

City of Natalia, Texas
Regular City Council Meeting
March 19, 2018 at 7:00 pm
Minutes

Roll Call: Mayor Tommy Ortiz ó Present Mayor Pro-Tem Sam Smith - Absent
Alderman Mike Fernandez ó Present Alderman Darin Frazier - Present
Alderman Sam Bluemel ó Present Alderman Selica Vera - Present

Call to Order:

- 1) Mayor Tommy Ortiz called the regular city council meeting to order at 7:00 pm.

Citizens to be Heard:

- 2) None.

City Council Comments:

- 3) Alderman Frazier requests a meeting with Little League Association headquarters to discuss what NLL and City can or cannot do.

Presentations:

- 4) Amy Edge, Librarian, introduced the 2018 Natalia Bluebonnet Festival court ó Christian Contreras, Logan Martine, Natalia Rodriguez, Juliana Sanchez and Maisee Wolff. Assignment of titles will be made March 20, 2018, which based on the amount of funds raised from each person; all proceeds help support the operations of the library.

Public Hearings:

- 5) Mayor Ortiz opened the floor to the public at 7:10pm for a variance application requested by Jose and Oralia Pedroza to permit the placement of a double-wide manufactured home in District R-1 (Low Density Single Family Residential), specifically described as Block 38, Lot 11, address being 110 6th Street, Natalia, Texas 78059; with no public comments, Mayor Ortiz closed the hearing at 7:11pm.

Consent Agenda:

- 6) a. Approval of Minutes: January 2018 Regular Meetings
b. Approval of Financial Activity Report: January 2018
c. Approval of Police Department Activity Report: January 2018
d. Approval of Municipal Court Activity Report: January 2018
f. Approval of Utility Department Activity Report: January 2018
Action: Alderman Fernandez made the motion approving the consent agenda, and Alderman Bluemel seconded the motion. Vote: 4-0; Motion carried unanimously.

Discussion/Consideration of Action Items:

- 7) **Discuss/Consider the variance application requested by Jose and Oralia Pedroza to permit the placement of a double-wide manufactured home in District R-1 (Low Density Single Family Residential), specifically described as Block 38, Lot 11, address being 110 6th Street, Natalia, Texas 78059.**
Action: Alderman Fernandez made a motion approving a special use permit; and Alderman Bluemel seconded the motion. Vote: 4-0; Motion passed unanimously.

- 8) **Discuss the plan of action to assign new physical addresses to affected properties along State Highway 132 from city limit to city limit as deemed necessary by Medina County 911 Addressing Coordinators Office.**

Discussion: Mr. Robert Rothe and Ms. Erin Schrecengost of Medina County 911 Addressing Office described the current situation emergency units are having with locating properties that were assigned or using wrong addresses, and needs to be corrected. Mr. Rothe explained that addresses are assigned based on block range and distance by feet, and several addresses along S.Hwy-132 are affected, and some within inner city streets as well. Ms. Schrecengost cited that 58 addresses within inner city streets and 36 addresses along S.Hwy-132 were determined to be affected with a change; however, review will continue to be performed through November at which the number of properties affected may change. Mr. Rothe stated that address changes will not become in effect until after November 2018 election. Alderman Frazier indicated that people along S.Hwy-132 have had their addresses changed several times in the past, and most are uncertain which is the correct address or refuse to change it because it may affect their mail delivery, utility service, mortgage assignment, etc. City Administrator Hernandez asked who and how property owners will be notified of these changes? Mr. Rothe replied that letters will be sent to the property owners, as well as the US Post Office, Medina County Elections Office and Medina County Appraisal District Office; and property owners will then have to notify their utility services of this change. In some cases, properties may need to use two different addresses, one for emergency calls and another for utility services, as some utility companies may refuse to change addresses.

Action: No action taken.

- 9) **Discuss/Consider action on the Natalia Police Department Racial Profile Report from the period of January 1, 2017 through December 31, 2017.**

Action: Alderman Fernandez made a motion accepting the report; and Alderman Vera second the motion. Vote: 4-0; Motion carried unanimously.

- 10) **Discuss/Consider Approval of Resolution; Entering into a municipal depository contract with Security State Bank for a term of three years, expiring March 31, 2021, as prescribed by Local Government Code Chapter 105..**

Discussion: City Administrator Hernandez mentioned that SSB was the single submission received in response to the Request for Proposal; however, SSB's proposal meets the criteria of request released.

Action: Alderman Frazier made a motion approving the resolution; and Alderman Fernandez seconded the motion. Vote: 4-0; Motion carried unanimously.

- 11) **Discuss/Consider Approval of Resolution; Designating authorized representatives to act and/or execute all transactions related to banking or financial services for operations and business of the City of Natalia.**

Discussion: Mayor Tommy Ortiz, Mayor Pro-Tem Sam Smith, Senior Alderman Mike Fernandez, and City Administrator Hernandez are designated as the authorized signers for all financial business of the city.

Action: Alderman Bluemel made a motion adopting the resolution; and Alderman Frazier seconded the motion. Vote: 3-0-1; Motion carried unanimously, with Alderman Vera abstaining.

- 12) **Discuss/Consider Approval of Resolution; Designating the Mayor, Mayor Pro-Tem and City Administrator as authorized signers for grant contract documents pertaining to TxCBDG Projects for: a) Comprehensive Planning Contract #7216074, b) WWTP Improvements Contract #7217321, and Downtown Revitalization Program Contract #7217162.**

Action: Alderman Fernandez made a motion approving the resolution; and Alderman Vera seconded the motion. Vote: 4-0; Motion carried unanimously.

