

Clinic Policy and Application to hold a CLD subsidized clinic for AA & Youth



CenterLine Dressage

In accordance with the stated purpose of CenterLine Dressage: “to promote interest in and to further the knowledge of dressage; to conduct dressage events and activities; to provide educational forums.”

If finances permit, the Board of CLD will approve applications to hold subsidized clinics with CLD picking up a portion of the lesson fee. Currently the subsidy for Jr/Young Riders is 50%/50%. Rider pays half, CLD pays half. The subsidy for Adult Amateurs is 70%/30%. The AA rider pays 70%, CLD pays 30%.

The organizer ideally* makes application to hold a subsidized CLD Clinic at least 90 days before the date of the clinic to allow the Board to vote on the application and still leave ample time for notice of the clinic. If funds are available and the instructor chosen furthers the goals of CLD, the clinic will be approved. Ideally* each clinic is advertised at least 60 days before the clinic through the Reader and centerlinedressageonline.net to allow all members ample time to make arrangements to attend on that date. At the very least 'save the date' notices should go out two months ahead, to be followed by more complete advertising when fees have been set.

*If a clinician becomes available at the last minute, the Board can meet electronically on shorter notice, but the longer lead time is the most fair to the majority of AA's and Jr/YR's and to be avoided if possible.

The organizer agrees to manage the clinic on the site he or she has secured. She is responsible for securing riders to fill the clinic, for filling out the CLD Clinic Form, collecting lesson fees, checking membership status, and submitting the completed form and monies to the Treasurer within five days of the end of the clinic. The organizer will ensure the clinician is well hosted and receives his or her check. The organizer will submit the CLD Clinic Form to the *Reader* for publication to show who rode in the clinic and the subsidy she received. The organizer will see that a narrative report on the clinic is submitted to the *Reader*.

No single CLD member will receive more that **\$100 annually** for subsidized clinics. (In the case of a co-sponsored clinic, the club taking the lead shall be responsible for filling the clinic and, if not filled, for absorbing the financial loss. In co-sponsored clinics, if a rider is eligible for two subsidies, the rider chooses which subsidy she will accept.)

Application to hold CLD Subsidized Clinic for AA & Youth

Name _____	Application Date _____
Contact Info for Clinic Organzier _____	
Date of Clinic _____	Daily Fee & Expenses _____
Contact info for Clinic Participants _____	Location of Clinic _____
Clinician _____	Signature _____

By signing this form, the Organizer agrees to the terms above.

Please send to:

CLD President
president@centerlinedressage.com
 1736 South Farmingdale Road
 New Berlin, IL 62670 USA