

# **Concord Quarterly Meeting**

## **Held at Willistown Monthly Meeting - July 23, 2017**

### **Opening Worship**

The Meeting started near the appointed hour after a period of worship.

### **Temporary Recording Clerk Approval**

The clerk called for approval of Rich Ailes as temporary recording clerk for the session taking the place of David Leonard who is currently in Ghana. Meeting approved

**Welcome** -- All Meetings from the Quarter were represented with the exception of Wilmington Monthly Meeting

### **Agenda Approval**

The agenda provided by the clerk was approved with the addition of a report from The Hickman.

### **Approval of Minutes** -- Deb Wood (Clerk)

The minutes of the Quarterly Meeting held on April 23, 2017 posted on the Quarter's website were approved.

### **The Hickman Report**

Pam Leland, Executive Director of The Hickman, provided the annual report of The Hickman to those gathered. Report is attached. Friends accepted the report with deep appreciation for the work that The Hickman continues to do.

### **Ad hoc Aging Concerns Group request for recognition**

Lynne Piersol presented a request to have a group of Quarter Friends dealing with aging concerns become an official Working Group of the Quarter - Concord Quarter Working Group on Aging Concerns. The report is attached. A question was raised about the financial impact of the approval would be. The treasurer, Tom Haviland, asked that he be included in any program decisions which the group makes in the future. This will be done. Meeting then approved this request.

### **Minute of Travel Request**

Deb Lyons (Clerk of West Chester) presented a Travel Minute for Ed Dunlop of West Chester Meeting for the Quarter's endorsement. Ed is deeply involved with the Quaker Bolivia Link and will be traveling amongst Friends this summer promoting this organization. Meeting approved this travel minute for Ed Dunlap that is attached. Meeting approved forwarding this request onto PYM Annual sessions for its endorsement.

### **Presentation of Joys and Challenges**

Valerie Peery, current clerk of Concord Meeting, presented the Joys and Challenges Report from Concord Meeting. Valerie expressed thanks for the Quarters concerns about the Meeting. A number of Quarter Friends have attended worship there in the past weeks. There has been a financial benefactor for helping with the reconstruction of the Chichester Meetinghouse for which the Meeting is deeply grateful. Concerns over the Meeting's low numbers continue to be a worry. The clerk called for additional Friends or attenders to join Concord in Worship on Sundays. They meet for business on 2nd Sundays. We were reminded that Concord Meeting will be on a Delco historical tour on September 15.

### **PYM Nominating Committee Representative**

Deb Wood (Clerk), notified Friends on the need for a replacement for Peter Lane to replace him on the PYM Nominating Committee. Two possible candidates are in line to be asked. Deb would appreciate any additional suggestions.

### **Coordinator's Report**

Lynne Piersol, our new coordinator, presented the Coordinator's Report which is attached. Friends accepted the report with deep appreciation.

### **Delaware Valley Friends School Consideration**

Deb Wood (Clerk) described a possible relationship with Delaware Valley Friends School to Concord Quarter. The school currently has a care relationship with Philadelphia Quarter which may be too remote to be effective. The school is a member of Friends Council on Education. A relationship with a Quaker Meeting or Quarter is one way for the Council to

consider an educational institution an "official" Quaker school. Deb is presenting this because the school may come to the Quarter with a request to start a care relationship between the school and Concord Quarter. Generally the relationship may be as little as receiving an annual report from the school to the Quarterly Meeting. More information will be forthcoming in the future as need arises.

### **Treasurer's Report**

Tom Haviland (Treasurer), presented the Financial Report for the FY 2016-2017. He noted with appreciation that all Meetings have been timely in their funds sent to the treasurer on a schedule that is acceptable. Income amounts have been slightly higher than expenses. The Tuition Endowment Fund received an income of \$6700 from five Meetings in the Quarter. The more income that goes in means more distributions can be granted every year. Next year's budget is the same next FY as it was in this previous FY. Starting this month all Meeting contribution to PYM Covenant must go directly to PYM admin offices. A review of the balance sheet was presented. Coordinator budget is continuing to generate a surplus. This will be reviewed in the next budgetary cycle in April 2018. The two Friends Fiduciary Funds were reviewed. A question was raised about values for the Green Fund allocations. Are they close to what the Quarter requested? When Tom sends the money to Fiduciary he does specifically request that allocations be made according to the Quarter's direction. This will be reviewed in the next budgetary cycle. The report was accepted with appreciation.

