



San Mateo County Harbor District

Board of Harbor Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Scott Grindy, Acting General Manager & Treasurer

May 18, 2015

sent via email to sbrennan@smharbor.com

Sabrina Brennan

RE: Public Records Request from April 16, 2015

Dear Commissioner Brennan,

This letter responds to your request for records received in our office on April 16, 2015. We understand your request to be as follows:

Request 1 Please provide the audio of May 16, 2012 board meeting.

Request 2 Please provide the info requested in the email thread below. The email thread included the following email date/times:

- March 30, 2015 2:17 PM
- April 1, 2015 12:16 PM
- April 3, 2015 10:22 PM
- April 12, 2015 at 11:37:00 AM
- April 13, 2015 at 11:20:39 AM

Response 1 The CD was provided to you on April 17, 2015.

Response 2 Responses provided below.

March 30, 2015 Request

In your March 30, 2015 request, you asked for the following:

- 1) Please provide the estimates and invoices for the two new servers that are not installed.
- 2) Please also provide the total number of desktop computers and the total number of laptop computers owned by the District.



San Mateo County Harbor District

Board of Harbor Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Scott Grindy, Acting General Manager & Treasurer

- 3) Please provide the number of District employees that currently use individual desktop computers AND how many share desktop computers
- 4) Please clarify how many desktop machines are at PPH, how many desktop machines are at OPM and how many desktop machines are at the SSF admin office.
- 5) Why was the District was sold firewall devices capable of supporting over 750 remote users-simultaneously

These requests do not seek specific records. But answers to these questions were sent to you March 31, 2015 by Scott Grindy.

April 1, 2015 Request

In your April 1, 2015 request, you asked for the following:

- 1) What type of Firewalls does the District currently have, when were the existing Firewalls purchased and when were they installed?

This request does not seek specific records. However, we expect this information to be provided to the entire Board by way of an independent audit currently underway.

- 2) Why is Custom Server Estimate 32 dated 3-28-12 (\$39,251.45) and Custom Server Invoice #930 dated 3-30-15 (\$14,523.40)? The dates are off by about three years. When did the District first receive an Invoice for the Custom Server? Please provide the original Invoices.

This request does not seek a specific record. But the answer to your question is as follows: Invoice 930 was originally a quote. The Well Connected Office produced it as an invoice to show the credit of \$25,000.

- 3) Please clarify what date all three Custom Servers were delivered to the District's offices?

There are no responsive records containing the answer to this question.

Please provide the date the Custom Servers installed.

There are no responsive records containing the answer to this question.

- 4) Please provide the District's Requisition forms for the Custom Servers.



San Mateo County Harbor District

Board of Harbor Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Scott Grindy, Acting General Manager & Treasurer

Here are records responsive to your request.

- 5) Did the board discuss the Custom Servers at a board meeting? Were Custom Servers on a past agenda, if so what date please?

Please see attached Agenda from the May 16, 2012 meeting.

- 6) What date did the board approve purchasing three Custom Server that feature the following:

Athenatech Server 3U Rackmount Chassis with 1500Watt power supply, ASUS Z9PE-D16/2L R server motherboard, Dual XEON E5 2630 processors running at 2.3Ghz (12 cores total), 64GB Wintec Server RAM (motherboard matched RAM), LSI MegaRAID 16 port RAID card featuring RAID 0,1,3,5,6,10,0+1,0+5,0+6,0+10, LSI FastPath RAID software designed for maximizing SSD speed, 3 ICYDOCK 4 drive capacity hot swap drive cages, LSI battery backup unit for MegaRAID card, 2 ADATA 256GB SSD's (RAID 1 for OS), 5 ADATA 512GB SSD's for data drive, Server 2012 OS x64.

Please see attached Agenda from the May 16, 2012 meeting.

April 3, 2015 Request

In your April 3, 2015 request, you asked for the following:

- 1) Did the Harbor District pay for 2 or 3 custom servers and why weren't the servers delivered to the Harbor District at the time they were purchased? Why weren't the servers installed? The estimate and invoice both indicate that the Harbor District purchased 3 custom servers not 2. How many servers did the Harbor District pay for?

The District paid for 2 servers. There are no responsive records indicating why they weren't delivered to the District or why they weren't installed.

- 2) Why is Custom Server Estimate 32 dated 3-28-12 (\$39,251.45) and Custom Server Invoice #930 dated 3-30-15 (\$14,523.40)? The dates are off by about three years. When did the District first receive an Invoice for the Custom Server? Please provide the original Invoices.

See above.

- 3) Please provide the District's Requisition forms for the Custom Servers.



