

CONSTITUTION OF THE INTERFRATERNITY COUNCIL AT
THE UNIVERSITY OF TEXAS AT AUSTIN

Preamble

We, the members of fraternities at The University of Texas at Austin, realizing the need to strengthen the fraternity system, and in order to secure a greater unity in our aims and objectives and to establish an effective regulation of inter-fraternity affairs, do hereby establish and subscribe to this constitution.

Article I

Name

The name of this organization shall be "The Interfraternity Council at The University of Texas at Austin" and hereinafter shall be abbreviated as "IFC." All organizations that have fulfilled the requirements of membership in IFC shall hereinafter be referred to as "Chapters."

Article II

Mission Statement

The Interfraternity Council at The University of Texas at Austin, an entity designed to address the needs of the member fraternities, shall operate as a model organization whose sole purpose is to self govern, to educate, and to promote a true sense of community.

Article III

Executive Council ("EC")

SECTION 1. Composition

- A. The Executive Council of the IFC shall be composed of the following members: President, Executive Vice President, Vice President of Finance, Vice President of Recruitment, Vice President of Communications, Vice President of Judicial Affairs, Vice President of Member Development, and Vice President of Philanthropy & Community Service.
- B. No more than two (2) members from the same fraternity shall serve on the Executive Council in the same year. Once two members from the same fraternity have been elected, the remaining members from the same fraternity must step down if running opposed. If additional members from the same fraternity run unopposed in the EC elections, they will be eligible to serve on the EC in addition to the two elected members.

SECTION 2. Elections

- A. It is the responsibility of the Executive Council and the IFC Advisor to approve all qualified and eligible applicants for election by the General Assembly. A minimum of two candidates, provided at least two apply, must be approved for each position.
- B. The term of office shall be one calendar year.
- C. Each candidate for the Executive Council shall be provided time to present a speech to the General Assembly. Each candidate will also be required to answer questions from the General Assembly following the speech. Each candidate not elected shall have the option to "drop down" and run for another position of the Executive Council that they have applied for previously. Any

procedure for elections not outlined in this Constitution shall be defined by majority vote of the Executive Council.

- D. The General Assembly will vote during the last meeting of the Fall Semester on each of the following positions: President, Executive Vice President, Vice President of Finance, Vice President of Recruitment, Vice President of Communications, Vice President of Judicial Affairs, Vice President of Member Development, and Vice President of Philanthropy & Community Service. A majority vote of the General Assembly is required to elect a candidate for each position. If no candidate receives a majority vote, a runoff will take place between the two candidates receiving the highest number of votes. In the event that a tie occurs during the runoff, a majority vote by the current Executive Council, less the President, is required to elect a candidate for that position.
- E. The positions of President, Executive Vice President, and Vice President of Finance shall require prior experience to be eligible for the position. The IFC Executive Council may, prior to the election, waive this prerequisite if the candidate running for one of the aforementioned positions held a comparable position in their respective IFC chapter. Examples of experience are as follows:
 - a. Previously serving as a member of the IFC Executive Board.
 - b. Previously serving as a member of the IFC Cabinet.
 - c. Previously serving in a comparable position in the member's chapter

SECTION 3. Eligibility

In order to be elected and maintain a position on the Executive Council, the following requirements must be met:

- A. A full time student during each long semester at The University of Texas at Austin, unless a lesser amount is required for graduation.
- B. Not be on scholastic or disciplinary probation with The University.
- C. Have a minimum overall GPA of 2.5.
- D. Remain an active, dues paying member of his Chapter.
- E. Fulfill the job specifications of his office to the expectations of the Executive Council and the General Assembly.
- F. May not hold a comparable position in his Chapter during his term on the Executive Council.

SECTION 4. Vacancy

A vacancy on the Executive Council may be created by three situations: (1) the Constitution is amended to provide for a new office, (2) a current officer may vacate his position, or (3) a current officer may be removed from office under the provisions in Article III, Section 6.

- A. In the event that the position of IFC President should become vacant, a member of the Executive Council, with approval of the Executive Council, shall assume the role of President. A majority vote of the Executive Council is required. In the event that no candidate prevails from the Executive Council, procedures outlined in Article III, Section 2, will be held in a timely matter.
- B. In the event that any other position may become vacant, new applicants shall be interviewed and approved by the Executive Council. A majority vote of the Executive Council is required.

SECTION 5. Duties

The Executive Council shall be entrusted with the authority to amend the Policies of the IFC provided they do not conflict with the Constitution or any rules of The University of Texas at Austin. The duties of each officer shall be included in the Job Descriptions of the IFC.

SECTION 6. Removal

- A. In the event that an executive officer fails to sufficiently carry out the duties and responsibilities of his post, his officer status is subject to review, and if necessary, recalled by the General Assembly.
- B. The procedure for review and recall of an executive officer shall be as follows:
 - a. The process for calling an executive officer for review can be completed in one of the following ways:
 - i. Any member of the Executive Council may make a motion to review an executive officer. The member making the motion will be given an opportunity to explain his reasoning for proposing the review. The executive officer will be given the opportunity to respond in front of the Executive Council. The Executive Council members not named for review must approve the review with a majority (2/3) vote in the affirmative in order for the review to proceed.
 - ii. Any voting member of the General Assembly may make a motion to review an executive officer. The member making the motion will be given an opportunity to explain his reasoning for proposing the review. The executive officer will not be given the opportunity to respond. The General Assembly must approve the review with a two-thirds vote in the affirmative in order for the review to proceed.
 - b. If the review is approved by the General Assembly or the Executive Council (in the case of the EC making the proposal), the Judicial Board will hold a hearing to investigate the performance and potential recall of the executive officer.
 - c. The Judicial Board shall make a recommendation to the General Assembly in support of or opposition to the recall of the officer in question. The recommendation shall be presented at the first meeting of the General Assembly following the Judicial Board hearing. This recommendation shall be accompanied by a presentation of the Vice President of Judicial Affairs explaining the reason of the recommendation. The executive officer in question shall also be allowed an opportunity to respond to the Judicial Board recommendation.
 - d. After the completion of the above process, a two-thirds vote by the General Assembly in favor of recall shall result in the removal of said officer from his position on the Executive Board.

Article IV

Cabinet

SECTION 1. Composition

- A. The Cabinet shall be composed of the following members: Risk Reduction, Programing, Technology, Academics, Alumni Relations, Operations, Social Media, and Health and Wellness.

Each Cabinet position shall retain the title of Director for their specified area. The term of office shall be one academic year for all positions.

- a. No more than two (2) members from the same fraternity shall serve on the Cabinet in the same year.

