

## OFFICE OF THE CITY CLERK

SUBLETTE, KS

DECEMBER 1, 2014

The Governing Body of the City of Sublette, Kansas met in regular session at City Hall at 7:00 p.m. with Mayor Jery Bailey presiding and the following members of the City Council present: Lawrence Hoerman, James Barber, Leon Birney, Tom Stoppel and Dylan Shotton. Also present were City Attorney Lynn Koehn, Sheriff Troy Briggs, City Superintendent Daylen Elsey, Fire Chief Alan Miller, Zoning Administrator Jarrod Weeks and City Clerk Jeannie Trigg. Visitors were Bill Dahna, Jake Holloway and Mike Stevens.

Mayor Bailey opened with a prayer.

The minutes of the last regular meeting were approved as distributed with a motion by Councilmember Hoerman, seconded by Councilmember Birney. The motion carried 5-0.

Mayor Bailey commented on the progress of the Long Term Committee.

Jake Holloway and Mike Stevens were present to discuss development improvements on the corner lot of Inman Street and Carson Avenue. Jake presented a plan for a pedestrian park and the probable cost of the project. The lot is owned by Jake Holloway, he is asking the City to purchase the lot at the cost of \$10,000.00. A motion was made by Councilmember Hoerman, seconded by Councilmember Birney to purchase the lot from Jake Holloway at the cost of \$10,000.000 for future development. The motion carried 5-0. Councilmember Hoerman will serve on a committee for future development of the property. Attorney Koehn will prepare a contract for the purchase.

Sheriff Briggs gave the monthly law enforcement report for the City.

Fire Chief Alan Miller gave the monthly fire report. He informed the Council that Haskell Township purchased a new fire truck. The Council discussed possible suggestions on repairs for the firehouse roof. A motion was made by Councilmember Shotton, seconded by Councilmember Stoppel to have City maintenance with assistance from Councilmen repair the firehouse roof. The motion carried 5-0.

City Clerk Trigg discussed bids and purchasing of a new software program. A motion was made by Councilmember Barber, seconded by Councilmember Shotton to purchase software, conversion, training and annual fees from Data Technologies, Inc. at the cost of \$20,007.50, paying \$3000.00 at signing of contract. The motion carried 5-0.

Clerk Trigg presented an offer for approval from R.W. and Cathy Lucas to purchase a memorial bench in honor of Ron Lucas to be placed in the Diaden Drive Park. A motion was made by Councilmember Birney, seconded by Councilmember Stoppel to approve the bench placement at the Diaden Drive Park. The motion carried 5-0.

Clerk Trigg reported that Larry Kleeman, with CityCode, is working on our initial draft on the Ordinances and should have a draft for us to look at in a couple of weeks.

Superintendent Elsey gave the monthly water report. He reported on issues and the status of the Sewer lagoon project. He reported on water main breaks, the dialer system on the water tower and sludge from the sewer pond.

Attorney Koehn presented Zoning District Change Ordinances for approval.

A motion was made by Councilmember Birney, seconded by Councilmember Stoppel to approve and pass a zoning change for Helena Chemical Ordinance No. 413 AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OR DISTRICTS OF CERTAIN LANDS. The motion carried 5-0. A motion was made by Councilmember Barber, seconded by Councilmember Shotton to approve and pass a zoning change for KDOT Ordinance No. 414 AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OR DISTRICTS OF CERTAIN LANDS. The motion carried 5-0. A motion was made by Councilmember Hoerman, seconded by Councilmember Barber to approve and pass a zoning change for KDOT Ordinance No. 415 AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OR DISTRICTS OF CERTAIN LANDS. The motion carried 5-0. A motion was made by Councilmember Shotton, seconded by Councilmember Stoppel to approve and pass a zoning change for Haskell County Ordinance No. 416 AN ORDINANCE CHANGING THE ZONING CLASSIFICATIONS OR DISTRICTS OF CERTAIN LANDS. The motion carried 5-0.

Zoning Administrator Jarrod Weeks reported on zoning.

The Mayor presented a letter of interest from Steffanie McAllister for the Sublette Recreation Board position. The Council reviewed her letter of interest for the appointment to the term, January 2015 to January 2019. A motion was made by Councilmember Birney, seconded by Councilmember Barber to appoint Steffanie McAllister to fill the position for a four year term, January 2015 to January 2019. The motion carried 5-0.

The Cereal Malt Beverage License applications were presented to the Council. Applications were received from Karen Bailey/ Walk in Waddle Out, Barbara Phoenix/Station 53 Bar and Grill, The Pantry, Inc. and Steve Schneider/Thunder Strikes LLC. The licenses were approved as follows: A motion was made by Councilmember Hoerman, seconded by Councilmember Birney for Walk In Waddle Out for consumption on the premises and sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Shotton, seconded by Councilmember Hoerman for Station 53 for consumption on the premises and sale of unopened containers to be taken off the premises. The motion

carried 5-0. A motion was made by Councilmember Birney, seconded by Councilmember Barber for The Pantry, Inc. for sale of unopened containers to be taken off the premises. The motion carried 5-0. A motion was made by Councilmember Barber, seconded by Councilmember Hoerman for Thunder Strikes LLC to sell for consumption on the premises. The motion carried 5-0.

A motion was made by Councilmember Birney, seconded by Councilmember Hoerman to approve and allow payment of the bills as distributed.

A motion was made by Councilmember Barber, seconded by Councilmember Hoerman to go into executive session at 8:30 p.m. until 8:45 p.m. to discuss personnel matters of non-elected personnel, to include Daylen Elsey and Jeannie Trigg. The motion carried 5-0. The Council came out of executive session at 8:45 p.m. A motion was made by Councilmember Hoerman, seconded by Councilmember Barber to go back into executive session at 8:45 to 9:00 p.m. to continue discussing non-elected personnel matters. The motion carried 5-0.

The Council came out of executive session at 9:00 p.m.

Councilmember Hoerman made a motion to adjourn, seconded by Councilmember Barber. The motion carried 5-0.

CITY CLERK

JEANNIE S. TRIGG