



CITY OF NATALIA, TEXAS

Adopted Annual Operating and Capital Budget

**Fiscal Year
October 1, 2013 –
September 30, 2014**

THE CITY OF NATALIA, TEXAS
ADOPTED 2013-2014 FISCAL YEAR BUDGET

THE TEXAS LEGISLATURE, DURING ITS 80TH REGULAR SESSION THAT CONCLUDED IN MAY 2007, PASSED LEGISLATION MANDATING THAT CITIES PUBLISH THE STATEMENT IN THE NEXT PARAGRAPH ON THE COVER PAGE OF THEIR ANNUAL ADOPTED BUDGET DOCUMENTS:

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$7,577.00 (.031%), AND OF THAT AMOUNT, \$7,080.00 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

City Council

Ruberta Vera – Mayor

Sam Smith – Mayor Pro-Tem

Sam Bluemel, Jr. – Alderman

Mike Fernandez – Alderman

Jaime Gomez – Alderman

Tommy Ortiz – Alderman



City Management Staff

Saundra Passailaigue – City Administrator

Beth Leonesio – Finance Director

Art Smith – Utility Director

The City has an additional eight employees in various other departments such as Municipal Court, Police Department, Utility Department and Library. The 2013-2014 Fiscal Year General Fund Budget adds an additional position for a full time Code Compliance Officer and part-time Municipal Court Clerk. The Utility Fund adds an additional full time serviceman.

CITY OF NATALIA
ADOPTED ANNUAL OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2013-2014
TABLE OF CONTENTS

BUDGET MESSAGE

ORGANIZATIONAL CHART

GENERAL FUND

General Fund Revenues
Appropriations by Department
 Mayor and City Council
 Administration
 Municipal Court
 Utility Department
 Police Department
General Fund Summary by Category

ENTERPRISE FUND

Water Utility Fund
 Water Utility Fund Summary
 Water Utility Fund Detail

SPECIAL REVENUE FUNDS

Court Restricted Funds
Impound Funds
Municipal Development District Fund (MDD)
Haywood Park Fund

CAPITAL FUNDS

Capital Replacement Fund
General Fund Equipment Replacement Fund

Honorable Mayor and City Council:

I present you with the proposed budget for Fiscal Year 2013-2014. The adopted budget provides revenues sufficient to meet budgeted expenditures for operations for the fiscal year which begins on October 1, 2013 and ends September 30, 2014. This budget was prepared through a process that involved citizen, employee, and City Council input and approved by the City Council on September 16, 2013. The budget was developed in a conservative manner that addresses community concerns for fiscal constraint and better service.

Our mission this fiscal year is to maintain and enhance those quality of life factors which influenced the citizens to establish a residence within the City and to provide for public health, welfare and safety for the maintenance of good order and the protection of personal and real property located within the City limits.

Priorities

- To pursue a long range plan that will protect the autonomy of the City, provide for inclusion of unincorporated areas in the City, and to promote the City's authority to determine its own future.
- To maintain a law enforcement agency at a reasonable cost for the security of the citizens and the protection of personal and real property within the City limits.
- To build appropriate reserve funds necessary to meet large expenditure requirements, such as street repair, with regular deposits so as to have as little effect on tax rates and the least reliance on debt creation as possible.
- To conduct services consistent with the above listed priorities in the most cost effective manner possible, to include use of volunteers as needed, so as to keep the tax rate as low as possible.

This budget proposes that the City Council adopted a tax of \$.09506/\$100 value which is lower than last year's tax rate of \$.09861/\$100 valuation. The effective operating tax rate is .7575/\$100; this year's debt rate is \$.01780/\$100; and this year's total roll back is \$.09961/\$100.

Employee Benefits & Compensation:

- The employee benefit package was presented by Frost and we were able to obtain our entire current health/dental/vision/life insurance plan with no increase in rates at all.
- A Cost of Living increase in wages/salaries has not yet been determined by the City Council for this year.