SECTION 2. Appointment

The Executive Council and the IFC Advisor will interview candidates for each Director position. After such interviews, the Executive Council will nominate one or more applicant for each position(s) by a majority vote.

SECTION 3. Eligibility

In order to be elected and maintain a position on the Cabinet, the following requirements must be met:

- A. A full time student during each long semester at The University of Texas at Austin, unless a lesser amount is required for graduation.
- B. Not be on scholastic or disciplinary probation with The University.
- C. Have a minimum overall GPA of 2.5.
- D. Remain a dues paying member of his Chapter.
- E. Fulfill the job specifications of his office to the expectations of the Cabinet and the General Assembly, overseen by the approval of the Executive Council
- F. The Executive Council may, at any time, conduct a performance review of Cabinet Member involvement
 - a. If it is decided that current Cabinet members have not performed up to the standards expected of them and outlined in the Constitution, they will be issued a warning and given an opportunity to modify their behavior
 - i. If it is deemed that a Cabinet member has not lived up to their duties and expectations after a warning has been issued, he may be subjected to immediate termination from office
- G. Attendance at 75% of the General Assembly Meetings per semester for all GAs in which the Executive Council properly abides by the rules outlined in Article VI, Section I.
- H. Director(s) of Recruitment must reside in Austin during the Summer Sessions.

SECTION 4. Vacancy

A vacancy on the Cabinet may be created by three situations: (1) the Constitution is amended to provide for a new office, (2) a current director may vacate his position, or (3) a current director may be removed from office under the provisions in Article IV, Section 6. In any of these situations, the appointment process outlined in Article IV, Section 2, shall commence in a timely manner.

SECTION 5. Duties

The duties of each director shall be included in the Job Descriptions of the IFC.

SECTION 6. Removal

- A. Directors in the Cabinet may be removed from office for failure to fulfill the duties and responsibilities of their position mandated in the Constitution or outlined in the Job Descriptions of the IFC.
- B. Removal of a Cabinet member shall be endorsed by a current Executive Board member, and the IFC Advisor.
- C. A simple majority vote of the Executive Council shall be necessary for removal.

Article V

General Assembly ("GA")

SECTION 1. Composition

The General Assembly will consist of the Executive Council, Cabinet, and one Representative from each Chapter.

SECTION 2. Representation

- A. Every Chapter shall have one Representative, not including members of the Executive Council or the Cabinet.
- B. There must be a Representative in attendance from each chapter for every General Assembly
- C. To remain in "Good Standing," as outlined in Article X, Section I, the President or Vice President must serve as the chapter's Representative for at least 75% of the General Assemblies
 - a. A "fill-in" Representative, one not consisting of the President or Vice President for their respective chapters, must be submitted at least three days prior to the beginning of a General Assembly in order to retain voting rights
 - i. The "fill-in" Representative must be approved by both the President and Executive Vice President of the Interfraternity Council to receive voting rights

SECTION 3. Responsibilities

- A. It shall be the duty of each Representative to report all proceedings of the General Assembly to their Chapters.
- B. It is the responsibility of the General Assembly to write, review, and vote on amendments to the Constitution of the IFC at The University of Texas at Austin.

SECTION 4. Voting

- A. Each chapter will be entitled to one vote in all matters of the General Assembly. The individual fraternity will decide how their vote is to be cast. However, it is the assumption that representatives will have the authority to vote on behalf of their organization.
- B. A chapter cannot be under cancellation or suspension with the IFC or The University of Texas at Austin and retain voting eligibility.

SECTION 5. Attendance

- A. Attendance will be taken at every General Assembly; a Representative's lack of attendance will affect the Good Standing of your Chapter as stated in Article X, Section I

Article VI

Meetings & Procedures

SECTION 1. Meetings

- A. Meetings of the GA shall be on a monthly basis during each of the long semesters at a regularly scheduled time. The President at the first meeting of each semester shall distribute a schedule of the regular meetings. The President may call special meetings provided an attempt to contact each Representative is made at least two days before said meeting.
- B. Meetings of the Executive Council shall be on a weekly basis, determined by the President and IFC Advisor, during each of the long semesters at a regularly scheduled time. The President may call special meetings provided an attempt to contact each officer is made at least two days before said meeting.
- C. Meetings of the Cabinet shall be on a monthly basis, determined by the President, the Executive Vice President and IFC Advisor, during each of the long semesters at a regularly scheduled time. The President or Executive Vice President may call special meetings provided an attempt to contact each officer is made at least two days before said meeting.

SECTION 2. Procedures

- A. General Assembly
 - a. In order for regular business to proceed a simple majority must be present, which shall constitute at least fifty-one percent of the Chapters. The Executive Vice President will determine the official attendance at the beginning of every meeting.
 - b. The President shall preside over all GA meetings. In the President's absence, another officer determined by the Executive Council will preside over the GA meeting.
 - c. Minutes for the current meeting must be recorded by the Vice President of Communications or by another officer in his absence. All minutes must be kept on file for future reference by any Chapter.
 - d. In the absence of outlined procedures in this Constitution, Parliamentary Procedure shall be followed.
- B. Executive Council
 - a. In order for regular business to proceed, a simple majority of the Executive Council must be present.
 - b. The President shall preside over all Executive Council meetings.
 - c. Minutes for the current meeting must be recorded by the Vice President of Communications or by another officer in his absence. All minutes must be kept on file for future reference by any Chapter.
- C. In the absence of outlined procedures in this Constitution, Parliamentary Procedure shall be followed.
- D. Cabinet
 - a. In order for regular business to proceed, a simple majority of the Cabinet must be present.
 - b. The President or the Executive Vice President shall preside over all Cabinet meetings.
 - c. Minutes for the current meeting must be recorded by the Director of Operations. All minutes must be kept on file for future reference by any Chapter.
 - d. In the absence of outlined procedures in this Constitution, Parliamentary Procedure shall be followed.

- e. Cabinet members not adhering to a strict 75% attendance record per semester without prior Executive Council approval may be subject to immediate termination from Cabinet

Article VII

The Interfraternity Council Judicial Board (“IFCJB”)

SECTION 1. IFC Judicial Board Jurisdiction

The IFC shall be a peer-governing organization with an independent Judicial Board, which shall have jurisdiction over cases involving alleged member chapter violations, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
- B. The rules and regulations of The University of Texas at Austin
- C. The general values-based conduct of fraternity men.

The IFC Judicial Board shall work with the campus to implement a comprehensive conduct program that enhances peer-governance; respects the authority of the campus to adjudicate alleged violations of the Student Code of Conduct; and avoids multiple, overlapping conduct processes.

