

Rock Spring Swim Club, Inc.

Operating Rules and Regulations

These rules, regulations, and policies are for the protection and benefit of patrons and staff to provide a safe and sanitary operation. Members and their guests shall observe them at all times. Non-compliance may result in suspension of pool privileges. I have read and understand the following operating rules and regulations of Rock Spring Swim Club. By signing this document I agree to follow these rules and will inform the members of my family and my guests of these policies.

Signature of Member

Date

Enforcement of Rules and Regulations

1. Do not debate regulations nor policy with lifeguards, as they are required to enforce regulations, not make policy. Complaints, inquiries, or comments regarding regulations or staff performance should be directed to the manager or Club president.
2. Rules and regulations will be available at the office and on the website (rssc.info) and will be strictly enforced by the staff. All members are required to review and acknowledge receipt and understanding of the rules prior to entry to the Club. An annually signed document with this acknowledgment will be maintained with your membership file at the Club.
3. The pool manager, an assistant manager or pool supervisor may close or limit all or part of the facilities whenever, in judgment, such action is deemed necessary and desirable.

Membership Identification

1. The membership card will hold the names and current photos of persons who reside in the household of, and are financially dependent upon, the holders(s) of the membership certificate, excluding adult children over the age of twenty-five (25) (unless physically or mentally disabled), parents, grandparents, or other family members who are not legal dependents of the Club member.
2. Grandparents may be added to a family membership under the following circumstances:
 - a. **In instances where a grandparent is living with AND dependent on member**, allow grandparents to be added to membership without any extra fee provided a current copy of dependent tax form is presented verifying dependent status and current copy of state identification verifying residence is same as member; grandparent would need to agree to and sign pool rules as well as provide pictures for information page and any pertinent medical information.
 - b. **In instances where a grandparent is living with the member but NOT dependent on member**, allow one grandparent to be added to membership for \$100 per season or \$150 per season for two grandparents who are married to each other and living with member. Grandparent must provide copy of state identification verifying residence is same as member; grandparent would need to agree to and sign pool rules as well as provide pictures for information page and any pertinent medical information.
 - c. Grandparents that have been through the approval process, paid the fees, and are added to the membership receive all membership privileges except for the right to vote.
3. A photo of each member who is at least three (3) years of age must be supplied by June 1 of the current year. **Members must update their membership card on a yearly basis; management reserves the right to request a more recent photograph.**
4. To gain entry into the Club, each member and/or approved sitter/nanny must stop at the office and identify themselves before entering.

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5. The Board of Directors will grant approval of a sitter/nanny. Proof of age (at least sixteen (16) years of age) must be submitted along with a written request to the Board.

6. An approved sitter/nanny is allowed admission to Rock Spring Swim Club (RSSC) in lieu of (not in addition to) an adult family member. If any adult family member and an approved sitter/nanny are at RSSC at the same time, the appropriate guest fees must be paid for the sitter/nanny or the sitter/nanny must leave the premises.

Guests

1. If a member brings a guest, each guest must register and pay the proper fees at the office. The member must remain on the Club premises as long as the guest stays. The member is responsible for the conduct of the guest.

2. Houseguests whose permanent residence is not in Harford County, and whose duration of stay is longer than the length of the RSSC season, may obtain a temporary membership for one season. Each out-of-town guest will be charged \$100.00 for a temporary membership of one season. The board member assigned to Membership must be contacted for prior approval and authorization. **The following documentation and procedures must be followed and both members and guest(s) will adhere to the following protocol:**

- a. Pay \$100 per out-of-town guest.
- b. Present copy of a valid state (government) issued id with proof of out-of-state address.
- c. Verify that the family does intend to stay with host family prior to start of RSSC season until after the close of the season.
- d. Verification of out of county address by copy of a current utility bill.
- e. Adult must sign Rock Spring Swim Club's Operating Rules and Regulations.
- f. Follow all rules for those with temporary membership. (see below)
- g. Monies, a copy of the signed rules and regulations, an updated membership form, proof of residency, id, and verification must be delivered to the Membership Board member prior to authorization.
- h. This request will be granted one time only.

*An exception to these requirements will be made for study abroad/exchange students staying with a member.

Temporary Membership Criteria

- a. A member of the "host" household must always be on the grounds of RSSC with the "temporary" member(s).
- b. The "temporary" member(s) may not have access to RSSC on days that are deemed to be "Member Only," including but not limited to Memorial Day, Family Day, Fourth of July, and Labor Day.
- c. "Temporary" member(s) may not bring guests to the pool.
- d. "Temporary" members must pay non-member rates for swim lessons and swim team.

