lake Park Boat Moorage Policy be amended as recommended in the April 29, 2013 Report (attached and becoming part of the minutes).

CARRIED UNANIMOUSLY

Wharves Commissioner McCrea declared a conflict of interest due to the wharf attached to his property, and withdrew from the meeting at 7:55 pm.

3136-13 Wharves MOVED by Commissioner Shanks / Seconded by Commissioner Payeur

THAT staff advises the Ministry of Forests, Lands and Natural Resource Operations that the Cultus Lake Park Board has no objection to leaseholders who have a wharf attached to their leased property in the Cultus Lake Foreshore applying to the Ministry for private wharf status.

CARRIED

OPPOSED: Chair Peter

3137-13 Wharves MOVED by Commissioner Toews / Seconded by Commissioner Skonberg

THAT staff provides a list of high-risk items that require removal from public wharves.

CARRIED UNANIMOUSLY

Commissioner McCrea returned to the meeting at 8:26 pm.

3138-13 Universal Accessibility TOR MOVED by Commissioner Toews / Seconded by Commissioner Payeur

THAT the Universal Accessibility Task Force Terms of Reference be approved with Commissioner Toews as Chair and five members appointed at large.

CARRIED

OPPOSED: Commissioner McCrea
Commissioner Shanks

3139-13 Paddle Sports Task Force TOR MOVED by Commissioner / Seconded by Commissioner

THAT the Paddle Sports Task Force Terms of Reference be approved with Commissioner Toews as Chair and four members appointed at large.

CARRIED UNANIMOUSLY

DECLASSIFICATION

The following matters were declassified from confidential to non-confidential:

- *ECO Market in the Park approval*
- *Sora Sushi Commercial Lease approval*
- *Landmark Realty listing extension for the residential lots on Fir and Second*
- *Main Beach Event and Fundraising Committee Structure - Commissioner Hall as Chair, Commissioner Toews as Vice-Chair, appointed members Karen Kirby, Lewis Kirkness, Lorna Griffeth, Cheryl Ross and Kathy Renwick*

COMMITTEE MINUTES were received:

- 05.06.2013 Main Beach Event and Fundraising Committee
- 05.27.2013 Main Beach Event and Fundraising Committee
- 04.08.2013 Future Plan Advisory Committee

- 05.13.2013 Core Services Committee

FINANCE

Statements of Financial Information (SOFI) were reviewed; 2012 Gross Wages (Commissioners and Staff over \$75,000) and 2012 Payments to Suppliers over \$10,000.

BYLAWS

DVP 2013-05
LR707

Chair Peter read the purpose of the Development Permit Application, and asked the Building Inspector to comment. Building Inspector Miller stated that, in accordance with LGA Section 922, 14 adjacent properties were inside the notification zone. There was one response from those who received notices, opposed to the variance due to the scale of construction. Building Inspector Miller spoke regarding the increased variance height being requested; to date the maximum approved height has generally been to an increase of 3 feet (to 28 feet); this applicant is requesting approval for a 5 foot variance (to 30 feet). He stated that this is not a zone that supports driveways into basement garages.

Chair Peter invited the applicant to speak. The applicant, Mr. Beasley, stated that his intention was for a three foot variance. He wants to utilize the back yard as a yard and noted that the slope caused issues with height.

The public was invited to comment. Mr. Payne had no issues and supported a 3 foot variance. The Chair called a second time for public comment. Mr. Woodrow stood but had no question about the application. The Chair called a third and final time with no comment from the public. He called the public input session closed.

In response to a question by the Board, Building Inspector Miller responded that he used the lowest average grade at the four corners.

3140-13
DVP 2013-05
LR707

MOVED by Commissioner McCrea / Seconded by Commissioner Skonberg

THAT Development Permit Application 2013-05 for Lot 707 be approved to vary clause 7.2(6)(a) of the Specified Area Bylaw 1994 to increase the maximum allowable building height from 7.62m (25') to 8.53m (28') for a proposed single family dwelling.

CARRIED UNANIMOUSLY

3141-13
Bylaw 1039-13
Vedder Rv
Adopted

MOVED by Commissioner Skonberg / Seconded by Commissioner Hall

THAT Bylaw 1039-13, cited as the "Vedder River Campground Bylaw," be adopted.

CARRIED

OPPOSED: Commissioner Payeur
Commissioner McCrea
Commissioner Shanks

3142-13
Bylaw 1040-13
Sch 4 – Vedder
Fees, Fines &
Charges
Adopted

MOVED by Commissioner Skonberg / Seconded by Commissioner Toews

THAT Bylaw 1040-13, cited as the "Fees Fines and Charges Bylaw 1001 Amendment Bylaw No. 4" be adopted.