- A. The IFC shall develop an agreement with the campus that identifies the role of each judicial body in adjudicating allegations of chapter-level misconduct.
- B. The IFC Standards Board shall defer to the campus to investigate and adjudicate hazing and sexual misconduct allegations, or any other allegation that is being investigated and/or adjudicated through the campus’ conduct process.
- C. For all other instances—outside of hazing and sexual misconduct—the Standards Board has the autonomy and responsibility to adjudicate chapter-level violations.

Section II. IFC Judicial Committee Composition

The IFC Judicial Board shall be composed of one IFC Justice from each full IFC member chapter, chosen by that member chapter, and shall be chaired by the IFC Vice President of Judicial Affairs.

Section III. IFC Justice Eligibility

To serve as the IFC Justice for a member chapter on the IFC Judicial Board, an individual must meet the following requirements:

- A. Be an active member, in good standing, of an IFC member chapter.
- B. Maintain good academic standing with the institution.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the mission and purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, University of Texas at Austin policies, NIC Standards, and the IFC Standard Operating Procedures.
- E. Not be a current member of the IFC Executive Board or serve as his member chapter’s IFC Representative or Alternate Representative for the IFC General Body.
- F. Must complete training on the IFC Judicial Code prior to serving on an IFC Judicial Board hearing.

Section IV. Term of Office of IFC Justices

The term of office for IFC Justices shall be until their graduation, resignation, or replacement under the procedures determined by each member chapter; or upon his election to serve on the IFC Executive Board or as his member chapter's IFC Representative or Alternate Representative for the IFC General Body.

Section V. IFC Judicial Policy

The Judicial Board shall perform all duties and be subject to all regulations contained within the IFC Judicial Code in the Bylaws.

Section VI. IFC Judicial Board Hearing Justice Selection

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as predetermined by an alphabetical rotation of the member chapters, to hear a case. In the event the IFC Judicial Board rotation for service on a hearing falls upon an IFC Justice whose member chapter is involved in any way, with the alleged violation, the rotation will skip to the next member chapter in the alphabetical rotation.

Section VII. IFC Judicial Board Hearing Attendance

All IFC Judicial Board hearings shall be conducted in accordance with the following requirements:

- A. All IFC Justices assigned to a hearing shall be present in order to conduct business on behalf of the IFC Judicial Board.
- B. Each IFC Justice assigned to a hearing is required to attend. Failure of an IFC Justice to attend a hearing for which he was assigned shall result in his member chapter being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section VIII. IFC Judicial Board Hearing Voting Policies

All IFC Judicial Board hearings shall operate utilizing the following voting policies:

- A. Each IFC Justice serving on a hearing shall have one vote.
- B. A majority vote shall govern all actions of an IFC Judicial Board.

Article VIII – IFC Judicial Procedures

Section I. IFC Judicial Powers and Responsibilities

Per Article VI, Section I of the IFC Constitution, the IFC shall be a peer-governing organization with an independent Judicial Board that shall have jurisdiction over cases involving alleged member chapter violations of IFC policy, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and policies;
- B. The rules and regulations of The University of Texas at Austin; and
- C. The general values-based conduct of fraternity men.

Section II. Due Process

In appearing before the Judicial Board, each member chapter shall be granted certain rights termed “due process.” Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;

- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right to be free from double jeopardy.

Section III. Filing of Complaints

Any individual or group may file a complaint against a member chapter, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the IFC Vice President of Judicial Affairs. The IFC Vice President of Judicial Affairs shall promptly review and investigate the allegation. Upon determination that an allegation contains information sufficient to warrant further adjudication, the IFC Vice President of Judicial Affairs may charge a member chapter with a violation.

Section IV. Notification of Charges

Once the IFC Vice President of Judicial Affairs has determined the filed complaint has merit, the member chapter and its inter/national organization is to be provided written notification of the charges at least two weeks in advance of the hearing. This written notification shall include the following:

- A. Date, time and location of their Informal Resolution Hearing;
- B. Description of the alleged violation; and
- C. Due process rights.

Section V. Investigatory Evidence

All evidence related to a complaint shall be compiled and presented to all parties at least one week prior to any informal Resolution Hearing or formal Judicial Board hearing. All evidence shall be directly related to the complaint(s) alleged against the member chapter and shall be approved by the IFC Vice President of Judicial Affairs prior to circulation.

Section VI. Informal Resolution Hearing

Upon a finding of the IFC Vice President of Judicial Affairs that a filed complaint contains information sufficient to warrant further adjudication, he may offer the charged member fraternity the opportunity to participate in an Informal Resolution Hearing unless he feels that potential sanctions could include suspension or loss of IFC recognition.

In cases in which the charged member chapter accepts an Informal Resolution Hearing, the IFC Vice President of Judicial Affairs shall meet with a representative of the charged member chapter to discuss the allegations of the complaint. Within three (3) business days of the Informal Resolution Hearing, the IFC Vice President of Judicial Affairs may dismiss the complaint with a finding of no violations, provide the charged member chapter with his finding of violations and recommendation for a resolution through disciplinary or corrective sanctions. The charged member chapter has three (3) business days to accept or reject the terms of resolution. If the charged member chapter accepts the resolution, the charged member chapter waives all rights of appeal and the outcome is final.

If the charged member chapter rejects the offer of an Informal Resolution Hearing or the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

Section VII. Prohibited Sanctions for Informal Resolution Hearing

The IFC Vice President of Judicial Affairs shall not recommend suspension or loss of IFC recognition through an Informal Resolution Hearing. Should the IFC Vice President of Judicial Affairs believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a Formal IFC Judicial Board Hearing.

Section VIII. Formal IFC Judicial Board Hearing

If:

- A. The charged member chapter rejects having an Informal Resolution Hearing;
- B. The charged member chapter rejects the findings and/or sanctions of the Informal Resolution Hearing
- C. The IFC Vice President of Judicial Affairs determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition; or
- D. The IFC Vice President of Judicial Affairs chose not to offer an Informal Resolution Hearing;

The IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing.

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as predetermined by an alphabetical rotation of the member chapters, to hear the case. In the event the IFC Judicial Board rotation for service in a hearing falls upon an IFC Justice whose member chapter is involved in the alleged violation, the rotation will skip to the next member chapter in the alphabetical rotation.

The IFC Vice President of Judicial Affairs shall serve as a non-voting Chief Justice and preside over all formal Judicial Board hearings.

