



REQUEST FOR INFORMATION  
FROM CURRENT SCHOOL

PART I • PARENT OR GUARDIAN

- Please complete part I of this form.
- Please present this form to the principal or guidance director of the student's current school to complete part II.

Student's Name \_\_\_\_\_ Present Grade \_\_\_\_\_  
 Current School \_\_\_\_\_  
 Student's Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

The above-named student is in the process of applying to Trinity Academy. Please release all records that are requested by the school to the Director of Admissions at Trinity Academy.

Thank you for your cooperation.

Parent/Guardian Name \_\_\_\_\_  
 Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

PART II • PRINCIPAL OR GUIDANCE DIRECTOR OF THE STUDENT'S CURRENT SCHOOL

Please mail the following to Trinity Academy:

1. A complete transcript of credits, showing all credits earned and grades received.  
If a class did not receive full credit, please attach an explanation.
2. Attendance, tardiness, discipline and health records.
3. Results of all standardized tests taken.

Thank you for your prompt consideration of this request.