

# GREENBRIAR POOL CLUB, INC.



## NEWSLETTER – FEBRUARY 2013

### CONTACT INFORMATION

**Mailing Address**  
P.O. Box 220293  
Chantilly, VA 20153

**Email / Web Address**  
pool@greenbriar.org  
[www.greenbriar.org](http://www.greenbriar.org)

**Phone**  
703-378-4421

**Office Hours**  
Monday & Thursday  
7:30pm -10:30 p.m.

### HOURS OF OPERATION:

**OPENING DAY:** May 25, 2013

**CLOSING DAY:** September 2, 2013

**Swimming Hours:** 11:00 a.m. to 7:45 p.m. on school nights.

Summer Hours: 11:00 a.m. to 8:45 p.m.

#### Board of Directors:

President: Denise Pitts  
Vice President: Baard Grindal  
Treasurer: Reed Jarrell  
Secretary: Patti Powers  
Operations/Maintenance: Peter Harsha  
Operations/Maintenance: Gene Nivera  
Snack Bar Liaison: Debbie Cannon  
Special Activities: Katherine Hawthorne  
Swim & Dive Team Liaison: Mary Owens

#### Other Personnel:

Swim Team Representative: Steve Duesterhaus  
Swim Team Representative: Jerry Gonzalez  
Dive Team Representative: Jodi Forrest  
Dive Team Representative: Tami Miller  
Administrative Assistant: Michelle Lackey  
Pool Management Company: Crystal Aquatics

### WELCOME / BOARD MEETING NOTES



**Welcome!** We would like to take this opportunity to welcome you to the 2013 pool season. Each year we kick off the season with our General Membership Meeting. The meeting will take place on **February 20, 2013 at Greenbriar East Elementary School. The meeting will start promptly at 7:00 p.m. and will be held in the library.** All pool members are welcome and highly encouraged to attend. Members are invited to run for open pool board positions, elect new board members, and/or join in the discussions. Anyone wishing to raise a specific topic before the Board is welcome to do so. Each speaker is given five minutes.

There are three open positions available on the pool board. If you would like to run for one of the open positions, please submit a short bio to the Administrative Assistant ([pool@greenbriar.org](mailto:pool@greenbriar.org)) so you can be added to the ballot.

We value your input and participation. Whether you choose to run for a board position or not, your input and participation are important and crucial to the continued success of the Pool.

**February General Membership Meeting Agenda:** Call to Order, Opening Remarks, Minutes, Financial Report, Director's Reports (Operations and Maintenance, Swim and Dive, Activities, Snack Bar), Election of New Directors, New Business, General Discussion, and Adjournment.

**Membership Input Wanted:** At the Annual Meeting, a vote will be taken to fill, at a minimum, the three vacant positions created by the expiring terms of the following Board of Directors – Reed Jarrell (Treasurer), Mary Bolton-Owens (Swim and Dive Liaison), and Gene Nivera (Operations and Maintenance).

**Board Bios:** The following members would like to be considered for a board position. There is no limit on the number of members who may run for the three vacant positions. Remember, you may also decide to run at the General Membership Meeting.

**Mary Bolton-Owens:** *I have been a member of the Greenbriar Pool since 2004. Since then our family has been very active at the pool with both of our kids participating on the swim and dive teams. I served 3 years on the Pool Board as the Special Activities Director and 1 year on the Pool Board as the Swim and Dive Liaison. I am seeking re-election as I feel that there are a lot of changes going on at the pool right now and it is important to have consistency on the Board. Thank You for your consideration.*

**Gene Nivera:** *Hello my name is Gene Nivera. I am running for a position on the Greenbriar Pool Club Board of Directors. I have lived in Greenbriar since 1999, been a homeowner and club member since 2001. My three kids attend GBE, GBW and RRMS. I've been a member of the Pool Board since Oct 2012 when I was voted in by the Board to complete the term of the vacant O&M director position. I submitted a Club by-law amendment to be considered at the 2013 annual Club meeting to further clarify the Club Board of Directors' objectives. The Board of Directors shall: 1) provide crystal clear pool water 2) provide a clean, safe & well maintained environment (facility) 3) provide a friendly, attentive & well trained Club staff 4) assure fiscal & ethical responsibility and 5) promote community outreach & support to the Greenbriar neighborhood and Fairfax County. If elected, I fully intend to adhere to these objectives to make the Club a safe and enjoyable place for my family, the other members & families and the community. Thank you.*