Section IX. Formal IFC Judicial Board Hearing Proceedings

For all IFC Judicial Board hearings, the following procedures shall be followed:

- A. **Participants:** Attendance at all IFC Judicial Board hearings shall be limited to the member chapters involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, and the IFC Vice President of Judicial Affairs. At the discretion of the IFC Vice President of Judicial Affairs, witnesses may be excluded from the hearing room until it is his or her turn to testify. Additionally, the charged member chapter may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the member chapter. The chapter advisor shall only act in an advisory capacity and is not allowed to conduct any portion of the chapter's presentation.
- B. **Confidentiality:** All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
 - a. Any individuals, member chapters, or IFC Justices involved.
 - b. Details of the proceedings
 - c. Witness testimony.

C. Hearing Process:

- a. Initiation of the Hearing: The IFC Vice President of Judicial Affairs shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged member chapter of the formality of the hearing and the necessity of all parties to be truthful.
- b. Overview of Judicial Hearing Process: The IFC Vice President of Judicial Affairs shall outline the process for the remainder of the hearing as follows:
 - i. Presentation of alleged charges, violations, and investigatory evidence against the charged member chapter shall be presented by the IFC Vice President of Judicial Affairs:
 1. Charged member chapter may ask questions;
 2. IFC Justices may ask questions;
 - ii. Presentation of charged member chapter:
 1. IFC Justices may ask questions;
 - iii. Calling of Witnesses
 1. Charged member chapter may ask questions;
 2. IFC Justices may ask questions;
 - iv. Charged member chapter may give final statement;
 - v. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

Section X. Conflicts of Interest

In the event the IFC Vice President of Judicial Affairs' member chapter is involved in the alleged violation, the highest ranking IFC Executive Board officer, starting with the IFC President, as listed in Article III, Section 1 of the IFC Constitution, shall serve in his stead.

Section XI. Prohibition on Recruitment Restrictions as a Sanction

The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

Section XII. Non-Status Sanctions

The IFC Judicial Board may impose sanctions that are punitive and/or educational, but not solely financial and do not restrict recruitment. The following are sanctions that may be imposed by the IFC Judicial Board and/or IFC Vice President of Judicial Affairs (including, but not limited to):

- A. Letter of apology
- B. Fines
- C. Restitution
- D. Educational programming
- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social event and/or campus event privileges
- H. Loss of eligibility for IFC Awards

I. Censure

Section XIII. Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:

- A. Suspension: Loss of IFC voting rights and removal from good standing status, and any additional Non-Status Sanctions.
- B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

When adjudicating a potential violation that may result in suspension/loss of recognition from the IFC for the member chapter, the Judicial Board shall work collaboratively with the inter/national organization and campus.

Article IX

Amendments and Passage of Policies

SECTION 1. Amendments

- A. Amendments to the IFC Constitution must be distributed in writing to all Chapters 5 days before a vote may occur regarding the amendment.
- B. Must be approved by a two-thirds (2/3) vote of the entire GA.

SECTION 2. Policies

- A. Policies can be created in three (3) different ways
 - a. EC creates a proposed policy in Executive Session and the which will be enacted by a majority vote of the GA
 - b. Any chapter can propose a policy to the GA which will be enacted by a majority vote of the GA.
 - c. If the EC deems necessary, it may enact a policy with a majority vote of the EC, but this policy will expire after one (1) month unless confirmed by a majority vote of the GA.
- B. All policies of the IFC are considered enforceable rules and each Chapter must comply with these Policies.

Article X

IFC Risk Management Policy

This policy applies to all members of interest groups, colonies, and chapters of the Interfraternity Council at The University of Texas at Austin.

SECTION 1. Alcohol and Drugs

- A. Events that an observer would consider to be endorsed or sponsored by an IFC member organization must abide by applicable federal, state, county, city, Interfraternity Council, and The University of Texas at Austin policies and laws.
- B. All events must comply with BYOB or Third Party Vendor Guidelines.

- C. Chapter funds including collections and alumni donations may not be used to purchase alcohol under any circumstances. This includes but is not limited to the following: bar tabs, kegs, liquor, trashcan punch, cases, etc.
- D. Bulk quantities of alcohol including but not limited to: kegs and trash can punch are strictly prohibited UNLESS they are properly purchased and distributed by a Third Party Vendor.
- E. Open Parties with unrestricted guest lists are prohibited at events where alcohol is present.
- F. No chapter or its members shall purchase, serve, or sell alcohol to minors.
- G. The possession of illegal drugs or controlled substances on chapter property or during an event associated with the chapter is strictly prohibited.
- H. Events cannot be co-sponsored (receive funding or donations) with an alcohol distributor, charitable organization, restaurant, or bar where alcohol is given away, sold, or provided to those present.
 - a. Chapters are prohibited from participating in events in which other student organizations violate the IFC Risk Management Policy.
- I. Drinking Games are prohibited.
- J. Alcohol is not to be served to minors under any circumstances, just as with any function during the academic year.

SECTION 2. Acceptable Alcohol and Beverage Policy

- A. Acceptable Alcoholic Beverages Defined
 - a. An acceptable alcohol beverage is defined as anything with 15% alcohol by volume (30 proof) or less.
- B. Alcohol Policy
 - a. Beverages that do not meet the criteria above are prohibited on the chapter premises
 - i. Members of the Interfraternity Council (IFC) are required to follow the policies and procedures of the IFC and their respective National Offices
 - ii. Chapters are expected to abide by whichever is more strict
- C. Third-Party Notification
 - a. Chapters have the ability to file for the ability to utilize a third party vendor one week (7 days) prior to the official chapter event occurring. The proposal will be accepted as long as all items are submitted correctly and timely.
 - b. Third Party Vendor Definition
 - i. A Third Party vendors are defined as a second organization that brings, sells and takes the remaining liquor.
 - c. Acceptable Alcohol Notification Form will be submitted online and be monitored by the VP of Judicial Affairs, who will review and respond to the submission within forty eight (48) hours. The Form will include the Following:
 - i. Must be properly licensed by the state or local authority to sell liquor
 - ii. Must be properly insured with \$1,000,000 of general liability insurance:
 - 1. evidenced by a properly completed certificate of insurance prepared by the insurance provider.
 - iii. Assume in writing all responsibilities that any other purveyor of alcoholic beverages would assume in the normal course of business, including but not

limited to:

1. Checking identification card upon entry;
2. Not serving minors;
3. Not serving individuals who appear to be intoxicated;
4. Maintaining absolute control of all alcoholic containers present.