3. If any member brings **eight (8)** or more guests to the Club at one time, this is to be considered a party. Parties must be scheduled with the management at least **two weeks** prior to the party date. A non-refundable thirty-five dollar (\$35.00) party booking fee is due at the time the reservation is made. Regular guest fees apply to each party guest that enters the facility. **Groups larger than seven (7) will not be admitted into the facility without prior approval.**

4. Parties of fifty (50) or more must be approved by the Board of Directors. Any parties that are not pre-registered will not be admitted to the Club. Only one complimentary pass may be used per party. Management reserves the right to restrict party reservations.

5. Guest Fees are \$7.00 per person on weekdays and \$10.00 per person on weekends and holidays. After 5:00 p.m., guest rates are reduced by half. Members can purchase a guest pass at the office. Guest passes are thirty-five (\$35.00) for five (5) guest passes and cannot be used on any days that the Board of Directors designates as member only days. The Board of Directors reserves the right to change guest fees at any time.

6. All non-members entering the facility, regardless of their intentions to swim or not, will pay guest fees at the time of entry. As a courtesy to members, grandparents that do not enter the pools and are in plain clothes (not wearing a

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bathing suit) will be admitted into the facility without paying the guest fee. Children two (2) years of age or younger will also be admitted without paying the guest fee.

7. Members that are daycare providers may add a child to their membership for \$150.00/per child/per summer (a maximum of two per membership). Each child must be ten years of age or younger. Admission is limited to weekdays only. A current photo of the child is required. All daycare providers must be sixteen (16) years of age or older.

8. Members serving as a babysitter to non-members are entitled to a \$1.00 discount per guest.

9. No guests are permitted on **Memorial Day, Fourth of July, Family Day, or Labor Day**. Complimentary passes will not be honored on these days or on any other day designated by the Board of Directors. Any day designated as a no- guest day must be announced seven days in advance.

10. Any member found assisting a non-paying guest in gaining entry into club the will result in a review of the membership by the Board of Directors for possible termination of membership.

11. The social committee of the Board of Director's is empowered to set fees and conditions for social events.

Pool Hours

1. Full-time pool hours are 10:00 a.m.-9:00 p.m. Monday-Friday, 12:00 p.m. – 9:00 p.m. Saturday and Sunday. Full-time hours begin the day after Harford County Public Schools (HCPS) close for the summer and end the day HCPS open for the new school year.

2. Part-time hours and special hours will be posted on the website (www.rockspringswim.com) and at the Club.

3. The main pool, baby pool and other pool facilities will be closed for swim team events, social events, and other activities as sanctioned by the Board of Directors.

4. A portion of the pool will be reserved for swim team practice or instructional purposes as posted.

5. The concession stand operates as a convenience to members. The concession stand will be open from 10:00 a.m.-7:00 p.m. Monday-Friday and 12:00 p.m. – 8:00 p.m. Management reserves the right to close the concession during these hours.

6. Use of the pool, bathhouses, tennis courts, and basketball courts are strictly prohibited during an electrical storm. If the storm becomes extreme, management reserves the right to clear the premises.

Use of the Premises

1. Persons using the pool do so at their own risk. RSSC is not responsible for any accident, injury, or illness in connection with such use. Supervision of children is the responsibility of the members, NOT the lifeguards.

2. RSSC assumes no responsibility, and members and their guests have no claim against RSSC, for any accident or injury to any person on their property.

3. A maximum speed limit, as posted, will be strictly observed on the premises.

4. Parking is permitted in designated areas only. In the event that the parking lots reach maximum capacity, members and guests may be required to park off premises and walk into the facility. Absolutely no parking is allowed on the entry/exit road. Any vehicle parked illegally may be towed at the owner's expense.

5. During days when extreme crowds are anticipated, parking attendants will direct where members and guests park, all members and guest are expected to follow the directions given by attendants.

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6. Only vehicles displaying a current state- issued handicapped permit may park in designated handicapped spaces.
7. Any property of RSSC broken or damaged by a member or his/her guest will be promptly paid by the member. No person shall take any article belonging to RSSC.
8. No food or beverages are permitted within a five (5) foot perimeter of the pools.
9. Walkways must be kept clear.
10. Smoking is not permitted within the fenced in area of the facility. The Board of Directors will designate a smoking area located outside of the fenced in facility.
11. Cellular phone, phone cameras, camera, and video camera use is strictly prohibited in all bath houses. Anyone found to be in violation of this policy will be prosecuted to the full extent of the law and will be banned from the facility. This policy may require the staff to question any patron at the facility that may have reason to believe is in possession of one of these items. This is for each member's protection as cellular phone technology allows individuals to take photographs without consent.
12. No fires allowed on RSSC premises, except in designated grill areas. Grills **MUST** be **consistently** monitored by an adult.
13. Unless specifically authorized, members and guests are not permitted in the pump room, chemical storage areas, concession stand, RSSC office, storage sheds, or other restricted areas.
14. No unnecessary or excessive noise will be permitted.
15. Members and guests are required to leave RSSC premises upon pool closing.
16. All RSSC facilities will be on a first-come, first-served basis, **unless a prior reservation fee has been paid for a scheduled party.**
17. Firearms, bows and arrows, or any similar device, or anything that may be considered a weapon or safety hazard, are absolutely prohibited.
18. Persons eighteen (18) years of age or older will be permitted to use the pool during an adult swim.
19. The lap lane is designated for continuous swimming. Entry or exit into the pool by the lane rope will not be permitted. The lap lane may be closed during crowded conditions, at the management's discretion.
20. **Diapers designed for swimming use must be worn** and a securely worn bathing suit must cover the diaper. Regular diapers are not permitted!
21. Diaper changing is permitted only in the designated areas found in the three bathhouses.
22. Children are not permitted to climb on the rocks or retaining wall along the driveway.
23. RSSC reserves the right to ask any member or guest who is displaying unsafe behavior or rude conduct toward another member, RSSC staff or Board member to leave the premises and to have their membership privileges reviewed by the Board of Directors.