**Karen Myers:** *My name is Karen Myers and I am seeking a position on the Greenbriar Pool Club Board of Directors. My husband and I have been residents of Greenbriar for 11 years now and members of the pool for 3 years. I'm a small business owner and have been involved in running community-based groups in both civilian and military life. I've been a block captain here in Greenbriar for 10 years. Our family loves spending time at the pool and hope to spend many more years enjoying it, so I feel an obligation to help keep it running strong. I hope you'll give me the opportunity!*

**Matt Pushak:** *I'm Matthew Pushak, I would like to run for the Operations and Maintenance manager. My family and I have been members for about 15 years. For the last 13 years my father was the O&M manager, so I understand what it takes and what has to get done to operate and maintain the pool on a day to day basis and in the off season. I managed the Greenbriar facility as a lifeguard for 2 summers, and managed other facilities for 5 years in all. Thank You for your consideration.*

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A separate vote on the ballot will be for Baard Grindal. Baard joined the Pool Board in November and was appointed to the then vacant position of vice president. He would like to continue in this role. The vote on the February ballot for Baard Grindal continuing on the pool board will be a "YES" or "NO" vote. (ref. Pool Bylaws Article 3, Section 4:E.1)

**Baard Grindal:** *My family and I moved into Greenbriar in 2010, rented a pool membership in 2010 and, most fortunately, purchased our pool membership in 2011. I am a Certified Public Accountant with Watkins Meegan, LLC in Tysons Corner and have been in public accounting for 12 years since graduating from Virginia Polytechnic Institute and State University in 2001. My wife, Loriann, has been a kindergarten teacher at*

*Greenbriar East since 2005. Our oldest child Olivia, 9, has been on the Greenbriar swim team the past two seasons and our son Greyson, 6, is hopeful that he can doggie paddle for the Dolphins this summer as well. Our youngest child Caroline, 2, is looking to graduate from the baby pool and swimming diapers this summer in her habitual attempts to keep up with big bro and big sis. I look forward to continue to volunteer on the Greenbriar Pool Board of Directors should the members afford me that opportunity at the annual meeting.*

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Reed Jarrell has decided to step down from the Pool Board. We would like to thank Reed for his 9+ years of service on the Greenbriar Pool Board as the Treasurer. His leadership and guidance will be greatly missed. If you see Reed around the Pool this summer, be sure to thank him. He is one of the reasons Greenbriar is the great pool it is.

The Pool Board of Directors is comprised of 9 members, all of whom are volunteers. If you are interested in running for an open Pool Board position, please contact the administrative assistant, pool@greenbriar.org.



**Maintenance Fee:** The Maintenance Fee for the 2013 season is \$350.00. Fees must be postmarked no later than **May 1, 2013**. **Any fees postmarked after May 1, will be assessed a late fee.**

**Late Fees:** Late fees are as follows:

- After May 1: \$50.00
- After May 25: \$75.00
- After Sept 2: \$100.00
- After Dec. 31: \$125.00

Any membership with an outstanding balance is prohibited from using the pool until the balance is paid in full.

**\*\*\* DO NOT MAIL ANYTHING TO THE POOL'S PHYSICAL ADDRESS. THE POST OFFICE DOES NOT RECOGNIZE IT.**

Send all mail to  
Greenbriar Pool Club, Inc.  
P.O. Box 220293  
Chantilly, VA 20153

Do not bring anything to the Administrative Assistant's house. Do not stick papers/payments in the mailbox or tape them to the front door.

**Fees for Selling or Renting a Membership:** If you sell your membership, there is a \$75.00 processing fee; if you rent your membership there is a \$100.00 processing fee. For additional questions, please contact the Administrative Assistant.

**Returned Check Fee:** The pool charges \$35.00 for all returned checks.

**Fees Owed to the Pool:**

Per Greenbriar Pool By-Laws: If a membership carries any outstanding fees for two consecutive years, it will revert back to the pool in October of the second year. (Article V: Section 6)



## POOL RENOVATIONS & IMPROVEMENTS



Last season we unveiled the new shade canopy in the baby pool area. This was very popular and helped provide much needed shade for our littlest members. Our membership is growing each year and the baby pool area has never been more popular. Due to the increased usage of this area we request that only those with small children utilize the area during peak hours.

