



Washington Apple Education Foundation Farmworker Education Community & School Grant Program

Funded through gifts received from WAEF donors including grants from Chelan Fresh, Costco Wholesale, Jim Matson Memorial Fund and Oneonta Trading Corporation.

- Mail this application, postmarked no later than June 1, 2017, to:
Washington Apple Education Foundation
2900 Euclid Avenue
Wenatchee, WA 98801

Grant Program Description & Eligibility

The purpose of the WAEF Farmworker Education Program is to boost scholastic success of farmworker families. Grant funding through the Farmworker Education Program is provided to organizations providing citizenship preparation and English As A Second Language (ESL) training in central Washington regions where the tree fruit industry has a significant presence.

Key priorities of the program:

- to boost economic self-sufficiency of families employed in the tree fruit industry
- to improve cross-cultural communications through English language literacy
- to increase employment advancement opportunities for current ag-workers
- to promote citizenship through access to preparatory classes

Eligible applicants are non-profit, education or religious institutions appropriately licensed to conduct business in Washington state. Funding is provided to organizations for their citizenship preparation or English As A Second Language programs. Organizations must operate the grant funded program for a minimum of 24 weeks per year and accommodate students at two or more leaning periods per week during active program weeks.

Geographic focus area: Regions where the tree fruit industry has a sizable presence (Okanogan, Chelan, Douglas, Grant, Kittitas, Yakima, Franklin, Benton, Walla Walla and Adams counties)

Appropriate funding usages include:

- Program overhead – rent, supplies, utilities
- Programming – staffing, curriculum, software, program development
- Program investment – hardware, infrastructure, program development



Washington Apple Education Foundation
2900 Euclid Avenue • Wenatchee WA 98801
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Washington Apple Education Foundation Farmworker Education Program

2017 Application

Please utilize this page as the cover of your application.

Official Name of Sponsoring Organization: _____

Title of Program: _____

Amount Requested: _____

Contact Person: _____ **Title:** _____

Phone number: _____

E-mail address: _____

Mailing address: _____

City, State, Zip: _____

Please indicate the specific priority category addressed by your program:

- English as a Second Language
- Citizenship Preparation

Application must be signed by authorized representative of the organization applying for the grant. By signing this application, authorized representative certifies that the organization for which funding is sought has full knowledge of the grant request and is able to utilize the funds sought for their designated purpose.

You may be asked to make a presentation to the WAEF board of directors or its selection committee.

Dated at _____ Washington, this _____ day of _____, 20 ____.

Print Name: _____

Sign Name: _____

Title: _____

Please provide answers to the following questions on an attached page in the order presented.

About Your Sponsoring Organization

1. Mission statement and purpose
2. Number of years in operation
3. Tax Identification number or UBI number
4. Name of individual fiscally responsible for the grant, his/her title and contact information.
5. Please provide a list of board members and professional affiliations. The list should include the number of years each member has served as of the application date.

About the Program for Which Funding is Sought or About the Organization if General Support is Requested

1. # of full or part-time paid employees.
Describe employee roles in the program.
2. # of volunteers.
Describe volunteer roles in the program.
3. Describe your program’s approach to ESL learning and/or citizenship preparation. Please include your student assessment process and information about your teaching method.
4. Dates your program will be in operation between 9/2017-8/2018
Days of the week and program hours you will provide ESL instruction
5. What is your program’s annual budget (budget year ___ to ___)? Please include the following.

	Current Year	Prior Year
Rent		
Volunteer recognition		
Student assessment expenses		
One-time expenses, i.e.: tables, chairs, computers, printers (please describe)		
Utilities and similar overhead		
*Curriculum		
Supplies		
Staffing		
Disposable student supplies (paper, etc.)		
Other (please list)		

*Please describe expenses incurred during the budget year. If this is a non-recurring expense, what is the average amount expended on curriculum over the past three years.

6. In addition to ESL instruction and/or citizenship preparation, are other activities, such as computer instruction, parent modeling, etc., provided through your program? If yes, please describe.
7. Provide an assessment for your program during its last operational period:
 - a. Dates in operation
 - b. # of unique students enrolled
 - c. Average student attendance
 - d. What will you do differently next year?
 - e. What pleased you about this year's efforts?
8. How/where do you promote the program's availability?
9. How do you encourage regular attendance?
10. Anything else we should know about your program?

Funding Request

WAEF grants generally range from \$2000-5000 per program per year.

6. Amount of money requested _____
7. Explanation of how funding will be used and the desired impact to your goals

Send completed applications postmarked before June 1, 2017 to:
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