Entry to RSSC

1. To enter the facility, children twelve (12) years of age and under must be accompanied by a responsible adult member, sixteen (16) years of age or older.

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2. Supervision of children is the responsibility of members/guardians, not the lifeguards or staff. The pool manager and lifeguards are in complete charge of the facility.

Safety Regulations

1. No one under thirteen (13) years of age will be permitted in the diving well unless he/she has passed the swimming proficiency test.
2. Children (members and guests) thirteen (13) to eighteen (18) years of age must demonstrate competence in swimming to use the diving well. Passing the pool test applies only to the current season; children must pass the pool test each year in order to use the diving area.
3. Priority is given to diving board usage. Playing games and swimming in the diving well is at the discretion of the guard on duty.
4. Gainers (diving with an inward direction toward the board) are prohibited.
5. No glass of any kind (including beverage bottles, crockery, baby food jars, salsa jars, Pyrex, finger nail polish bottles, serving trays, etc) will be permitted on the Club premises; management reserves the right to confiscate any such glass.
6. **Only U.S. Coast Guard approved personal floatation devices** and water wings are permitted in the main pool. An approved U.S. Coast Guard personal flotation device is stamped as such inside the jacket. No other flotation aides, including bathing suits containing flotation devices, will be permitted. **An adult must remain in the water, within an arm's reach of any child wearing water wings or a personal flotation device.**
7. No one is permitted in the water unless a lifeguard is present in the guard tower.
8. No running and jumping into the pool. All patrons must stop and look before jumping into the pool to protect the safety of those already in the pool.
9. No roughness, rowdiness, or profanity is permitted.
10. No conversation with lifeguards on duty, except in performance of their duties.
11. Shoes must be worn when walking in the playground, basketball and tennis courts, and horseshoe pits.
12. Parents will remain with their child(ren) in the playground or the baby pool. Children five (5) years of age and younger must be accompanied by an adult at all times when in the fenced in area of the baby pool. Parents must actively supervise all children in the baby pool and playground. Children five (5) years of age and older are not permitted in the baby pool. Any child who acts inappropriately or jeopardizes the safety of infants and toddlers will be asked to leave the baby pool area.
13. Bikes, skateboards, rollerblades, etc. will not be permitted in the pool area, basketball courts, or tennis courts.
14. Ball playing will be permitted in the basketball courts only.
15. Due to the overhead lights, no ball playing is permitted in the pavilion.
17. Only small, soft balls (Nerf type) and diving rings are permitted in the main pool. Torpedoes and footballs are prohibited in the pools. No other toys are permitted in the main pool.
18. **Corn hole is permitted on the upper deck and grassy areas ONLY when there are three or less guards on the stand in the main pool. The presence of additional guards indicates that the Club is crowded and all games of corn**

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hole must be played in the lower grassy area. Please be aware that if you are in the middle of a game of corn hole and more than three guards are up, you will be asked to move your game to the lower grassy area. (Rev. 6/17)

Health Regulations

1. No pets are allowed on premises except service animals.
2. Each person must shower with soap and water before entering the pool. **Showers are not to be used as play areas. Parents are responsible for monitoring shower usage of their children.**
3. In the event of fecal contamination the pool will be closed in accordance with Health Department regulations.
4. Any person having a communicable disease, open blisters/cuts, sore/inflamed eyes, nose or mouth infections, excessive sunburn, or under the influence of any drugs (prescription or otherwise) or alcohol will be excluded from the pool area.
5. Dressing and undressing will be done in the bathhouse only.
6. Proper swimming attire must be worn when using the pool. Cut-offs must be hemmed.
7. Spitting, urinating, spouting water, or any unhygienic acts into the pool are strictly prohibited.
8. All litter, papers, and debris must be placed in designated trash containers.
9. Any prescription glasses worn in the pool must be worn with a safety strap.

Code Information

The Swimming Pool Code of Maryland State Department of Health is hereby incorporated by reference.