Additional loungers and chairs were also purchased last season to accommodate our growing membership.



### IMPORTANT POOL NEWS



**Greenbriar has gone GREEN!** - If you are reading this newsletter in hardcopy format, it is because either you chose to continue receiving the February newsletter in hardcopy format or the Pool did not receive a response from you. Each year Greenbriar Pool Club sends out 2 newsletters, one in February and one in April. In an effort to be more environmentally responsible and reduce our carbon footprint, we would like to send the February newsletter via email. The April newsletter will still be mailed out as a hardcopy. If you would like to receive future February newsletters via email, please email the Pool administrative assistant at [pool@greenbriar.org](mailto:pool@greenbriar.org). Help us reduce administrative costs and reduce the paper *you* receive.

### **Snack Bar Manager Wanted:**

Greenbriar Pool Club, Inc. is looking for a mature and responsible person for the position of Snack Bar Manager. The Manager is responsible for scheduling and managing the staff (primarily 14-16 yr olds), purchasing inventory, handling banking transactions, ensuring the Snack Bar operates smoothly and efficiently, and handling any additional day-to-day issues that may arise. This is a paid position, with a commitment of approximately 20 hours per week. The Manager will report directly to the Snack Bar Liaison. Interested applicants should forward their resume and a letter of introduction to the Board of Directors at [pool@greenbriar.org](mailto:pool@greenbriar.org), or Greenbriar Pool Club, Inc. P.O. Box 220293, Chantilly, VA 20153.

### **Snack Bar Positions:**

**Student Supervisor:** The Snack Bar is looking for college students or returning snack bar employees aged 16 or older. Duties include daily inventories, scheduling substitutions, cash management, and those duties assigned by the snack bar manager. This is a part-time paid position. All interested applicants please send a letter of introduction to [pool@greenbriar.org](mailto:pool@greenbriar.org), or Greenbriar Pool Club, Inc. P.O. Box 220293, Chantilly, VA 20153.

**Staff:** The Snack Bar is again looking for responsible and hard working people interested in working in a fun and friendly environment. The minimum age requirement is 14 years old, with a valid working permit. This is a part-time paid position. All interested applicants please send a letter of introduction to [pool@greenbriar.org](mailto:pool@greenbriar.org), or Greenbriar Pool Club, Inc. P.O. Box 220293, Chantilly, VA 20153.

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**Special Activities and Volunteers:** Late Nights, Rafter-Noons, and Rafter-Eves are right around the corner! Thank you to everyone who helped out with these activities last year. We are looking forward to another fun, activity filled summer. We are always looking for fresh ideas. Greenbriar is your Pool...what would you like to see happen this summer? We are always looking for ideas, and help with the planning and running of the summer activities. If you would like to be on "Team Pool Party", please contact Katherine Hawthorne, Special Activities Director, at [hawthornes7@msn.com](mailto:hawthornes7@msn.com). Additionally, teens that need volunteer hours for Scouts, school, etc. please see Katherine.

**UNEXPECTED POOL CLOSINGS: IN THE CASE OF AN UNEXPECTED POOL CLOSING (i.e. thunder/contamination), PARENTS MUST HAVE A PLAN IN EFFECT FOR PICK-UP OF THEIR CHILDREN.** All patrons must leave the Pool property until the Pool re-opens. Members are not permitted to 'wait it out' by the front desk or in the parking lot.



## GENERAL INFORMATION



## SELLING OR RENTING



**Forms for Renting or Selling:** All forms can be found on the Pool's website [www.greenbriar.org](http://www.greenbriar.org), or obtained by emailing or calling the administrative assistant, at [pool@greenbriar.org](mailto:pool@greenbriar.org) or 703-378-4421.

**Memberships Wanted:** The Administrative Assistant maintains a list of people who are interested in purchasing and/or renting memberships. If you want to sell/rent your membership, email or call the pool during posted office hours and you will receive names of interested buyers/renters. The average sale price last season (2012) was \$1,150.00. The lowest price was \$500.00, and the highest price was \$2,000.00; however, some memberships were sold with homes for \$1 (not included in the average). You will need your original membership certificate.

