

San Mateo County Harbor District Board of Harbor Commissioners Meeting Agenda

April 1, 2015
6:30 p.m.

Sea Crest School, Think Tank, Room #19
901 Arnold Way
Half Moon Bay, Ca. 94019

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Chanel 26 and residents from Montara through Pescadero can tune into Comcast Chanel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400

Roll Call

Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Staff

Scott A. Grindy, Acting General Manager &
Treasurer
Debra Galarza, Director of Finance
Vacant, Human Resource Manager
Jim Merlo, Acting Harbor Master - OPM
John Draper, Acting Harbor Master - PPH
Debbie Nixon, Deputy Secretary
Steve Miller, District Counsel

A.) Public Comments/Questions -

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 400 Oyster Point Blvd., Suite 300, South San Francisco, CA 94080 or online at www.smharbor.com.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

B.) Staff Recognition-

C.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of *Special Meeting February 18, 2015***
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 2 **TITLE:** **Minutes of Meeting February 18, 2015**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 3 **TITLE:** **Application for Public Members Appointed to Committees**
 REPORT: Draft application
 PROPOSED ACTION: Approval

D.) New Business

- 4 **TITLE:** **Presentation from LAFCo**
 REPORT: Martha Poyatos
 PROPOSED ACTION: Information only

- 5 **TITLE:** **Immediate Technology Procurement**
 REPORT: Galarza, Memo, Well Connected Office
 PROPOSED ACTION: Approve an amount not to exceed \$47,000 for Technology consulting and equipment with the Well Connected Office

- 6 **TITLE:** **Presentation from Phondini Partners LLS**
 REPORT: Joe Falcone, Letter
 PROPOSED ACTION: To be determined

- 7 **TITLE:** **Draft Preliminary Operating and Capital Budget for Fiscal Year 2015/16**
 REPORT: Draft Preliminary Budget, Memo
 PROPOSED ACTION: Information only

- 8 TITLE: **Draft District Rates and Fees Schedule for FY2015/16 for Pillar Point Harbor**
REPORT: Galarza, Memo
PROPOSED ACTION: To be determined
- 9 TITLE: **Draft District Rates and Fees Schedule for FY2015/16 for Oyster Point Marina/Park**
REPORT: Galarza, Memo
PROPOSED ACTION: To be determined
- 10 TITLE: **Suspension of Hiring Freeze and Possible Hiring of One or More Temporary Employees for a Six Month Period to Complete Immediate Tasks**
REPORT: Galarza, Memo
PROPOSED ACTION: Suspend the hiring freeze in order to hire temporary staff to complete immediate tasks
- 11 TITLE: **Committee Assignment: Liaison Committee**
REPORT: Brennan, Memo
PROPOSED ACTION: Appoint two (2) Harbor District Board members to the Liaison Committee
- 12 TITLE: **Adoption of List of Norms for the San Mateo County Harbor District**
REPORT: Parravano, Memo
PROPOSED ACTION: Adopt the list of norms
- 13 TITLE: **Framework for Potential Water Quality Monitoring Efforts**
REPORT: David
PROPOSED ACTION: Approve water quality monitoring framework for inclusion in the FY 2015/16 budget
- 14 TITLE: **Bills and Claims in the Amount of \$141,044.20**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$141,044.20 to cover payment of Bills and Claims

E.) Staff Reports: a) Administration and Finance

- 15 **Acting General Manager – Grindy**
- 16 **Director of Finance & Human Resources – Galarza**

F.) b) Operations

17 Oyster Point Marina/Park – Merlo

18 Pillar Point Harbor – Draper

G.) Board of Harbor Commissioners

19 A. Committee Reports

B. Commissioner Statements and Requests

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.

2. Any Commissioner wishing to place an item on a future agenda may make a motion to place such an item on a future agenda

H.) Closed Session

20 **TITLE:** Conference with Real Property Negotiators. California Government Code Section 54956.8.

PROPERTIES:

- 504 Avenue Alhambra, El Granada, CA 94018
- 400 Oyster Point Blvd., Suite 300, South San Francisco, CA 94080
- 270 Capistrano Road, Half Moon Bay, CA 94019
- 985 Marina Blvd., South San Francisco, CA 94080

DISTRICT NEGOTIATORS: Scott Grindy and Randy Kinghorn

NEGOTIATING PARTIES:

- Working Dirt LLC, Abraham Farag
- Cushman and Wakefield, Scott Ennis
- Point Pillar Properties Developers LLC, Keet Nerhan
- San Mateo County Harbor District, Scott Grindy

UNDER NEGOTIATION: Price and terms of payment

Adjournment

The next scheduled meeting will be held on April 15, 2015 at the **Oyster Point Yacht Club, 911 Marina Blvd., South San Francisco** at 6:00 p.m.

Agenda Posted As Required:
March 26th at 10:30 a.m.

Debbie Nixon
Deputy Secretary