Solid Waste Collection Fee:

We recently negotiated a new contract for solid waste collection which the City Council awarded to ACI Recycling & Disposal. This service contract began on September 1, 2013. With this new contract the City will see more services provided to the citizens and at a lower cost to the citizens and the City will receive a 5% franchise fee that we did not have before.

Sewer Plant Improvements:

Thanks to the TxCDBG Grant of \$275,000 we will be able make some much needed improvements to the sewer plant which will allow us a more efficient system that will be able to provide service to our growing city.

New Development:

I am thrilled with all of the interest in building in Natalia that has been shown by numerous developers and businesses this year. Two main areas of interest are the areas around IH-35 and FM 471, Mustang Estates and downtown Natalia. New growth, jobs and revenues are surely in the near future for the City of Natalia.

I would like to give special thanks to Beth Leonesio, Finance Director for her assistance in developing this budget document. I believe that we have developed a good budget that will provide for continued operations of the City with a level of quality, integrity and efficiency you desire.

Respectfully,

Sandra Passailaigue

Sandra Passailaigue
City Administrator



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City of Natalia General Fund



CITY OF NATALIA
FY 2013-2014 Adopted Budget
General Fund

GENERAL FUND	Adopted 12/13		Adopted 13/14		
Revenues					
Property Tax	\$ 177,685.00		\$ 185,829.00		0.7726
Bond Payment	\$ 49,900.00		\$ 47,500.00		.1780
Penalties & Interest - Gen	\$ 18,000.00		\$ 12,000.00		
Delinquent Ad Valorem Tax	\$ 22,000.00		\$ 18,000.00		
Franchise Fees	\$ 36,000.00		\$ 45,000.00		
Sales Tax	\$ 158,542.00		\$ 152,099.00		
MDD			\$ 9,813.00		
Plat/Variance fees			\$ 300.00		
Animal Control	\$ 300.00		\$ 300.00		
Court Fees/Fines	\$ 195,200.00		\$ 150,000.00		
Building Security Fund	\$ 2,800.00		\$ 1,978.00		
Technology Fund	\$ 3,000.00		\$ 2,400.00		
Court Fees/fines-Warrants	\$ 5,000.00		\$ 5,000.00		
Police Dept. NISD Contribution	\$ 28,000.00		\$ 27,882.00		
Program Services (Workers' Compensation reimbursement)	\$ -		\$ -		
Misc. Rev-NSF & PIA	\$ 200.00		\$ 200.00		
Tow Income	\$ 15,000.00		\$ 7,000.00		
Auction Proceeds					
Total Revenues	\$ 711,627.00		\$ 665,301.00		
Expenditures					
Accounting Fees/Audit	\$ 4,500.00		\$ 5,500.00		
Legal Fees	\$ 12,000.00		\$ 12,000.00		
Codification			\$ 3,700.00		
Election Expense	\$ 7,307.00		\$ 10,000.00		
Medina County Appraisal Service	\$ 5,510.00		\$ 5,510.00		
Fines - St Comp Portion	\$ 66,330.00		\$ 51,150.00		
Collection costs-fees/fines	\$ 4,000.00		\$ 4,000.00		
Property Tax Collections	\$ 1,500.00		\$ 1,500.00		
Employee Group Health-Gen	\$ 23,000.00		\$ 13,698.00		
Employee Group Health-PD			\$ 22,830.00		
Insurance - Gen Liability	\$ 5,100.00		\$ 5,100.00		
Insurance-W.C. Gen	\$ 5,634.51		\$ 1,284.75		
Insurance-W.C. PD			\$ 6,496.28		
Computers/Software- Gen	\$ 2,500.00		\$ 2,500.00		
Member Dues - Gen	\$ 1,560.00		\$ 1,500.00		
Supplies Expense-Gen	\$ 7,500.00		\$ 7,500.00		
Municipal Court Expense	\$ 12,377.00		\$ 12,000.00		