**Renting:** You may rent your membership to someone who has **never rented** a Greenbriar Pool Membership. The *Rental Application* form can be found online [www.greenbriar.org](http://www.greenbriar.org) or obtained from the administrative assistant. The Administrative Assistant also maintains a list of those interested in obtaining a rental membership. You can call or email for a list of names. The renter must complete the application and pay the \$100.00 processing fee.

- Please remember that by renting your membership, you as the member **may not use the Pool unless it is as the guest of another member.**
- If you rent out your membership, you will not receive the 5 free guest passes. They will be given to your renter.

**Selling:** To sell your membership, you will need your original membership certificate. The back is a membership application for the new buyer. The seller should sign the bottom of the application and submit it to the buyer. The buyer fills out the application and mails it to the Pool, along with a check for the \$75.00 membership transfer fee.

- If you do not have your certificate, you must send an email to the Board of Directors ([pool@greenbriar.org](mailto:pool@greenbriar.org)) and include your name and membership number, stating that you would like to sell your pool membership but do not have the original certificate. In addition, you must complete a *Membership Application* form. This can be found online [www.greenbriar.org](http://www.greenbriar.org) or obtained from the Administrative Assistant. You as the seller should sign the bottom of the application and submit it to your buyer. The buyer completes the form and submits it to the pool, along with the \$75.00 membership transfer fee.
- The Administrative Assistant will email the seller and buyer upon receipt of the transfer paperwork. If you sell your membership, please be sure to follow-up with the Administrative Assistant if you do not receive an email regarding the sale. Regardless of when you may sell your membership, the Pool still holds the original member as the responsible party until transfer paperwork is received by the Administrative Assistant.

**Processing Time:** Please allow 3-5 days for processing rentals and sales of memberships, especially during the pool season. The Administrative Assistant will contact you once you are cleared and permitted to use the pool.



**Guest Passes:** **FIVE FOR FREE!** Remember to include a self-addressed stamped envelope along with your maintenance fee in order to receive your 5 free guest passes. Please remember to put a **valid stamp** on your return envelope.

**Guest Passes Cost:** An individual daily guest pass for non-event days is \$5.00. The pool also offers a special discounted pass which contains 5 guest passes for \$20.00. The daily guest rate for special event days (i.e. Late Night events, 4<sup>th</sup> of July party, Opening Day Weekend, Memorial Day, and Labor Day) will be \$10.00 per person or 2 punches on a prepaid Guest Pass card (this is the same as last season).

- Guest passes are good for the entire day. All guests must be with a member at all times. If you leave the pool, your guest(s) must leave with you.
- All guests must be checked in at the front desk with the sponsoring member present. Guests will not be sent through unless the member comes to the front desk to check them in.
- All guests must wear a wristband. The sponsoring member must also wear a corresponding wristband.
- Pool members age 13 and older may escort a guest(s) that is 13 years and older without an accompanying adult member as long as they and the guest(s) are certified swim safe.
- Pool members age 13 – 15 years and older may escort a maximum of three guests (age 13 years or older) at any one time.
- It is the Member's responsibility to ensure their guest(s) are aware of and follow all Pool rules.

## **The Pool accepts CHECKS ONLY - NO CASH. NO EXCEPTIONS.**

We cannot stress this enough. Every year we include this information and each summer there are members who argue with the lifeguards at the front desk. This is not a new rule. Please do not argue or yell at the lifeguards. It is unfair to them. They are doing their job and enforcing the rules.

**Long-Term Guest Passes:** Long-Term guest passes are available for people who are visiting and/or residing with you for an extended period of time. Nannies and Au Pairs would also fit into this category. If you know you will be having a long term guest this summer, or if you need to add your nanny/au pair, please contact the Administrative Assistant with your request.

- Each Long-Term Guest request is reviewed by the Board of Directors.
- The fee for a Long-Term Guest pass is \$75.00.
- **Long-Term Guests are not permitted to use the Pool alone. They must always be with a member.**
- Any Long-Term Guest the age of 12 and under must have an adult member present at all times.