D. Violations

a. Organizational

- i. A violation committed by officers of the organization and propagated on a large scale

b. Violations should be submitted via the IFC Incident Report Form IFC President and IFC VP Judicial Affairs.

c. Violations of the Acceptable Alcohol Beverage policy will result in an IFC Judicial Board hearing, in which the following sanctions are to be recommended

i. 1st Offense

1. Up to two (2) weeks of social probation (as defined as no wet or dry social events), and educational programming

ii. 2nd Offense

1. Up to one (1) month of social probation (as defined as no wet or dry social events), and educational programming

iii. 3rd Offense

1. Up to one (1) semester of social probation (as defined as no wet or dry social events), educational programming

iv. In the circumstance that a chapter violates the policy more than three (3) times in a calendar year, or the Judicial Board determines the violation is extreme, the chapter's membership within the Interfraternity Council may be evaluated.

d. Non-Organizational

- i. If the Judicial Board determines that the report was not organizationally sponsored the judicial board will recommend self governance

E. Amnesty Policy

a. If a member or guest of a member fraternity is in need of emergency medical assistance, the member fraternity may be granted amnesty as a mitigating factor from disciplinary sanctions by the Interfraternity Council and IFC Judicial Board. In order to receive amnesty, the members of the member fraternity must demonstrate they are acting in good faith by completing all of the actions listed below:

- i. Call the necessary authorities in a timely manner that is conducive to the health and well-being of the person in need of emergency medical assistance;
- ii. Remain with the person in need of emergency medical assistance until Medical professionals arrive and take over the scene ;
- iii. provide all relevant information requested by law enforcement and medical staff;
- iv. Members of the chapter may be required to meet with the IFC executive officers, IFC Judicial Board, and/or Sorority & Fraternity Life staff, to

discuss the incident.

SECTION 3. Hazing

Taken from the University of Texas at Austin Institutional Rules Appendix C, Chapter 14. Prohibition of Hazing

Subchapter 14–100. General Provisions

Sec. 14–101. Introduction

1. The University of Texas at Austin is committed to providing a safe educational environment for everyone and does not tolerate hazing by any group or individual affiliated with the University. The University expects that all students and organizations will observe and fully comply with state law, the Regents' *Rules*, University regulations, and administrative rules associated with the prohibition of hazing.
2. Hazing is prohibited under state law. The University will initiate disciplinary action in response to hazing incidents that take place during official functions of the University or during functions sponsored by registered student organizations or sponsored student organizations; the University will also initiate disciplinary action in response to hazing incidents that have a substantial connection to the interests of the University regardless of the location in which they occur, on or off campus. See Texas Education Code, Section 37.156 and Section 51.936 for more information.

Sec. 14–102. Application

1. This chapter applies to individual students and organizations and states the function of administrative staff members of the University in disciplinary proceedings.
2. Individuals who are not currently enrolled at the University remain subject to the disciplinary process for conduct that occurred while they were students.
3. Students and organizations are subject to discipline for prohibited conduct under this chapter while participating in off-campus activities, whether or not the activities are sponsored by the University.

Sec. 14–103. Definitions

In this chapter, unless the context requires a different meaning, the following definitions apply.

1. "Authorized representative" means a person designated to represent a registered student organization or a sponsored student organization as required in subsection 6–303(a) of the *Institutional Rules*.
2. "Dean of students" means the dean of students of the University of Texas at Austin or any delegate or representative of the dean of students.
3. "Hazing" or "hazing activity" means any intentional, knowing, or reckless act, occurring on or off of the campus of an educational institution, by one person alone or acting with others, directed against a person, that endangers the mental or physical health or safety of a person for the purpose of pledging, being initiated into, affiliating with, holding office in, or

maintaining membership in any organization whose members are primarily students at an educational institution. Hazing includes but is not limited to

1. any type of physical brutality, such as whipping, beating, striking, branding, electric shocking, placing of a harmful substance in or on the body, or similar activity;
 2. any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the person to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the person;
 3. any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the person to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the person;
 4. any activity that intimidates or threatens the person with ostracism, that subjects the person to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the person or discourages the person from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a person to leave the organization or the institution rather than submit to acts described in this subsection;
 5. any activity that intends to demean or embarrass a person, regardless of whether that person agrees or consents to the activity, including but not limited to skits or roasts at the expense of a person; wearing attire that is embarrassing and not a part of a uniform; requiring a person to act as a personal servant; forced recitation of facts, songs, or chants, or similar activity.
 6. any activity that induces, causes, or requires the person to perform a duty or task that involves a violation of the Penal Code. See Texas Education Code, Section 37.151(6) for more information.
4. “Organization” means a fraternity, sorority, association, corporation, order, society, corps, club, team, or service, social, or similar group whose members are primarily students, and includes but is not limited to groups with a valid registration under chapter 6 of the *Institutional Rules*. See Texas Education Code, Section 37.151(5) for more information.
 5. “Student” means a person who is currently enrolled at the University, or who is accepted for admission or readmission to the University, or who has been enrolled at the University in a prior semester or summer session and is eligible to continue enrollment in the semester or summer session that immediately follows, or who is attending an educational program sponsored by the University while that person is on campus, or who engaged in prohibited conduct while he or she met the above criteria.
 6. “University” means the University of Texas at Austin.

Subchapter 14–200. Prohibited Conduct

Sec. 14–201. Personal Hazing Offense

A person commits the offense of hazing and is subject to discipline under this chapter if the person

1. engages in hazing;

2. solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
3. recklessly permits hazing to occur; or
4. has firsthand knowledge of the planning of a specific hazing incident(s) involving a person in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution. See Texas Education Code, Section 37.152 for more information.

Sec. 14–202. Organization Hazing Offense

1. An organization commits a hazing offense if the organization condones or encourages hazing or if an officer, authorized representative, or any combination of members, potential new members, or alumni of the organization commits or assists in the commission of hazing. See Texas Education Code, Section 37.153 for more information.
2. No organizational activity, including but not limited to initiations or rituals, may include any feature that is dangerous, harmful, or degrading to a person. A violation of this prohibition renders both the organization and participating individuals subject to discipline.

Sec. 14–203. Consent Not a Defense

Hazing with or without the consent of a person is prohibited, whether on or off campus, and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. See Texas Education Code, Section 37.154 for more information.

All allegations of organizational hazing will be forwarded to The Office of the Dean of Students.

SECTION 4. Sexual Violence

Chapters will not tolerate or condone any form of sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions which are demeaning to women and/or men, including but not limited to, the use of date rape drugs, stalking, date rape, gang rape, or verbal harassment.