**Respectfully submitted:** Rich Ailes (Temporary Recording Clerk) and Deb Wood (Clerk)

### **Appendix 1: The Hickman Report to Concord Quarterly Meeting – July 23, 2017**

In its 126th year of operation, The Hickman Friends Senior Community of West Chester remains committed to its mission of providing affordable supportive living to older adults.

In the last year, in addition to our on-going efforts to support our residents with a high quality community living experience, we have been focused on two major initiatives:

1. The construction of a new building on the former site of the original boarding homes, two houses at the corner of Marshall and Walnuts streets that were eventually connected and became known as the Sharpless - Hall Building.
2. Expanding our support of those residents who are undergoing cognitive change.

#### Expanding our Community

We are in the midst of the construction of the Anna T. Jeanes Building, named in recognition of Anna Jeanes early investment in our work and the continuing support that her Estate provides to us. This 3-story, gable-roofed building will provide housing for at least 74 older adults in a neighborhood model. Each of the 3 floors will have its own social and activities spaces, country kitchen and dining room. There will be both studio and one-bedroom living units. The first floor will be a secure neighborhood for our residents experiencing significant cognitive change; these residents will have their own outdoor garden. It will continue to operate as a Personal Care Home under the Department of Human Services. Construction will be completed in January 2018.

#### Supporting Our Residents with Cognitive Change

As both our current and new residents have grown older, we are seeing an increase in the number of residents who are experiencing cognitive change. In response to the particular needs of these residents we have created two new programs. The Fellowship Club is geared to those residents who enjoy the company of others but need a bit more encouragement and support to effectively participate in various activities. The Club consists of shorter programs and alternates between physical activities and activities that exercise the mind. The all-day program begins with a morning walk and ends after supper. The Sensory Program is offered to those residents who are experiencing more serious cognitive decline. In this effort, we create a multi-sensory environment, using a combination of light, sound, temperature, touch, smell and sometimes taste, to create a change in someone's mood or behavior. Since the start of these programs in 2016, we have seen an increase in residents interacting with others and a decrease in anxiety and restlessness.

We continue to offer a full range of activities and outings for our residents who are not impacted by cognitive change/dementia.

In sharing this report to the Quarter, we would like to acknowledge those individuals and Meetings who have supported

our efforts in the last year through contributions and board service. There have been numerous gifts to the capital campaign which helped make our expansion possible. We will provide approximately \$180,000 in 2017 in much-needed financial assistance to specific residents who no longer have sufficient funds. Finally, we will be able to further strengthen our support of those with cognitive change through a recent grant from the Willistown Trust. We are deeply grateful for these gifts and the continuing partnership that these gifts represent.

Our work is strengthened through the participation of the following Friends on our Board of Directors: Marty Boston from Birmingham Meeting; Andrea Taylor from Centre Meeting; Bob Kolimaga from Goshen Meeting; Betsy Stratton from Middletown Meeting; Evelyn Brownlee and Chenda Davison from Wilmington Meeting; and Don Kidder, Ellen Millick, Dean O'Banion and Ron Petrocelli from Willistown Meeting. We would welcome the participation of other Friends if interested and able to deeply engage in the work of governance.

In closing, the next year promises to be another year of growth and change for us. We will begin to welcome new residents into the Jeanes Building in January, significantly increasing the size of our community. Equally important, given the need that exists in the greater West Chester area, we will be able to offer a secure living environment to those with dementia in a non-medical setting. In serving a larger community of residents with more specialized programming and support, we look forward to adding to our staff as well. We look forward to this time of growth and change with gratitude and anticipation.

Submitted by Pamela Leland, Executive Director, on behalf of Mark Snyder, President, Board of Directors, and Betsy Stratton, Clerk of the Governance Committee

## **Appendix 2: Ad hoc Aging Concerns Group Report**

Request for Concord Quarter to recognize a Quarter wide ad hoc group working on Aging Concerns as The Concord Quarter Working Group on Aging Concerns. Below is a CQM newsletter article explaining the group's origins and meetings so far.