**Private Parties:** Parties are permitted as long as a few guidelines are followed:

- All parties must be reserved with the Pool Manager or Assistant Manager a week in advance so that we can ensure adequate lifeguards and staffing. A party form may be obtained at the front desk.
- The guest list may not exceed 25 non-members.
- A guest list containing the names of all party guests must be submitted to the Manager/Asst Mgr. prior to the party. Please indicate if your guests are members or non-members. This helps the guards in collecting guest fees.
- Payment for all guests is expected either prior to the party or immediately after. If you are using the "5 for \$20" guest passes, they must be purchased **prior** to the party.
- Absolutely NO ALCOHOL.
- All guests are expected to follow all Pool Rules.
- The Pool is not responsible for inclement weather cancellations. Make-up dates are not guaranteed

\*For the complete lists of Private Party Rules, please contact the administrative assistant or pick up a form at the front desk once the season starts.

The Pool has a couple of gas grills which are available for member use. If you would like to reserve one of the grills for your party, you may do so when you reserve your party date. **Clean-up of the grill is your responsibility.**

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**Patsy Graham:** Plans are underway for the 25th Annual Patsy Graham Splash About. This is an invitational relay swim meet held in memory of Patsy Graham, who was a Greenbriar resident, swimmer, coach, and friend to all. Proceeds from this event endow the Patsy Graham Scholarship Fund at James Madison University. Assistance is being sought from Greenbriar and the surrounding communities in order to ensure the success of this annual event. If you wish to provide volunteer services to support this event or wish additional information, you may contact Mary Owens at [mboltonowens@yahoo.com](mailto:mboltonowens@yahoo.com), or the administrative assistant at [pool@greenbriar.org](mailto:pool@greenbriar.org). Additional information will be available in the April newsletter.

**Update Personal Information:** Please let us know if your personal or membership information has changed. Please email any changes to [pool@greenbriar.org](mailto:pool@greenbriar.org), call during office hours, or mail them to the P.O. Box. We suggest you do this prior to opening day. The Photo entry system is maintained by the Administrative Assistant, not the lifeguards. Avoid any opening weekend hassles by ensuring your membership information is up to date.

**Email Updates:** If you would like to be added to the Pool's email list, please send an email to the pool at [pool@greenbriar.org](mailto:pool@greenbriar.org). The Pool uses the email list only to notify members of important pool news, such as Late Nights, or unscheduled closings.

**The Pool is on Facebook:** "Like" us and become a fan – "Greenbriar Pool Club, Inc." The page is updated regularly, especially during the season.



## SWIM AND DIVE INFORMATION



**Swim Team:** The 2013 swim season is right around the corner and the Greenbriar Dolphins are ready for another great year! Greenbriar is a member of the Northern Virginia Swimming League (NVSL), composed of over 100 area pools. For general information about the NVSL, please visit the league website at [www.nvsl.nvblu.com](http://www.nvsl.nvblu.com). Swim team registration information and additional details for the 2013 season will be available in the April newsletter. For specific questions about our team or to be added to the swim team email list, please contact Swim Team Representatives Steve Duesterhaus ([Duesterhaus@cox.net](mailto:Duesterhaus@cox.net)) or Jerry Gonzalez ([jgonza6565@aol.com](mailto:jgonza6565@aol.com)).

**Dive Team:** The Pool Board and Dive Team wish to thank Dennis Kranyak for all of his years of hard work and support as the Dive Team Representative. And please join us as we welcome Jodi Forrest and Tami Miller as the new Dive Team Representatives. We look forward to all new and returning divers joining the 2013 Greenbriar Pool Club Dive Team. We will again be having three scheduled practices daily to accommodate additional divers and provide parents with more flexibility. Registration forms for the 2013 season will be available in the April Newsletter. For specific questions about our dive team or to be added to the dive team email list, please contact Mary Owens at [mboltonowens@yahoo.com](mailto:mboltonowens@yahoo.com).

**Swim Lessons:** Greenbriar Lifeguards will be offering group swim lessons to all members. Registration forms for swim lessons will be posted at the pool front desk during the opening weekend. Classes will not start until after school is out for summer. Payment by check will be required at the time of registration. Class space is limited and will be provided on a first come, first served basis. Individual guards may also offer private lessons. For more information about lessons inquire at the front desk.

