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MINUTES OF THE SECOND SITE VISIT AND INFORMATION MEETING

Issue date: 28.02.2017

Project title: Supporting Durable Solutions for collective centre residents in Kosovo

Tender Reference: ITB WORKS/DRC 01-2017

Time and place: 27.02.2017, 10 a.m. Strpce Municipality

Participant list: Attached

The tender dossier covering Lot 1 and Lot 2 was published on 13.02.2017.

An second obligatory information meeting and site visit for Lot 1 started at 10:00 a.m. on 27.02.2017 in front of the Municipality of Strpce as published in the Instructions to Tenderers.

The following representatives attended the site visit and information meeting:

- representatives of 2 companies
- representatives of DRC (Contracting Authority).

The information meeting was opened by the DRC representative, who welcomed all the participants to the meeting and provided bidders present the opportunity to ask questions prior to the planned site visit.

- All prospective tenderers were kindly asked to submit questions to DRC in writing only via email: procurement@drc-kosovo.org, or letter, until 15 days prior to the deadline for submission of bids by specifying the tender reference and the contract title. Moreover, the prospective tenderers were informed that any verbal clarifications provided during this information meeting will be confirmed only in writing as a response to written received questions.
- The minutes of the site visit will be published on DRC's website, www.drc-kosovo.org and www.drc.dk as well as any future clarifications.

After the information meeting, the participants proceeded to the site location where bidders were informed that it is the bidder's responsibility to ensure and follow the General technical specifications provided with the tender dossier regarding all information obtained by the Contractor regarding site conditions, subsurface information, groundwater elevations, existing construction of site facilities as applicable, and similar data, are the complete responsibility of the Contractor. The Contracting

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Authority does not assume any responsibility for the completeness and faultlessness or interpretation of such supplementary information.

The site visit ended at 11:00 hrs CET.

Second Site visit and information meeting participant list

Tender ref: WORKS/DRC01-2017

2/27/2017

10 am Strpce Municipality

	Name	Company	Signature
11	Isa Elezi	NHSH, P&T	
12	Elvira Mujic	Mabogroup. @-council.com	
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Signature:
 Sibylle Aebi
 DRC Project Manager