

LOUISIANA PROCUREMENT TECHNICAL ASSISTANCE CENTER REGISTRATION

SUMMARY

CERTIFYING AGENCY	LOUISIANA PROCUREMENT TECHNICAL ASSISTANCE CENTER
DESIGNATIONS	LA PTAC CLIENT
RACE CONSCIOUS	NO
GENDER CONSCIOUS	NO
RECERTIFICATION	NONE
GRADUATION	NONE
FEE/COST	NONE
CERTIFICATION PROCESS TIMEFRAME	10-30 DAYS

OVERVIEW

The Louisiana Procurement Technical Assistance Center (LA PTAC) was established in 1989 to increase Federal, state and local government contracting awards to companies located in Louisiana. LA PTAC's goal is to strengthen the competitive position of Louisiana businesses and industries. LA PTAC provide a wide range of assistance -- most free of charge -- to businesses through one-on-one counseling sessions, classes, seminars and matchmaking events, including:

Determining Suitability for Contracting: The government marketplace poses unique challenges that can overwhelm or even ruin a company that does not have the maturity or resources to meet them. LA PTAC counselors can help you determine if your company is ready for government opportunities and how to best position yourself to succeed.

Securing Necessary Registrations: LA PTAC can help make sure you are registered with the various databases necessary for you to participate in the government marketplace, including Dun and Bradstreet and SAM.GOV.

Researching Procurement Histories: "What agencies have bought products like yours in the past? Which companies have been awarded these contracts? How much have they been paid?" Answers to questions like these are necessary to guide your marketing strategy and give you a competitive edge. LAPTAC can help you ask the right questions and get the information you need to succeed.

Networking: LA PTAC sponsors "matchmaking" events, providing critical opportunities to connect with agency buying officers, prime contractors and other businesses that may offer teaming or subcontracting opportunities.

Identifying Bid Opportunities: LA PTAC can make sure that you are notified -- on a daily basis -- of all government contract opportunities that your company is eligible to bid on.

Proposal Preparation: A procurement specialist can help you navigate even the most difficult solicitation package, including securing necessary *specifications and drawings* and determining *pricing*. You will never need to pass up a great contract opportunity just because the solicitation is too complicated.

Contract Performance Issues: Even after you have been awarded a contract, LA PTAC may be able to help with certain contract performance issues, such as:

- negotiating and interfacing with the agency
- developing a cost-accounting system
- bonding and interim financing
- developing environmental, quality control and accident prevention plans

Preparing for Audit: When it is time for your contract audit, LA PTAC can make sure you know what to expect, and what you will need to have all documentation in order.

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ELIGIBILITY

LA PTAC provides procurement technical assistance to **ALL** small and large Louisiana-based businesses.

CERTIFICATION PROCESS

1. Obtain a DNB DUNS Number and register your business in www.sam.gov.
2. Download the LA PTAC Client Profile and Search Profile forms from www.CertAssist.net.
3. Complete the **LA PTAC Client Profile Form** and the **LA PTAC Search Profile Information Form**.
4. Return the forms to the LA PTAC State Program Office.

CONTACTS

LA PTAC STATE PROGRAM OFFICE

Louisiana PTAC
<http://www.la-ptac.org>

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NW LA REGIONAL PTAC OFFICE

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