



206 Roelofs Court • PO Box 1570 • Mt. Shasta, CA 96067

Phone (530) 926-6030 • Fax (530) 926-6040

www.KZIB.com

RE: New Agent Appointment

Dear Agent / Broker:

We would like to thank you for choosing to do business with KZ Insurance Brokerage, LLC. To complete your appointment, we will need to have the following:

- 1) Our broker agreement signed by an owner or officer of your agency or brokerage.
- 2) A copy of your agency or brokerage's current California Agent/Broker License.
- 3) A copy of your declarations page of your errors and omissions insurance.
- 4) A copy of your Surety Bond (min \$10,000).
- 5) A signed copy of Federal Form W-9.

We are looking forward to working with you.

Sincerely,

Mark R. Zeamah

Manager