SECTION 5. Fire, Health, and Safety

- A. All chapter houses shall, prior to, during and following occupancy, meet all local fire and codes and standards.
- B. All chapters must have posted phone numbers for University fire, police, and ambulance and must have evacuation routes from chapter houses, common areas and sleeping rooms posted in said areas and on the back door of each sleeping room.
- C. All chapters shall comply with engineering recommendations as reported by the insurance company.
- D. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house is expressly forbidden.
- E. All chapters must annually attend a fire safety academy coordinated by the IFC. In the event that the chapter president provides a written excuse, either the chapter's House Manager, Risk Management Officer, or Social Chairman must attend the fire academy in place of the President.

SECTION 6. Education

Each student member, associate member, and new member shall be instructed by the chapters annually on the Risk Management Policy of the Interfraternity Council of The University of Texas at Austin and the Fraternal Information & Programming Group (www.fipg.org).

Article XI

Member Organization Billing Policy

The Interfraternity Council charges membership dues twice a year to cover operating costs.

SECTION 1. Membership

The IFC will bill dues each semester following recruitment and calculate membership based on the number of members on file in the most recently updated roster provided by the President of the chapter combined with the number of bid cards turned in to the IFC for that semester.

SECTION 2. Specifications

- A. Chapters with membership of more than 40 shall pay dues in the amount of \$15 per member to the Interfraternity Council. Chapter with membership of 40 and below shall pay dues in the amount of \$10 per member to the Interfraternity Council.
- B. The EC and the VP of Finance will present a proposed semester budget on the second General Assembly of the calendar year for discussion. At the following General Assembly, the chapter presidents will ratify the semester budget with a $\frac{2}{3}$ vote.
- C. A Chapter becomes "Financially Delinquent" 15 days after dues bill distribution.
- D. A chapter considered "Financially Delinquent" shall be assessed a penalty equal to 10% of any outstanding balance. The penalty will be added to the outstanding balance of the member organization and must be paid in full with the remaining balance due.
- E. A payment plan must be established between a "Financially Delinquent" chapter and the IFC Vice President of Finance. The plan must be documented and signed by the President of the member organization and the IFC Vice President of Finance.
- F. A chapter shall be considered "Financially Delinquent" and remain subject to all conditions and consequences until such time as the chapter has a zero balance due or is current to a mutually consented payment plan between the IFC and the chapter.
- G. Any chapter that is "Financially Delinquent" for more than two semesters can be considered for a harsher penalty from the Interfraternity Council Judicial Board.
- H. Discounts on dues may be proposed at the discretion of the Vice President of Finance, with majority approval of the EC.

SECTION 3. Consequences

Should a chapter be deemed "Financially Delinquent," the chapter thereby forfeits its right to enjoy some benefits of IFC membership. However, because the IFC exists solely to promote the positive endeavors of the chapters, the IFC shall restrict access to only those benefits specified herein.

A chapter designated as "Financially Delinquent" forfeits the right to claim the following benefits:

- A. Recruitment Resources

- B. IFC Resources
- C. Voting rights at all IFC sponsored meetings
- D. Co-sponsorship of events with University Panhellenic Council sororities and other campus organizations.

A chapter, regardless of financial standing, shall retain the following rights:

- A. Attendance at all IFC sponsored meetings, and the opportunity to voice opinions and defenses of the organization's positions and situations.
- B. Involvement in all IFC sponsored educational and new member programming.
- C. Counsel with the IFC Executive Council and IFC Advisor.

SECTION 5. "Round-Up" Risk Management

- A. All "Round-Up" events are planned and hosted by individual Chapters. Each individual Chapter is responsible for managing all aspects of their "Round-Up" events. These aspects include the attendance policy, event safety, and risk management, which should all be in accordance with the IFC Risk Management policy, each Chapter's own risk management policy, and all state and local laws.
- B. The IFC Executive Council, Judicial Board, and Cabinet will administer certain risk management procedures as part of "Round-Up." These procedures may include but are not limited to the distribution of wristbands, safety education, and emergency services.
- C. The IFC Executive Council will provide wristbands specifically for UT Austin students and wristbands specifically for non-UT Austin students. The wristbands made specifically for UT Austin students will account for 80% of total wristbands, while the wristbands made specifically for non-UT Austin students will account for 20% of total wristbands.
- D. The IFC Executive Council, Judicial Board, and Cabinet will provide and RSVP form at least one week prior to "Round-Up" wristband distribution to be distributed to all non-UT students.
- E. "Round-Up" wristbands distributed by the IFC are simply a mechanism to ensure that only college students are attending "Round-Up" events. A wristband does not guarantee admission and is not an all-access pass to any and all chapter hosted "Round-Up" events.

IFC Code of Conduct Policy

The IFC Code of Conduct outlines additional circumstances under which a chapter can be called before the IFC Judicial Board.

SECTION 1. IFC Code of Conduct

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following code of conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity.
- C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
- D. We will exhibit cultural sensitivity and will respect all cultures, races, ethnicities, and religions.
- E. We will protect the health and safety of all human beings.

- F. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- G. We will meet our financial obligations in a timely manner.
- H. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- I. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- J. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

Article XII

Recruitment Policy

SECTION 1. Spring and Fall Recruitment

IFC Recruitment shall be considered “open and informal” with the exception of a short “formal” recruitment day prior to the fall and/or spring semester. There are no official start/stop times or dates for chapter to conduct recruitment activities. The IFC shall sponsor one optional “Formal Recruitment” day for any chapters choosing to participate. The date of this event is to be determined by the Executive Council during the semester prior to the event. How and when a chapter conducts its recruitment activities shall be left to the discretion of each individual chapter. No chapter may conduct new member activities until after the first Friday of each long semester.

SECTION 2. Scheduling

It is the responsibility of the IFC to publicize and print recruitment materials, distribute information to each chapter, make a list of registered men available to the chapters, and provide support to potential members and chapters. IFC shall participate in summer orientation information sessions in conjunction with Sorority and Fraternity Life.

SECTION 3. Infractions

The Judicial Board shall work in conjunction with the Vice President of Recruitment to enforce the Recruitment Policy. Additionally, all recruitment activities shall abide by the IFC’s Risk Management policy, the chapter’s own risk management policy, Institutional Rules of The University of Texas at Austin on Student Services and Activities, and all state and local laws.

SECTION 4. UT Students Motion

No Chapter shall pledge, associate, or enter into candidacy for membership any man who is not an enrolled student at The University of Texas at Austin. Chapters are expected to abide by The Institutional Rules of The University of Texas at Austin on Student Services and Activities .

SECTION 5. Registration

IFC will provide interested men with a mechanism for registering for recruitment. All data collected through this system shall be made available to Chapters.