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**Volunteers:** Thank you to all of the pool volunteers, who over the years have given countless hours of their time to assist the swim and dive teams, performed maintenance, landscaped, assisted with parties and fundraisers, worked on the website, and sat on the Board of Directors. We continue to need your support. Please speak to a Board Member or email the pool office if you wish to help. We appreciate your support and ideas.

**Complete Budget:** The 2013 fiscal year budget is enclosed. The pool membership includes 600 families. The budget is based on the annual maintenance fee receipts as well as guest fees, transfer/rental fees, swim/dive fees, and snack bar receipts. Please review the budget and see how your membership money is spent.

<b>Column1</b>	<b>Budget 2013</b>
Maintenance Fees	210000
Late Fees	1000
Transfer Fees	2500
Rental Processing	4000
Gate Receipts	9000
Patsy Graham Meet	6000
Swim and Dive Fees	18000
Winter Swim	5000
Concession Receipts	16000
Interest	
Miscellaneous/Construction Loan	
Membership Sales	2000
<b>TOTAL RECEIPTS</b>	<b>273,500.00</b>
<b>OPERATING EXPENSES</b>	
<b>ADMINISTRATIVE</b>	
Payroll	13000
Payroll Taxes	8000
Office Supplies/Mailing	3500
Insurance	11000
Legal/Accounting	3800
Corporate Taxes	200
Property Taxes (Personal Property)	2000
Miscellaneous	1000
Directors Dinner	600
PC Purchase/Software	500
Fees/Construction Loan Close	
Gate System	300
<b>SUBTOTAL</b>	<b>43,900.00</b>
<b>OPERATIONS</b>	
Management Contract	86400
Supplies	7000
Furniture	500
Utilities	8000
Telephone	1000
Greenbriar.org Support	400
Other/Storage,Permits,Inspections	1000
<b>SUBTOTAL</b>	<b>104,300.00</b>

<b>FACILITIES MAINTENANCE</b>	
General Maintenance	16084
Capital Improvements	14500
Lawn Care	6000
Pool Renovation Loan	24216
Trash Collection	2000
Construction Payments *	0
<b>SUBTOTAL</b>	<b>62,800.00</b>
<b>ACTIVITIES</b>	
Swim/Dive Team	
NVSL Dues	1000
Equipment	1000
Recog/Awards	500
Coaches Salaries	20000
Clerical	9000
Patsy Graham Meet	2000
Winter Swim	5000
Parties	4000
Rec. Equipment/Other	
<b>Concessions</b>	
Salaries	10000
Supplies	9000
Sales Tax	500
Maintenance	500
Other(Licensing,equipment,etc.)	
<b>SUBTOTAL</b>	<b>62,500.00</b>
MEMBERSHIP PURCHASES	
<b>TOTAL OPERATING EXPENSE</b>	<b>273,500.00</b>
<b>CASH FLOW</b>	<b>\$0.00</b>
TRANSFER FROM RESERVES	
TRANSFER TO RESERVES	
<b>NET BALANCE</b>	<b>\$0.00</b>