San Mateo County Harbor District

Board of Harbor Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Scott Grindy, Acting General Manager & Treasurer

[See above.](#)

- 4) Did the board discuss the Custom Servers at a board meeting? Were Custom Servers on a past agenda, if so what date please

[See above.](#)

- 5) What date did the board approve purchasing three Custom Server that feature the following:

Athenatech Server 3U Rackmount Chassis with 1500Watt power supply, ASUS Z9PE-D16/2L R server motherboard, Dual XEON E5 2630 processors running at 2.3Ghz (12 cores total), 64GB Wintec Server RAM (motherboard matched RAM), LSI MegaRAID 16 port RAID card featuring RAID 0,1,3,5,6,10,0+1,0+5,0+6,0+10, LSI FastPath RAID software designed for maximizing SSD speed, 3 ICYDOCK 4 drive capacity hot swap drive cages, LSI battery backup unit for MegaRAID card, 2 ADATA 256GB SSD's (RAID 1 for OS), 5 ADATA 512GB SSD's for data drive, Server 2012 OS x64.

[See above.](#)

April 12, 2015 Request

In your April 12, 2015 request, you asked the following:

- 1) Why has the number of invoices the District received for Custom Servers increased, see attached PDF provided to the board by a member of the public? Why was the District invoiced for 6 servers, three in 2012 (Invoice #278) and three in 2015 (Invoice #930)? Were both invoices paid?

[See above.](#)

- 2) Three servers and other equipment are included on Invoice #278 (\$34,689.31) dated 5-31-2012. Was the equipment (see attached Invoice #278) delivered to the District? If so was the equipment installed? Who approved Ck #0408 for \$36,714.31 (see attached PDF)? What was the total amount of Ck #40875? Did the board approve a Not to Exceed amount that included \$34,689.31?



San Mateo County Harbor District

Board of Harbor Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Scott Grindy, Acting General Manager & Treasurer

This request does not request specific records. But the answer to your question is that Yes, the equipment was delivered to the District. We assume the equipment was installed. The Board took action on May 16, 2012 and authorized the General Manager to purchase servers and backup systems in a total amount not to exceed \$45,000. That is the check approval. The check number is #040875 (the 75 was cut off on the scan). The total for check #40875 is \$36,714.31.

- 3) Per my April 1st and 7th email requests below please provide the annual total amount the District paid in IT related costs for the past 6 years. Please include hardware, software, support plans and labor. Please include the total amount each vendor was paid per year and the name of the vendor.

Please see the attached excerpts from the General Ledger.

- 4) Per my April 3, 2015 email request below please explain why Custom Server Estimate 32 dated 3-28-12 (\$39,251.45) and Custom Server Invoice #930 dated 3-30-15 (\$14,523.40)? The dates are off by about three years. When did the District first receive an Invoice for the Custom Server? Please provide the original Invoices. Was Invoice #930 paid?

See above.

- 5) Please provide the District's Requisition forms for all Custom Servers.

See above.

- 6) Did the board discuss the Custom Servers at a board meeting? Were Custom Servers on a past agenda, if so what date please?

See above.

- 7) What date did the board approve purchasing three Custom Server that feature the following:

Athenatech Server 3U Rackmount Chassis with 1500Watt power supply, ASUS Z9PE-D16/2L R server motherboard, Dual XEON E5 2630 processors running at 2.3Ghz (12 cores total), 64GB Wintec Server RAM (motherboard matched RAM), LSI MegaRAID 16 port RAID card featuring RAID 0,1,3,5,6,10,0+1,0+5,0+6,0+10, LSI FastPath RAID software designed for maximizing SSD speed, 3 ICYDOCK 4 drive capacity hot swap drive cages, LSI battery backup unit for MegaRAID card, 2 ADATA 256GB SSD's (RAID 1 for OS), 5 ADATA 512GB SSD's for data drive, Server 2012 OS x64.

See above.



San Mateo County Harbor District

Board of Harbor Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Scott Grindy, Acting General Manager & Treasurer

8) Also, when will the District receive a refund (\$19,075) for three Firewalls?

This request does not request specific records. But the answer to your question is that the District received the refund on May 11, 2015. A copy of the Credit Memo is being supplied to you.

April 13, 2015 Request

In your April 13, 2015 request, you made reference to the May 16, 2012 Agenda item 14 and you asked the following:

- 1) The Staff Report "CONCLUSION" references an "attached document" yet the document is not included in the online packet. Please provide all 5-16-12 (Item 14) attachments/documents.

There are no responsive records for this request.

This letter completes our response to your records request.

Thank you.

Sincerely,

SAN MATEO COUNTY HARBOR DISTRICT

Debbie Nixon
Administrative Assistant