SECTION 6. General Recruitment Policy

All Recruitment at The University of Texas at Austin will follow University guidelines and regulations. Violations of this policy will be referred to the IFC Judicial Board.

INTERFRATERNITY COUNCIL JOB DESCRIPTIONS

Job descriptions of the Interfraternity Council are amended by the IFC Executive Board and IFC Advisor.

Duties of the IFC Executive Board Members

The Executive Board of the IFC consists of 8 members:

- 1. President – The President is the leader of the Interfraternity Council at The University of Texas at Austin and is responsible for coordinating and working with officers in all aspects of council management. Other responsibilities include but are not limited to:**
 - a. Preside over all General Assembly and Executive Council meetings.
 - b. Maintain high morale on the Executive Board by encouraging teamwork through productive and positive leadership.
 - c. Communicate regularly with UPC, NPHC, TAPC, and UGC counterparts.
 - d. Assign projects and tasks to executive council, cabinet and judicial board members to engage council involvement.
 - e. Meet weekly with IFC Advisor.
 - f. Conduct performance review of the current Executive Council with the IFC Advisor at the end of every long academic semester.
 - g. Maintain the IFC Executive Council listserv and send necessary updates to all members.
 - h. Prepare Executive Council, Cabinet, Judicial Board applications and conduct interviews for all applications.
 - i. Acts as the official spokesperson of the Council.
 - j. Communicate and update periodically with chapter presidents and IFC delegates with Council activities.
 - k. Reviews all financial activities and have verdict power in council financial decisions in approving or denying expenses.
 - l. Maintain good relations with faculty and other student organizations.
 - m. Prepare an end of year report to both faculty and the IFC community.
 - n. Preside all IFC elections including but not limited to Executive Council election, Constitution amendments, and policy changes.
 - o. Maintain all official IFC communication/media accounts including but not limited to: E-mail, Facebook, Twitter, Instagram, Website, Dropbox.
 - p. Communicate with the Advisory Board when necessary to foster alumni base and sustainable alumni growth of IFC.
 - q. Reviews and be knowledgeable of all fraternities on conditional registration and mutual agreements with the Dean of Students.
 - r. Help prepare and oversee all risk management setup including but not limited to the period surrounding “Round-Up”.

- s. Host an information session on Executive Council involvement every year before new Executive Council application cycle.
2. **Executive Vice President – The Executive Vice President is the coordinator of the IFC Cabinet and committee system. Other responsibilities include but are not limited to:**
- a. Assuming the duties of the President at all events and functions where the President is not present.
 - b. Work with the President to prepare the workweek agenda before each long semester.
 - c. Presiding over all Cabinet meetings.
 - d. Appoint IFC Representatives to Special Committees.
 - e. Facilitate and coordinate IFC hosted events with the President.
 - f. Meet weekly with the IFC Advisor.
 - g. Maintain the IFC Cabinet listserv and send necessary updates to all members.
 - h. Host an information session on cabinet involvement every year before new Cabinet application cycle.
 - i. Host a roundtable for chapter executive boards concerning officer transition once a semester.
3. **Vice President of Judicial Affairs – The VP of Judicial Affairs is responsible for leading and administering the IFC Judicial Board as well as analyzing and controlling Risk Management. Other responsibilities include but are not limited to:**
- a. Coordinating all meetings of the IFCJB.
 - b. Become knowledgeable and comfortable with the risk management policies of the IFC.
 - c. Become knowledgeable and comfortable with all relevant risk management policies.
 - d. Become knowledgeable and comfortable with The University of Texas at Austin Institutional Rules on Student Services and Activities.
 - e. Hold weekly or bi-weekly meetings of the IFCJB, as Judicial Hearings demand.
 - f. Host an information session on cabinet involvement every year before new cabinet application cycle.
 - g. Prepare IFCJB applications and conduct interviews for all applicants.
 - h. Prepare Vice President of Judicial Affairs applications and conduct interviews for all applications.
 - i. Prepare and hold training sessions during the first week of the spring long semester for the IFCJB.
 - j. Maintain the judicial files.
 - k. Coordinate and ensure that Chapters complete sanctions.
 - l. Meet monthly with the IFC Advisor, or as necessary. Maintain the IFCJB listserv and send necessary updates to all members.
 - m. Help prepare and oversee all risk management setup including but not limited to “Round-Up”.
 - n. Responsible for compilation of materials concerning the IFC Risk Management Policy and for educating chapters about the policy.

- h. Meet weekly with the IFC Advisor.
 - i. Keep website content updated.
 - j. Distribute General Assembly minutes to Chapter presidents and delegates.
7. **Vice President of Member Development – the VP of Member Development is responsible for promoting a sense of brotherhood within Chapters and helping members grow intellectually, physically and mentally. Other responsibilities include but are not limited to:**
- a. Act as a liaison with the other Greek Councils.
 - b. Work to maintain and improve community and Greek relations.
 - c. Conduct a New Member Education roundtable to inform chapter presidents and new member educators of new member education best practices before the start of the third week of the Fall Semester
 - d. Promote, track, and encourage fraternity leadership in campus organizations.
 - e. Continually provide education that promotes a chapter’s ability to practice self-governance
 - f. Work to foster brotherhood within chapters in a positive manner
 - g. Provide an outlet to help members pursue healthy, active, and professional lifestyles
 - h. Promote Greek unity through the coordination of Greek wide events and IFC wide events.
 - i. Meet weekly with the IFC Advisor.
8. **Vice President of Philanthropy and Community Service – the VP of Philanthropy and Community Service is responsible for the management, development, and implementation of all IFC Community Service and Philanthropic events. Other responsibilities include but are not limited to:**
- a. Be responsible for all matters pertaining to community service and philanthropy including aiding all chapters in the advertisement and overall process of community service and philanthropy.
 - b. Lead all philanthropic and community events and any philanthropic contests.
 - c. Inform chapters of opportunities for community service and philanthropy
 - d. Actively pursue opportunities that will engage wider IFC philanthropic efforts.
 - e. Actively communicate with fraternity philanthropy chairs to collect information regarding all Chapter service projects for the VP of Communications, including the number of service hours and money raised
 - f. Facilitate roundtables at least once a semester with Chapter community service chairmen.
 - g. Send out Philanthropy newsletters periodically.