In our October 2016 Concord Quarterly Meeting newsletter, Pam Leland, The Hickman Executive Director provided a compact description of a unique program of New York Yearly Meeting to help aging Friends. That program called ARCH (Aging Resources Consultation and Help) "*seeks to strengthen the capacity of Meetings and of individuals to care for aging community members by equipping people with information, skills and appropriate boundaries, a network of support and resources, and the spiritual grounding of Quaker values.*" The article was an invitation for Friends to attend a presentation by Callie Janoff of NYYM on the attributes of this organization. About 20 interested Friends attended. On May 10 of 2017, 11 members, representing all the Meetings in our Quarter, attended a kickoff meeting at The Hickman, clerked by Pam Leland

On June 23, 2017, the group met again with a few more additional members attending. The positive energy generated at the last meeting continued. The group would like to become an officially recognized working group of the Quarter. Already we are planning events. There is the possibility of a presentation on a relevant topic at the October Quarterly Meeting at West Chester if that is approved at their upcoming Meeting for Business in July. On January 20 in 2018 we want to organize a morning workshop around the questions we need to ask ourselves as many of us enter the "3rd Age". And next spring we may host a weekend long training for our core group or the wider Quarterly Meeting body, using resources contracted from New York Yearly Meeting. Our next meeting date will be August 16 at The Hickman. If you are interested you are welcome to attend.

Current members of this ad hoc group are:

Lynne Piersol	CQM Coordinator
Barbara Knickbocker	Birmingham
Serita Spadoni	Birmingham
Valerie Peery	Concord
Laura Laky	Goshen
Rich Ailes	Middletown
Pam Leland	The Hickman
Deb Lyons	West Chester
Chris Smith	West Chester
Kevin Gallagher	Westtown
Laurie Wirth	Westtown
Ann Murray	Willistown
Evelyn Brownlee	Wilmington

The purpose of the recognition is to 1- demonstrate to the Meetings and Members of the Quarter that the Quarterly Meeting approves this group should move forward in bringing aging concerns to the members and attenders of our community; and 2- open the possibility of requesting and receiving grants for programs from Quaker organizations that support aging concerns such as The Friends Foundation for the Aging. – Rich Ailes

### **Appendix 3: West Chester Monthly Meeting Minute of Travel for Ed Dunlop**

July 9, 2017

Dear Friends,

Greetings of peace and love from Friends at West Chester Monthly Meeting in Philadelphia Yearly Meeting.

We entrust to your loving care Friend Ed Dunlop, who is a member in good standing of West Chester Monthly Meeting, and who will be traveling in the ministry visiting with Friends.

Ed has served on West Chester Meeting's Worship and Ministry Committee and its Peace and Social Concerns Committee, and as Concord Quarterly Meeting Clerk. He is currently the Board Clerk for Quaker Bolivia Link in the USA.

Ed has shared with our Meeting his leading to travel in the ministry among Meetings to deliver information and greetings from Quaker Bolivia Link, which started over twenty years ago in Britain. It is now a registered charity in the United Kingdom, a California 501(c)3 charity in the United States, and a Foundation in Bolivia with offices in La Paz.

West Chester Monthly Meeting unites with Ed's leading to work for Quaker Bolivia Link. We hold Ed and his family in the Light, and we trust that you will benefit (as we have) from sharing his insights and quiet faith.

Approved and minuted at Meeting for Worship with Attention to Business July 9, 2017

West Chester Monthly Meeting - Gwenn Knapp and Deborah Lyons, Co-Clerks

### **Appendix 4: Coordinator's Report for July 23, 2017**

Since I began serving Concord Quarter as your Coordinator on June 1, 2017, I have been working to get to know people in the meetings of the Quarter and learn more about programs and interests. So far I have visited 4 meetings on Sundays, and attended two events sponsored by individual meetings. I helped with Tubing on the Brandywine, an annual Quarter event co-sponsored by Western Quarter, and generously hosted by MaryEtta Clenendin, which happened on June 18, also Fathers' Day. A great time was had by those who attended, but there were only about 22 people who came. The weather forecast was also uncertain until the evening prior. 4 meetings in Concord Quarter were represented.