Utility-Bldg & Street Lights-Gen	\$ 12,000.00		\$ 12,000.00		
Telephone/Internet-Gen	\$ 10,000.00		\$ 10,500.00		
<i>Tel</i> 9903.19					
<i>Internet</i> 2101.42					
Postage - Gen	\$ 500.00		\$ 600.00		
Street Maintenance/Repair Gen	\$ 60,000.00		\$ 32,180.00		
R&M NPD Vehicle	\$ 3,000.00		\$ 5,000.00		
Police Vehicle-Fuel	\$ 42,000.00		\$ 32,028.58		
Police Dept., Uniforms	\$ 1,800.00		\$ 1,800.00		
NPD Report Software-Cop sync	\$ 10,557.00		\$ 10,557.00		
Police Dept-Personnel Equipment	\$ 4,000.00		\$ 1,200.00		
Evidence	\$ 500.00		\$ 500.00		
Police Dept Equip. Repair	\$ -		\$ 1,000.00		
Emergency Siren	\$ 850.00		\$ -		
City Offices - Storage facility	\$ 780.00		\$ 780.00		
Fuel - Admin & Code Compliance	\$ 200.00		\$ 2,300.00		
Mileage	\$ 300.00		\$ 300.00		
R&M City Office	\$ 8,000.00		\$ 3,000.00		
<i>Security-City Hall</i>			\$ 300.00		
<i>Security-Police Dept</i>			\$ 598.00		
i-Info Call Out			\$ 150.00		
Square space - website			\$ 250.00		
Printing Expense	\$ 1,000.00		\$ 1,500.00		
Legal Publications/Advert	\$ 1,000.00		\$ 1,500.00		
Training - NPD	\$ 1,240.00		\$ 1,500.00		
Conferences/Training-Gen	\$ 4,500.00		\$ 4,500.00		
Hosted Meetings	\$ 1,150.00		\$ 1,000.00		
Interest Expense	\$ 10,860.00				
<i>Tax Note</i> \$12,000.00			\$ 7,500.00		
<i>Other int exp.</i> \$960.00					
Bond Payment	\$ 40,000.00		\$ 40,000.00		
Payroll Tax Expense Gen	\$ 21,000.00		\$ 11,320.60		
Payroll Tax Expense PD			\$ 13,694.21		
TWC - Gen	\$ 3,200.00		\$ 203.00		
TWC - PD			\$ 270.00		
Wages - NPD	\$ 158,079.00		\$ 179,009.30		
Wages - Gen Fund	\$ 126,000.00		\$ 147,981.20		
Animal Control	\$ 3,000.00		\$ 3,000.00		
Contract Labor - ADP	\$ 6,000.00		\$ 2,500.00		
Other Expense	\$ 15,417.49		\$ 11,364.44		
Fireworks/PA System			\$ 5,000.00		
Christmas Staff dinner			\$ -		
School street project			\$ -		
Surveys					
Council Stipend			\$ 1,800.00		
Permits & Licenses-Gen	\$ -		\$ -		
Purchase Disc-Expense Items	\$ -				
TMRS-Gen	\$ 5,875.00		\$ 3,240.80		

TMRS-PD			\$ 3,720.84		
Interest earned					
Municipal Development District			\$ -		
IRS - OIC offer			\$ 10,800.00		
Total Expenses	\$ 711,627.00		\$ 732,717.00		
		F/T Officer	\$ (38,084.00)		
	27% of City Admin & Finance P/R Utility		\$ (29,332.00)		
			\$ 665,301.00		



