

STUDENT PRESIDENT JOB DESCRIPTION AND APPLICATION

POSITION: Student President of the WCTSMA

LENGTH OF TERM: One year + (end of this year's state competition through June of the following year)

Send completed paperwork to: Chris Hiatt, LAT, ATC
South Kitsap High School
425 Mitchell Ave
Port Orchard, WA 98366
360-874-5769
stateofficerdirector.wctsmabod@gmail.com

DUE DATE: Two weeks before State Competition

ROLES AND RESPONSIBILITIES: The following are the roles and responsibilities expected of the WCTSMA Student President.

- ***Serve as spokesperson for the students of the WCTSMA:*** includes gathering the opinions of the student membership and effectively translating these opinions to the leadership board as appropriate. President should be approachable and accessible to all students. S/he will be expected to seek the opinions of the students in a manner that ensures all voices are heard.
- ***Assist the leadership board in tabulating state competition evaluation forms:*** includes assisting in collecting, sorting, tabulating and compiling information from the evaluation forms completed at state competition and leadership conferences. The President will be expected to assist in ensuring a prompt tabulation of the reports.
- ***Make recommendations to the board of directors:*** includes formulating and presenting recommendations on future programs, state competition methods, event ideas, etc. President will be responsible for presenting ideas in a clear and professional manner to the board of directors.
- ***Assist the board of directors in decision making for state competition and leadership conferences:*** includes assisting in evaluation of event ideas, identifying potential challenges, forming solutions, presenting opinions from the student membership, etc. This could also include researching proposed ideas in order to present the information necessary to make decisions.
- ***Assist screening and preparing for the State Competition Student Forums:*** includes screening potential forum candidates/presentations and making recommendations on forum panel. The president will be responsible for ensuring that the presenters are aware of the presentation criteria (relevant, informative, interesting and professionally delivered) and strive to meet it. The president will also assist student leadership board and board of directors in scoring the forums.
- ***Monitor and emcee the state student forum:*** includes managing set-up, introducing presenters on-stage, transitioning between presentations, acknowledgements, etc.
- ***Plan the student leadership meeting during state competition:*** includes overseeing meetings consisting of two student representatives from each school.

PRESIDENT WILL BE EXPECTED TO:

- ***Attend and model appropriate behavior at the winter and summer leadership conferences:*** includes presenting self in professional and appropriate manner throughout the winter conference.
- ***Attend and model appropriate behavior at the state competition:*** includes presenting self in professional, appropriate manner throughout the state competition.
- ***Communicate with WCTSMA Board of Directors on a regular basis:*** participate in phone conferences and other Board of Directors conferences/meetings as necessary.

REQUIREMENTS: The WCTSMA takes the role of Student President very seriously. As such, the following requirements have been constructed in order to ensure that the President selected best represents the goals and objectives of the WCTSMA:

- Junior academic standing of current school year
- Minimum of 3.0 GPA (on a 4.0 scale) - Attach official transcript
- Application
- Cover Letter
- Resume
- Sealed instructor evaluation and one other letter of recommendation.

Optional Requirement:

- Portfolio or E-Portfolio (i.e.: cover letter, resume, letters of recommendation, examples of leadership, etc.)
- ★ The application packet is used to determine if students are fully qualified for the position of student president. If multiple students are found to be qualified, student representatives will vote at the state competition. Candidates will be required to present a four to five minute speech during the opening and possibly a two to three minute speech to the student representatives during the final leadership meeting.
 - Student President applications will be posted at state competition and may be posted on the WCTSMA website for others to read before state competition.
- ★ If less than two applications are received by due date, applications will be accepted at state competition on Friday. Interviews will then be held on Saturday morning to determine the Student President or Presidents.
- ★ Any questions, contact: stateofficerdirector.wctsmabod@gmail.com

WCTSMA STUDENT PRESIDENT APPLICATION

Name: _____

School: _____

Cell Phone: _____

E-mail: _____

Why do you want to be the WCTSMA Student President?

How and why are you qualified to perform the roles and responsibilities of this position?

What do you want to accomplish in the position as the WCTSMA Student President?

WCTSMA STUDENT PRESIDENT APPLICATION INSTRUCTOR EVALUATION

Applicant: Complete the top portion of this page and give it to your instructor. As a courtesy, please provide your instructor with an envelope.

Name: _____

School: _____

Instructor: Thank you for agreeing to submit a recommendation in support of this student president applicant. Your comments will not be disclosed to the applicant; will be available only to those involved in the student president decision process; and will be shredded when no longer needed for student president decision purposes. Please use this form to provide an evaluation of this applicant (use additional pages, if needed). Complete both pages of the form and sign it. Thank you very much for taking the time to provide this critical input!

Name: _____

Position: _____

Phone: _____

E-Mail: _____

The above student is applying for a position as a WCTSMA Student President. Please rank this applicant in the following areas. (*1 = low, 4 = high*)

	<u>Low</u>			<u>High</u>
Dependability	1	2	3	4
Initiative, Independence	1	2	3	4
Work Ethic	1	2	3	4
Punctuality, Preparedness	1	2	3	4
Motivation, Attitude	1	2	3	4
Cooperation, Teamwork	1	2	3	4
Professionalism	1	2	3	4

Please feel free to provide any other information:

**WCTSMA STUDENT PRESIDENT APPLICATION
INSTRUCTOR EVALUATION – PART 2**

Applicant's Name: _____

How long have you known this applicant and in what capacity?

What are the first five (5) descriptive words that come to mind about this student?

What do you think are the best attributes this student will bring to the WCTSMA State Officer Board?

How has the applicant demonstrated leadership ability or commitment to the classroom/school/athletic training room/community? Please give a specific example.

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If you have additional comments that would assist the WCTSMA Student President Review Committee in making a decision, please use the space below or attach an additional sheet of paper.

Signature of Instructor

Date

Printed name of Instructor

INSTRUCTOR/ADVISOR'S ENDORSEMENT

It is my considered judgment that this candidate has the ability, qualifications, and integrity necessary to do an outstanding job as student president. I hereby give my consent and promise of support in fulfilling the obligations of the office.

I will also affirm that the candidate:

- a) is a current student in a sports/athletic medicine class or medically related class;
- b) is a sophomore or junior at the time of election; and
- c) has a scholastic GPA of at least 3.0 (based on a 4-point scale) when his/her grades for the preceding Spring and Fall semesters (or equivalent trimesters) prior to running for office are averaged.

Instructor/Advisor's Name _____

Instructor/Advisor's Signature _____

Date _____

PARENT, PRINCIPAL, AND DISTRICT CTE DIRECTOR ENDORSEMENTS

The above-named student has displayed punctuality; good attendance, responsibility, and overall good citizenship while a member of the high school student body. We therefore endorse him/her for the office being sought and will provide support for the obligations of this officer.

Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____

Principal's Name _____

Principal's Signature _____

Date _____

District CTE Director's Name _____

District CTE Director's Signature _____

Date _____