



**Clarification No3**

**Tender ref: ITB WORKS/DRC01-2017**

**Date: 28.02.2017**

<b>1. Question received:</b>	<b>Answer:</b>
Bid security should be taken only from Bank or it is accepted if we will take the Bid Security from a licensed Insurance Company?	The Bid security to be submitted with the tender has to be issued by a <u>Bank</u> as indicated in the attached template Section 5: E. Bid Security.
<b>2. Question received:</b>	<b>Answer:</b>
In the Unit Prices of the BoQ should be included VAT ( 18% )?	Prices in the Bill of Quantities must be quoted <u>without</u> VAT.
<b>3. Question received:</b>	<b>Answer:</b>
Does the Balance sheets required for the three past years from audited report are for the years 2013,2014 and 2015, since for the year 2016 according to the regulation in our country are not yet completed? If YES does it means that the average annual turnover 3.5 MILION should be calculated from the turnover of construction works in the years 2013, 2014 and 2015?	<p>In Section 5: A-G Standard Forms: B; 1.2, the Bidder is requested to supply financial information for the years 2014-2019 as indicated in the template.</p> <p>The turnover criteria will be applied as stated for the <u>past 3 years: 2014, 2015, 2016.</u></p> <p>As <u>evidence</u>, the Bidder must attach audited financial statements for the last 3 financial years for which accounts have been closed and verified.</p> <p>As audited financial statements for 2016 may not be available for all bidders, please supply as evidence:</p> <ul style="list-style-type: none"><li>- Audited financial statements for 2013-2015 and</li><li>- Audited financial statements, if available, or Bank statement attesting financial turnover for 2016.</li></ul>



<p><b>4. Question received:</b></p> <p>For the Lot 1, from the Bidder is required to proof that the Bidder " <i>has access to sufficient lines of credit and other financial facilities to cover the required construction cash flow (ignoring pre-financing advance) for a period of not less than 6 months. In any case, the amount of credit available must be at least 600,000 EUR.</i> ". What means that " <i>the period should be not less than 6 months</i>" , can you give us more explanation about this requirement?</p>	<p><b>Answer:</b></p> <p>The statement on available credit lines in Euro must be provided by the bank named in the Financial Identification Sheet or other recognised bank. The statement must clearly indicate that the required credit facility is available specifically for this named project and is valid for a minimum of 6 months from start of contract.</p>
<p><b>5. Question received</b></p> <p>If some of the Equipments listed in the table for Lot1 " <i>Essential equipment to be made available for the Contract by the successful</i> " does not have the Bidder, can be accepted that those equipments to be from the nominated subcontractor or to mention that those equipments that the Bidder does not have available can be hired during the contract performance?</p>	<p><b>Answer:</b></p> <p>In Standard Form B 1.4: Please indicate the characteristics of all equipment requested and indicate if it is: Owned (O) or hired (H) or to be purchased (P)/ and percentage of ownership.</p>
<p><b>6. Question received</b></p> <p>It is required to be submitted in the Tender Dossier form " <i>Supplier Profile and Registration Form</i> " , since we are Construction and Design Company? We don't understand what to fulfill in the required table for this Form, can you give us more explanation about that Document?</p>	<p><b>Answer:</b></p> <p>The 'Supplier Profile and Registration Form' also applies to companies supplying construction and therefore must be completed by the Bidder.</p>
<p><b>7. Question received</b></p> <p>If the Bidder for the Lot 1 does not have as a permanent staff one of the Key personnel listed in the Bidding Data document (for example does not have the Mechanical Engineer), can be that the Mechanical Engineer to be from the nominated sub-contractor or to be engaged as a cooperate engineer only in this contract if the Bidder is successfully in this proposal? Does it means that</p>	<p><b>Answer:</b></p> <p>Bidders have to meet this minimum requirement and demonstrate that they have sufficient on-going staff resources, expertise and experience to be able to take on the proposed contract. In case of consortium key personnel can be supplied by either the leader or consortium members.</p> <p>Evidence: For all key personnel requested by the Contracting authority, supporting documentation must be attached in the form of CVs, licenses,</p>



the Key personnel should be as a permanent staff or can be as a staff employed as a part time?	diplomas, certificates as applicable and employment contracts.
<b>8. Question received</b>	<b>Answer:</b>
Should be signed the document " <i>Code of Ethics</i> " from the Bidder and to be submitted in the Tender Dossier?	Yes. The Code of Ethics must be signed by the bidder and all members of a consortium.
<b>9. Question received</b>	<b>Answer:</b>
We want to know if it could be count as turnover the Debit and Credit values of company, Please state your turnover in accordance with audited statements or bank statement for 2016	Please state your turnover in accordance with audited statements or bank statement for 2016 if no audited statements available.
<b>10. Question received</b>	<b>Answer:</b>
<p>We also want to clarify the following point of the tender data</p> <p>"Bidding Data 2.2a): The minimum required average annual turnover of construction work for the successful Bidder during the last three years shall be at least 3.5 million EUR."</p> <p>As you have explained we understood that the turnover value it should be around 10.5 mln Euros in order to fulfill the requirements.</p>	<p>The average annual turnover is calculated by adding the total turnover of year 1,2,3 and dividing the total by 3:</p> $\frac{\text{Year 2014} + \text{Year 2015} + \text{Year 2016}}{3} = \text{at least 3.5 m}$