- 13) **Discuss/Consider Approval of Resolution; Adopting Civil Rights Policies and Procedures for TxCBDG Projects, and reaffirming to the requirements of the Civil Rights and Fair Housing Acts for: a)**

Comprehensive Planning Contract #7216074, b) WWTP Improvements Contract #7217321, and Downtown Revitalization Program Contract #7217162.

Action: Alderman Bluemel made a motion approving the resolution; and Alderman Fernandez seconded the motion. Vote: 4-0; Motion carried unanimously.

14) Discuss/Consider Approval of Reallocating Fiscal Year 2017-18 Utility Funds between utility departments to cover the emergency purchase of a motor for Well No.4.

Action: Alderman Fernandez made a motion approving the reallocation; and Alderman Vera seconded the motion. Vote: 4-0; Motion carried unanimously.

15) Discuss/Consider Approval of Resolution(s); Entering into a Finance Contract in an amount no to exceed \$75,000 with Government Capital Corporation to replaced three (3) service trucks exceeding their life span; and, declaring such replaced vehicles as surplus property and authorizing the liquidation as deemed appropriate.

Discussion: City Administrator Hernandez received the following quotes:

Dealer	Make/Model	Unit Price
Brown Chevrolet	Chev.Colorado Extended Cab	\$25,860.00
Brown Chevrolet	Chev. Silverado 1500 Regular Cab	\$22,398.00 (2x)
Brown Chevrolet	Chev. Silverado 1500 Regular Cab w/Service Body	\$29,338.00 (1x)
Cecil Atkinson	Ford ½ ton Work Truck	\$25,087.46
Cecil Atkinson	Ford ½ ton Work Truck w/Service Body	\$32,540.40
Caldwell Country	Chev.Colorado Extended Cab	\$22,245.00
Caldwell Country	Chev.2500 Silverado w/Service Body	\$32,920.00

Action: Alderman Frazier made a motion approving the resolution to purchase two (2) Chevrolet Silverado 1500 Regular Cab and one (1) Chevrolet Silverado 1500 Regular Cab w/Service Body from Brown Chevrolet and to use gain of sale from liquidation to outfit the vehicles; and Alderman Fernandez seconded the motion. Vote: 4-0; Motion carried unanimously.

16) Discuss/Consider relocation or removal of ACI Recycle Dumpster currently located the NPD Impound Lot.

Discussion: City Administrator Hernandez explained issues of securing city property, and the plan to move all vehicles and equipment to properties with security cameras and barred fence enclosure, which will require the removal or relocation of the recycle container from the NPD lot. Hernandez explained that the garbage contract states ACI will operate and maintain all services provided including recycling, and will provide 50% of recyclable proceeds to the City. Yet, this is not the case, the city has not received any proceeds since 2014, and we take all the service calls and monitor its use. The reason why the dumpster is located where it is, is to deter people from dumping items that are not allowed into it. Alderman Frazier suggested it be located at the old storage tank lot, corner of 3rd & Kearney. Hernandez explained that in order to secure the dumpster the gate would need to be fixed; and mentioned that it can be moved to this location and if ACI wants it secured they will have to pay for the gate repairs.

Action: Alderman Frazier made a motion to relocate the recycle dumpster to 300 3rd Street; Alderman Fernandez seconded. Vote: 4-0; Motion carried unanimously.

17) Discuss/Consider permitting Christine Monreal and Anthony Vega to park or place a travel trailer at 206 Miller Street beyond the one-week permit issued on March 7, 2018.

Discussion: Alderman Frazier mentioned that he made a site visit to this location and confirmed that no one is living in the trailer, and that it is only parked to be renovated at which the daughter will be moving it out to a travel trailer park; and that it said they would only need a few more weeks to complete it.

Action: Alderman Bluemel made a motion permitting the travel trailer to park at location during time of renovation until next regular city council meeting (April 16th); Alderman Fernandez seconded the motion. Vote: 4-0; Motion passed unanimously.

Staff Reports:

- 18) **City Administrator's Reports:** 1) Update on USDA Water/Sewer Improvement Projects; reporting that final design plans were submitted to USDA for approval, and Tx Land & ROW obtained an assignment of easement from East Medina Special Utility District for the interconnect location, and was recorded with Medina County Clerks Office. 2) ACI Bulky Item Curbside Pickup will commence Monday, April 30, 2018; ACI will deliver flyers a few weeks prior to pick-up. 3) City Offices will be closed the day after Easter, Monday April 2, 2018.

Executive Session:

- 19) **Executive Session:** The City Council met in Executive Session at 8:06pm pursuant to Texas Government Code, Chapter 551 to discuss the following:
i. §551.074; Personnel Matters: City Administrator Employment Contract.
- 20) **Regular Session:** The City Council reconvened into Regular Session at 8:35 pm. Alderman Fernandez made the motion to renew the terms of the City Administrator employment contract; and Alderman Bluemel seconded the motion. Vote 4-0; Motion carried unanimously.

Adjournment:

- 21) **Adjournment of the Regular City Council Meeting.** Alderman Fernandez motioned to adjourn the meeting at 8:36pm, and Alderman Vera seconded the motion. Motion carried unanimously.

Passed and Approved this 16th day of April, 2018.

Approval:

Tommy Ortiz, Mayor

Attest:

Lisa S. Hernandez,
City Administrator/Secretary