DUTIES OF THE IFC CABINET

The Cabinet consists of 8 directors under the direction of the Executive Vice President:

1. Director of Risk Reduction – The Director of Risk Reduction is responsible for compilation of materials concerning the IFC Risk Management Policy and for educating chapters about the policy. Additional responsibilities include:

- a. Hosting roundtables each long semester with Chapter Presidents, Chapter Risk Managers, and Social Chairs.
 - b. Updating and producing a risk management packet each spring for the Chapters.
 - c. Maintaining risk management resources such as: wristbands, BYOB checklists, TABC forms, DDP information, and related risk management policies.
 - d. Distribution of risk management notices regarding new member education, theft, BYOB parties, police reports, closing chapter houses over breaks, changes in policy affecting chapters, and new risk management resources.
 - e. Attend IFCJB meetings to help assess needs and programming effectiveness.
 - f. Sit on the Board of Directors of G.A.M.M.A. (Greeks Advocating Mature Management of Alcohol).
 - g. Assist in other general, day-to-day risk reduction activities.
2. Director of Programing – the Director of Programing will help coordinate events and speakers for IFC community events. Additional responsibilities include:
 - a. Book rooms on-campus for speakers, meetings, and events. .
 - b. Serve on the Round-Up committee.
 - c. Assist Vice President of Philanthropy and Community Service with the planning of fundraisers and other events, as well as the Executive Vice President with internal coordinating.
3. Director of Technology – the Director of Technology has a major role in the direction and success of the organization’s operations image. Additional responsibilities include:
 - a. Assist with day-to-day website management and social media advertising
 - b. Assist in promoting the events of the chapters and related University and community events through press releases and other means of contacting media.
 - c. Work in coordination with the Office of the Dean of Students to promote student involvement in the Greek Community.
 - d. Serve as an Assistant to the Vice President of Communications.
4. Director of Academics – The Director of Academics promotes and recognizes academic excellence among Chapters and their members. This officer emphasizes the development of scholarship programs to enhance Chapter academic endeavors. Additional responsibilities include:
 - a. Revising and distributing a list of all on-campus academic resources.
 - b. Coordinating the Greek Scholar and IFC Scholarship Program.
 - c. Working with Sorority and Fraternity Life to compile chapter scholarship rosters, and GPAs.
 - d. Identifying Greek faculty or staff or other University members to serve as faculty or academic advisors for Chapters.
 - e. Produce a scholarship manual for chapters to assist in the development of an academic program and utilization of University resources.
 - f. Maintain and promote all IFC Scholarship opportunities.

- g. Promote all scholarship opportunities applicable to IFC members on all IFC sources of digital media.
 - h. Serve as an Assistant to the Vice President of Member Development.
5. Director of Alumni Relations – the Director of Alumni Relations is responsible for working with chapters and their alumni to establish practices for utilizing alumni resources Additional responsibilities include:
- a. Coordinate roundtables with alumni chairs once a year.
 - b. Publish, in conjunction with the VP of Judicial Affairs, a packet of changes in policy for house corporation officials, chapter advisors, and alumni.
 - c. Act as a liaison with Fraternity Alumni Council of Texas (FACT)..
 - d. Record alumnus events and newsletters for each chapter.
 - e. Work with UT’s homecoming or Texas Exes committee to promote alumni related events.
 - f. Spearhead fundraising initiatives from IFC’s alumni.
 - g. Assist Executive Council in hosting annual alumni events and career panels.
6. Director of Operations – the Director of Operations is responsible for handling all basic IFC operations required by members of the Cabinet and the Executive Council. Additional responsibilities include:
- a. Acts as Assistant to the President and Executive Vice President.
 - b. Handles operational activities such as taking attendance at IFC meetings as well as general assemblies.
 - c. Serve on the Round-Up committee.
 - d. Set up meeting invites and venue reservations for IFC gatherings and meetings.
7. Director of Social Media – the Director of Social Media is responsible for the IFC’s social media accounts. Additional responsibilities include:
- a. Spearhead new initiatives and communicate them to the chapters.
 - b. Coordinate with the communications cabinet on PR opportunities.
 - c. Serve as an Assistant to the Vice President of Communications.
8. Director of Health and Wellness – the Director of Health and Wellness is responsible for working with chapters to promote the general health and wellness of all IFC members. Additional responsibilities include:
- a. Planning mental health awareness speakers and initiatives.
 - b. Compile and communicate resources for active members of the IFC community.
 - c. Act as a liaison between the Executive Council and Horns Against Hazing, Not on My Campus, and Green Greeks.

IFC ADVISOR DESCRIPTION

1. The Advisor shall take an active role in advising IFC and its officers

2. The Advisor shall know the general purpose of IFC and be familiar with all provisions outlined in the IFC constitution and policies.
3. The Advisor shall meet with the IFC President and its officers on a regular basis.
4. The Advisor must remain informed of all activities sponsored by and conducted by IFC
5. The Advisor shall offer guidance to IFC on goal setting, organization management, program planning, problem solving, and evaluation.
6. The Advisor shall be knowledgeable of and adhere to University policies and procedures that pertain to student organizations, and to inform the IFC President of his responsibility to do the same.

FRATERNITY ALUMNI COUNCIL OF TEXAS DESCRIPTION

FACT Mission: The Fraternity Alumni Council of Texas “FACT” is a voluntary association of the several fraternities on the University of Texas at Austin campus, which seeks to align fraternity goals and a positive partnership with the university community and the broader Austin community while providing a united voice supportive of over 130 years of fraternity tradition in Austin. The organization will strive to promote academic achievement, leadership development, philanthropic endeavors, civility, and the health and safety of the fraternity members and guests.

Whereas Texas IFC is an independent student-run organization chartered through the University of Texas at Austin and North American Interfraternity Conference;

Whereas Texas IFC recognizes FACT as an independent board of advisors that has deep experience, which can be utilized to guide IFC’s initiatives and help Texas IFC succeed;

Whereas both organizations hold mutual respect for each association’s self-governance;

Whereas Texas IFC and FACT share the objective to ensure the longevity of fraternity life at the University of Texas at Austin;

Resolved, that Texas IFC recognizes FACT as an independent advisory board to our community for the purpose of offering advice and counsel to IFC on matters affecting the fraternity community at the University of Texas at Austin.

Further resolved, as a consulting organization, FACT is not a member of the General Assembly, an open meeting (as outlined by the Texas IFC Constitution). The members of FACT may attend General Assembly meetings.

Further resolved, FACT will be excluded from executive session, of the executive meeting, unless the IFC President requests their attendance.

Further resolved, that FACT will not be charged a fee for the relationship by IFC, and IFC will not be charged a fee for the counsel offered by FACT. IFC member chapters have no obligation

to pay dues or fees to FACT. FACT in no way can mandate IFC to perform any task or to follow the advisement offered.