



Medford Township Police Department

Vacation House Check Request Form

The completed House Check Form can be dropped off or mailed to Medford Township Police, 91 Union St, Medford, NJ 08055, e-mailed to housechecks@medfordpolice.org or faxed to 609-953-3844, attention Joanne - Records. The information may also be phoned in to the Records Office at 609-654-7511 ext. 165.

Last Name

First Name

Street Address of Property to be checked

Home Phone #

Cell Phone #

Additional Phone #'s Owner can be reached

Date & Approximate Time Departing

Date & Approximate Time Returning

List the location of any lights left on or set on timers.

Provide a description of any vehicles left in the driveway.

List the names and phone #'s of anyone locally that has a key to the residence.

If residence has alarm system, list the name & phone # of someone who can respond to reset the alarm.

Are any firearms stored in the residence? If so provide location & description.

List the names and phone #'s of additional emergency contacts.

Will anyone be at the residence during your absence? (For example, housekeepers, pet sitters, landscapers, contractors, etc....) Please provide their names, phone numbers, and vehicles they may be operating: _____

Additional remarks: _____