City of Natalia
Water Utility Fund

CITY OF NATALIA
 FY 2013-2014 Adopted Budget
 Utility Fund

UTILITY FUND	Adopted 12/13	Adopted 13-14		
Revenues				
Water	\$ 205,170.00		\$ 216,550.00	
Penalties & Interest -Water	\$ 24,604.00		\$ 22,800.00	
Sewer	\$ 130,000.00		\$ 128,549.00	
Reconnect Fees	\$ 15,000.00		\$ 13,700.00	
Water & Sewer Taps	\$ 2,200.00		\$ 1,800.00	
Carrizo Well	\$ 5,660.00		\$ 6,000.00	
Edwards Collection Fees	\$ 25,867.00		\$ 25,000.00	
Garbage Service	\$ 195,000.00		\$ 131,200.00	
Bldg Permits/Inspections	\$ 12,000.00		\$ 5,000.00	
Misc. Rev.-NSF & copies WAT	\$ 600.00		\$ 600.00	
EAA Pumping fee refund			\$ -	
Grant #72959 refund			\$ -	
Total Revenues	\$ 616,101.00		\$ 551,199.00	
Expenditures				
Audit Expense - Utility	\$ 4,500.00		\$ 5,500.00	
Legal Fees			\$ 3,000.00	
Building Inspections	\$ 10,000.00		\$ 4,000.00	
Group Health - Water	\$ 18,248.00		\$ 22,830.00	
Insurance-Liability Water	\$ 5,050.00		\$ 4,800.00	
Insurance-W.C. Water	\$ 5,211.00		\$ 5,536.41	
Office Supplies - Water	\$ 2,000.00		\$ 2,500.00	
Computer Software/printers-Water	\$ 2,000.00		\$ 2,000.00	
Utility-Bldg & Street Lights-Water	\$ 35,000.00		\$ 35,000.00	
Utilities (Water Wells)	\$ 18,000.00		\$ 18,000.00	
Utilities (Sewer/Lift Station)	\$ 19,000.00		\$ 23,000.00	
Telephone/internet - Water	\$ 5,200.00		\$ 5,200.00	
Postage - Water	\$ 3,500.00		\$ 3,500.00	
Equipment Lease-Water	\$ 1,000.00		\$ 1,000.00	
Equipment Purchase-Water	\$ 13,500.00		\$ 5,000.00	
Uniforms - Water	\$ 3,500.00		\$ 3,500.00	
R&M Water	\$ 14,000.00		\$ 14,000.00	
R&M Sewer	\$ 22,812.26		\$ 13,141.79	
Sludge removal	\$ 1,200.00		\$ 1,000.00	
Chemicals - Water	\$ 1,500.00		\$ 3,500.00	
Lab Samples	\$ 7,500.00		\$ 9,500.00	
R&M Water Dept Vehicle	\$ 4,000.00		\$ 5,000.00	
Water Dept Vehicle, Fuel	\$ 16,000.00		\$ 16,000.00	
Printing Expense -Water	\$ 1,000.00		\$ 1,000.00	

Training-Water	\$ 1,300.00		\$ 1,300.00	
Interest Expense Truck Loan			\$ 660.00	
Payroll Tax Expense - Water	\$ 9,681.00		\$ 10,821.42	
TWC - Water	\$ 1,044.00		\$ 225.00	
Council	\$ 1,800.00			
Wages - Water Maintenance	\$ 126,565.00		\$ 141,456.50	
Contract Labor - Water (office cleaning)	\$ 21,500.00		\$ 1,500.00	
Garbage Service	\$ 194,113.00		\$ 122,298.00	
Permits & Licenses	\$ 2,700.00		\$ 2,700.00	
<i>CWQ00339-Permit \$1250.00</i>				
<i>PHS13422-license 1270.65</i>				
<i>WG001233 111.00*</i>				
Edwards Aquifer	\$ 25,867.00		\$ 25,000.00	
Water Purchase (Vogt*)	\$ 15,000.00		\$ 15,000.00	Cottle
Water Lease			\$ 4,000.00	Vogt
TMRS - Water	\$ 2,809.74		\$ 3,097.88	
Flatbed truck payment			\$ 5,500.00	
Klein engineering/CDMC-new grant				\$75,000.0
OIC			\$ 10,800.00	
Total Expenses	\$ 616,101.00		\$ 551,867.00	
		F/T employee	\$ (30,000.00)	
		27% of City Admin & Finance P/R	\$ 29,332.00	
			\$ 551,199.00	