	Actual 2012	FY Budget 2012	FY Actual 2011	FY Budget 2011	FY Actual 2010	FY Budget 2010
Maintenance Fees	\$209,115.00	\$210,000.00	\$209,695.00	\$209,000.00	\$207,735.00	\$210,000.00
Late Fees	\$695.00	\$1,000.00	\$1,200.00	\$1,000.00	\$953.00	\$2,000.00
Transfer Fees	\$2,750.00	\$2,500.00	\$3,075.00	\$1,500.00	\$1,500.00	\$1,500.00
Rental Processing	\$4,090.00	\$3,500.00	\$3,380.00	\$3,000.00	\$2,800.00	\$3,000.00
Gate Receipts	\$9,209.00	\$10,000.00	\$9,210.00	\$11,500.00	\$11,213.00	\$9,000.00
Patsy Graham Meet	\$7,865.00	\$5,000.00	\$5,573.00	\$5,000.00	\$5,468.00	\$4,600.00
Swim and Dive Fees	\$17,530.00	\$22,000.00	\$22,770.00	\$21,000.00	\$20,245.00	\$18,000.00
Winter Swim	\$250.00	\$5,625.00	\$10,425.00	\$6,250.00	\$6,250.00	\$4,000.00
Concession Receipts	\$15,111.00	\$17,000.00	\$14,929.00	\$19,000.00	\$18,108.00	\$11,700.00
Interest	\$0.00					\$175.00
Miscellaneous/Construction Loan	\$0.00			\$55,000.00		\$55,000.00
Membership Sales	\$4,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,350.00	\$1,500.00
<b>TOTAL RECEIPTS</b>	<b>\$270,615.00</b>	<b>\$278,625.00</b>	<b>\$282,257.00</b>	<b>\$335,250.00</b>	<b>\$277,622.00</b>	<b>\$320,475.00</b>
<b>OPERATING EXPENSES</b>						
<b>ADMINISTRATIVE</b>						
Payroll	\$11,584.00	\$14,000.00	\$12,649.00	\$13,000.00	\$14,911.00	\$12,000.00
Payroll Taxes	\$7,825.00	\$5,700.00	\$5,753.00	\$3,000.00	\$5,800.00	\$3,600.00
Office Supplies/Mailing	\$3,357.00	\$3,500.00	\$3,536.00	\$3,500.00	\$3,492.00	\$3,000.00
Insurance	\$11,393.00	\$9,500.00	\$10,115.00	\$9,500.00	\$9,483.00	\$7,000.00
Legal/Accounting	\$3,740.00	\$3,800.00	\$3,700.00	\$5,000.00	\$3,756.00	\$4,000.00
Corporate Taxes	\$198.00	\$1,000.00	\$100.00	\$5,500.00	\$5,331.00	\$500.00
Property Taxes (Personal Property)	\$2,362.00	\$0.00	\$0.00	\$3,000.00	\$2,010.00	\$0.00
Miscellaneous	\$1,722.00	\$1,000.00	\$1,340.00	\$1,000.00	\$1,169.00	\$1,000.00
Directors Dinner	\$600.00	\$600.00	\$453.00	\$600.00	\$353.00	\$600.00
PC Purchase/Software	\$317.00	\$2,000.00	\$2,727.00	\$500.00	\$1,261.00	\$2,000.00
Fees/Construction Loan Close						\$0.00
Gate System	\$316.00					
<b>SUBTOTAL</b>	<b>\$43,414.00</b>	<b>\$41,100.00</b>	<b>\$40,373.00</b>	<b>\$44,600.00</b>	<b>\$47,566.00</b>	<b>\$33,700.00</b>
<b>OPERATIONS</b>						
Management Contract	\$85,067.00	\$88,000.00	\$83,721.00	\$86,500.00	\$84,560.00	\$81,000.00
Supplies	\$6,405.00	\$7,000.00	\$7,906.00	\$6,000.00	\$7,290.00	\$6,000.00
Furniture	\$0.00	\$500.00	\$0.00	\$500.00	\$18,953.00	\$15,000.00
Utilities	\$7,614.00	\$10,000.00	\$10,216.00	\$11,000.00	\$10,582.00	\$11,000.00
Telephone	\$1,064.00	\$1,000.00	\$979.00	\$1,000.00	\$1,000.00	\$1,000.00
Greenbriar.org Support	\$375.00	\$270.00	\$263.00	\$250.00	\$263.00	\$200.00
Other/Storage,Permits,Inspections	\$1,570.00		\$3,220.00			
<b>SUBTOTAL</b>	<b>\$102,095.00</b>	<b>\$106,770.00</b>	<b>\$106,305.00</b>	<b>\$105,250.00</b>	<b>\$122,648.00</b>	<b>\$114,200.00</b>
<b>FACILITIES MAINTENANCE</b>						
General Maintenance	\$19,219.00	\$16,000.00	\$17,956.00	\$18,500.00	\$8,486.00	\$8,000.00
