



SELECT COMMITTEE ON UNIVERSAL ACCESSIBILITY TERMS OF REFERENCE

1. Committee Purpose

- 1.1. The committee is to provide recommendations to the Board for policies, fundraising, grant writing and planning relating to the promotion of Universal Accessibility of Cultus Lake Park.
- 1.2. The scope of Universal Accessibility includes all public areas such as trails, beaches, green spaces, foreshore, and all facilities owned by Cultus Lake Park, including wharves, gazebos, and public washrooms. Sunnyside campground is excluded in the scope of this committee.

2. Duties

- 2.1. To review and recommend changes to bylaws and policies for or relating to seniors, physical accessibility and a livable, safe, diverse and inclusive community that will promote Universal Accessibility in Cultus Lake Park.
- 2.2. To maintain and review, on a periodic basis, a list of improvements that are needed, in priority order, to the various public areas and facilities that have accessibility challenges. To determine estimated costs for projects and make recommendations to the Board for budget consideration.
- 2.3. To raise funds, with Board approval, specifically for Universal Accessibility projects in Cultus Lake Park.
- 2.4. With Board approval, and in consultation with staff, write and apply for grants specifically for Universal Accessibility projects in Cultus Lake Park.
- 2.5. The Committee may hear and consider representations by any individual, organization or delegation of citizens on matters referred to it by the Board.
- 2.6. The Committee will provide advice and recommendations on matters referred to it by the Board.

3. Membership & Term

- 3.1. The committee will consist of between five to seven members:
 - 3.1.1. Committee Chairperson - Commissioner
 - 3.1.2. Committee Vice-Chair - Commissioner
 - 3.1.3. One member from the Fraser Health Authority
 - 3.1.4. One member from the Chilliwack Society for Community Living
 - 3.1.5. Three citizens and/or agency representatives from the broad community, specifically those who, through knowledge and/or experience, have an interest in advocating for people with disabilities.
- 3.2. The committee shall be appointed in accordance with the Committee System Policy.
- 3.3. Committee members shall be appointed by the Board on recommendation of the Board Chair.
- 3.4. The Chief Administrative Officer may appoint a non-voting staff member to the committee.

4. Operations of the Committee

4.1. Meeting Schedule

The committee shall meet as determined by its Chairperson or majority vote of the committee. The meetings will be held at the Community Hall or other location determined by the Chairperson.

4.2 Minutes and Recommendations

The committee will appoint a secretary from amongst its members.

The committee will submit written recommendations to the Board on anything related to Section 2.

4.3 Procedure

The committee rules of procedure will be those set out in the Board Procedure Bylaw and Committee System Policy.

4.4 Scope

The committee may consider all matters related to Universal Accessibility within Cultus Lake Park with the exception of Sunnyside Campground, and any other related matter referred to it by the Board.

5. Authority

- 5.1. The committee does not have the authority to financially encumber the Park Board in any way.
- 5.2. The committee does not have the authority to directly change or vary bylaws or policies.