CARRIED

OPPOSED: Commissioner Payeur
Commissioner McCrea

Commissioner Shanks

NEW BUSINESS

**3143-13
Sailing Club**

MOVED by Commissioner Hall / Seconded by Commissioner Toews

THAT a Summer Sailing Camp hosted by BC Sailing Mobile Optimist Sailing School is approved to take place Aug. 5 – 9, 2013, at Sunnyside Campground.

CARRIED UNANIMOUSLY

**3144-13
Cedar Ridge
Tertiary Care
Fee**

MOVED by Commissioner Hall / Seconded by Commissioner Toews

THAT the three hour rental fee for the large gazebo (A) for Cedar Ridge Tertiary Care on July 31, 2013 be waived.

CARRIED UNANIMOUSLY

**3145-13
Central
Elementary
School Fee**

MOVED by Commissioner Toews / Seconded by Commissioner McCrea

*THAT the Special Event Fee and Security Deposit be waived for the visit by Central Elementary School to Main Beach on June 25, 2013; AND
THAT three visitor parking permits be approved on that date.*

CARRIED UNANIMOUSLY

REPORTS BY STAFF

**14 Lots Brush
Cleaning**

Manager of Community Services Stelmack reported that the work to clean up the lots has begun and it is expected to be complete within three weeks.

**3146-13
Electronic
Communication**

MOVED by Commissioner Skonberg / Seconded by Commissioner Toews

THAT the new Cultus Lake website be used for communication purposes via RSS feeds, and that leaseholders and the general public be notified of the new opt-in features.

CARRIED UNANIMOUSLY

**3147-13
Electronic
Communication**

MOVED by Commissioner McCrea / Seconded by Commissioner Payeur

THAT staff provides a plan to the Board to promote website RSS feeds.

CARRIED UNANIMOUSLY

Executive Assistant Woodward verbally reported that the marketing plan is in place; once the new website is rolled out, the RSS feed info and “how to opt-in” details will be mailed directly to each leaseholder. A Media Release will be issued to campers, local media, and neighbouring organizations in addition to posting the information on Facebook and Twitter and in the Park office.

REPORTS BY COMMISSIONERS

**3148-13
UBCM
DEFEATED**

MOVED by Commissioner McCrea / Seconded by Commissioner Payeur

THAT the Board permits the CAO and the Chair, or if the Chair chooses not to go, no

more than one other Commissioner to attend the UBCM Conference each year and that they be permitted to rent 2 hotel rooms (no suites).

DEFEATED

IN FAVOUR: Commissioner Payeur
 Commissioner McCrea
 Commissioner Shanks

The Board requested that staff brings forward a policy regarding per diems.

Addition

Chair Peter reported on his attendance at community events he attended:

- Brian Nockleby community campfire
- A meeting with COP members Mr. Kirkness and Mr. Clyne and RCMP Corporal, a tour of the COP office, enrollment discussion
- Cultus Lake Days parade, pancake breakfast, great day, thanked all involved

Addition

Commissioner Skonberg spoke of the upcoming Pike Minnow derby, that prizes were coming in for the raffle and for fishing prizes, that there would be food on the beach, and hoped for good weather and attendance.

CULTUS LAKE COMMUNITY ASSOCIATION

Rob Henderson, Vice President of the Community Association, provided a report:

- Over 200 people were served in under 2 hours at the pancake breakfast
- Over 50 people attended the campfire; next year perhaps it could be held at night
- AGM scheduled for Aug 18 at the CL Community School – theme is Caring for the Health of Cultus Lake. CLASS and Fraser Basin Council to present
- Next issue of the View slated for July

PUBLIC QUESTION PERIOD

Mr. Williamson

Thanked staff that assisted with family dog rescue.
Q: Vendor report over \$10,000, what was “As You Wish” paid for?
A: Vedder winter camping expense.

Mr. Woodrow

Q: : Do you not see the value of not only the question being asked, but the answer given for both the public as well as Board members?
A: Yes, there is value in the Board making decisions; (financial) questions can be brought forward in another venue in the absence of the CFO.

Mr. Kirkness

Invited the community to contact him for tour of Citizens On Patrol office.

ADJOURNMENT

**3149-13
Adjourn 9:28 pm**

MOVED by Commissioner Hall / Seconded by Commissioner Skonberg

THAT the June 12, 2013 Regular Meeting of the Cultus Lake Park Board be adjourned.

CARRIED UNANIMOUSLY

Chair

CAO