Capital Improvements	\$18,295.00	\$17,914.00	\$19,940.00	\$10,000.00	\$14,496.00	\$23,049.00
Lawn Care	\$5,880.00	\$6,000.00	\$5,932.00	\$6,000.00	\$6,005.00	\$6,000.00
Pool Renovation Loan	\$24,216.00	\$24,216.00	\$24,216.00	\$24,216.00	\$24,216.00	\$24,216.00
Trash Collection	\$1,974.00	\$1,700.00	\$1,790.00	\$1,500.00	\$1,689.00	\$2,000.00
Construction Payments *	\$0.00	\$0.00	\$0.00	\$60,184.00		\$55,000.00
<b>SUBTOTAL</b>	<b>\$69,584.00</b>	<b>\$65,830.00</b>	<b>\$69,834.00</b>	<b>\$120,400.00</b>	<b>\$54,892.00</b>	<b>\$118,265.00</b>
<b>ACTIVITIES</b>						
<b>Swim/Dive Team</b>						
NVSL Dues	\$997.00	\$1,000.00	\$1,021.00	\$950.00	\$944.00	\$910.00
Equipment	\$1,500.00	\$2,000.00	\$855.00	\$1,000.00	\$500.00	\$500.00
Recog/Awards	\$331.00	\$500.00	\$0.00	\$500.00		\$500.00
Coaches Salaries	\$16,797.00	\$17,600.00	\$13,643.00	\$12,000.00	\$11,519.00	\$11,000.00
Clerical	\$8,878.00	\$10,000.00	\$10,460.00	\$9,500.00	\$9,310.00	\$7,500.00
Patsy Graham Meet	\$1,712.00	\$1,000.00	\$889.00	\$3,500.00	\$3,500.00	\$3,500.00
Winter Swim	\$4,853.00	\$5,700.00	\$7,056.00	\$5,500.00	\$5,176.00	\$3,000.00
Parties	\$4,197.00	\$4,000.00	\$3,816.00	\$3,500.00	\$3,584.00	\$3,000.00
Rec. Equipment/Other						
<b>Concessions</b>						
Salaries	\$10,307.00	\$12,000.00	\$10,060.00	\$18,000.00	\$17,674.00	\$12,000.00
Supplies	\$8,645.00	\$9,000.00	\$8,692.00	\$9,000.00	\$8,618.00	\$12,000.00
Sales Tax	\$445.00	\$300.00	\$282.00	\$250.00	\$211.00	\$100.00
Maintenance	\$212.00	\$500.00	\$0.00	\$300.00	\$121.00	\$300.00
Other(Licensing,equipment,etc.)		\$1,325.00		\$1,000.00	\$2,334.00	
<b>SUBTOTAL</b>	<b>\$58,874.00</b>	<b>\$64,925.00</b>	<b>\$56,774.00</b>	<b>\$65,000.00</b>	<b>\$63,491.00</b>	<b>\$54,310.00</b>
<b>MEMBERSHIP PURCHASES</b>						
<b>TOTAL OPERATING EXPENSE</b>	<b>\$273,967.00</b>	<b>\$278,625.00</b>	<b>\$273,286.00</b>	<b>\$335,250.00</b>	<b>\$288,597.00</b>	<b>\$320,475.00</b>
<b>CASH FLOW</b>	<b>-\$3,352.00</b>	<b>\$0.00</b>	<b>\$8,971.00</b>	<b>\$0.00</b>	<b>-\$10,975.00</b>	<b>\$0.00</b>
<b>TRANSFER FROM RESERVES</b>				<b>\$55,000.00</b>		<b>\$55,000.00</b>
<b>TRANSFER TO RESERVES</b>			<b>\$55,000.00</b>		<b>\$55,000.00</b>	
<b>NET BALANCE</b>	<b>-\$3,352.00</b>	<b>\$0.00</b>	<b>-\$46,029.00</b>	<b>\$55,000.00</b>	<b>-\$65,975.00</b>	<b>\$55,000.00</b>

**BILLING STATEMENT**

**Annual Maintenance fee: \$350 due by May 1, 2013**

**REMINDER: PUT YOUR MEMBER NUMBER ON ALL CHECKS**

**LATE FEE SCHEDULE:**

**\$400 due after May 1  
\$425 due after May 25  
\$450 due after Sept 2  
\$475 due after Dec 31**

Please make check payable to:

Greenbriar Pool Club, Inc.  
P.O. Box 220293  
Chantilly, VA 20153-0293

Membership Number: \_\_\_\_\_

**I WOULD LIKE TO RECEIVE MY FEBRUARY NEWSLETTER**

\_\_\_\_\_ By E-mail

\_\_\_\_\_ Hardcopy by U.S. mail

Would you like to be added to the Pool E-mail distribution list? \_\_\_\_\_  
E-mail address

Please note any change in your membership, mailing address, email address, or telephone number.

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