I attended a meeting of Quarterly Meeting Coordinators and the PYM Youth Program staff on June 7. We heard about programs scheduled for the summer and fall. There was much uncertainty about who might actually be facilitating these programs since the staffing structure for the Youth Programs had not been finalized and the job of Young Adult Friends Coordinator was an open position. In the meantime, Meg Rose, Children's Religious Life Coordinator, is co-coordinating the Young Adult Friends program with Hannah Mayer until someone is hired. And, since that meeting, Hannah Mayer, the Young Friends (High School) Program Coordinator has resigned from her job to teach at Lansdowne Friends, but will, fortunately for all of us, also continue to run the Young Friends Programs as the Young Friends Program Facilitator in the field. No word yet on final staffing decisions for the other youth program work.

Philadelphia Yearly Meeting held a called session on June 24. There was much deep sharing about the hurts and pain caused by racism, especially with regard to the member who was read out of Upper Dublin Meeting, and the staff member whose job and pay were to be reduced at PYM. Although at times it was hard for some to listen, especially when people spoke very passionately, and the meeting ran 2 hours late leading some to leave before the end, many felt there was more movement toward recognizing and understanding the impact of racism in our Yearly Meeting and the need to do something about it. Although there was not unity around a minute brought forward by Green Street Meeting, or one that was written and brought forward at the Clerk's request in the afternoon, there was unity around having the Clerk share information about an institutional audit for PYM. This information will be shared at Annual Sessions.

I have also met with the Quarter's informal working group on aging concerns which is interested in bringing the ARCH program of New York Yearly Meeting to the Quarter.

My plan is to continue to visit meetings and attend events as I am able, to work on the ARCH program tasks, and to learn more about what I can do to serve the Quarter.

Lynne Piersol July 17, 2017

## CONCORD QUARTERLY MEETING

### TREASURER'S REPORT – FISCAL YEAR 2016-2017 Q4 (Apr – Jun) July 23, 2017

#### Income and Expenses Report

- All 4<sup>th</sup> quarter covenant checks, as well as all covenant checks throughout the year, were received from Monthly Meetings. I wish to express my appreciation to all Monthly Meetings, Clerks, and Treasurers for both your financial support and timely work.
- There was a [Redacted] surplus for the 2016-2017 fiscal year.
  - Amounts received for income line items were slightly higher than budget (excluding TEF).
  - Monthly Meeting contributions to TEF were slightly lower ([Redacted] than budget (\$7,000). Five Monthly Meetings contributed to the TEF endowment.
  - Coordinator expenses were [Redacted] under budget while Operating/Program costs were \$258 above budget.
- Friends Fiduciary TEF accounts semi-annual distribution of [Redacted] was invested in Friends Fiduciary Short Term Investment Fund which now stands at [Redacted] (shown on Assets report). These funds will be distributed as scholarship aid in the fall.
- Looking ahead to fiscal year 2017-2018 (that runs from July 1, 2017 and runs through June 30, 2018),
  - the budget remains unchanged from fiscal year 2016-2017 and Monthly Meetings have indicated their support for similar covenant contributions.
  - Concord Quarter is no longer serving as an intermediary for Philadelphia Yearly Meeting contributions and therefore Monthly Meetings need to send their contributions directly to Philadelphia Yearly Meeting.

#### Concord Quarterly Meeting Income and Expenses (report date 7/20/2017) [Redacted]

#### Assets Report

- Coordinator Payroll asset account grew due to coordinator payroll expenses that were below what was budgeted for fiscal year 2016-2017.
- Friends Fiduciary TEF accounts continue to benefit from expanding world economies and increasing unit prices (Consolidated Fund increased from \$49.35 to \$50.64, Green Fund increased from \$36.51 to \$37.32, Short Term Investment Fund increased from \$10.27 to \$10.29).
- Covenant contributions of [Redacted] were sent to FF TEF accounts on June 30 and were invested in TEF accounts a week later and therefore are not reflected in asset balances shown below.

#### Concord Quarterly Meeting Assets (report date 7/20/2017) [Redacted]

Note: Individual Monthly Meeting Consolidated and Green Fund balances are available by request.