

The evening before or by the start of the school day on the morning of the absence, the parent/guardian must call 610-469-5688.

The system will direct the call to the appropriate building. This phone contact will be recorded.

At the tone, please state:

- ♣ your name
- ♣ your relationship to the student
- ♣ the student's full name
- ♣ the student's grade
- ♣ the reason for the absence or tardiness
- ♣ the teacher/ name, if known
- ♣ a return telephone number

Please refer to the [Parent Handbook](#) for additional information.