BISI: Advisor Choice & Agreement Forms

Student name: _____ Matriculation Date _____

Concentration area: ◯ BEES ◯ CBBG ◯ MOCB ◯ PSYS

Advisor:_____Department/Institution: _____

Co-advisor: _____Department/Institution: _____

(Required for students with off campus advisors)

For more details see the BISI (www.bisi.umd.edu) and Graduate School www.gradschool.umd.edu) web sites.

Advisor responsibilities:

The advisor is responsible for overall supervision of the student's graduate education, is expected to facilitate the student's participation in all aspects of the program, and should file an annual report on the student's progress. These responsibilities include providing financial support*, either directly from laboratory research funds, or indirectly via the advisor's Department. (Off-campus advisors or their institution are responsible for all normal costs of graduate education and research, and must ensure that resources are available to satisfy the requirements of the student's offer letter).

Advisor responsibilities (for students with off campus co-advisors):

All students whose advisor is not a Regular Member of the UM Graduate Faculty (an "off campus" advisor) are required to have a University of Maryland ("on-campus") advisor. The on campus advisor is termed the student's "Advisor" and the off campus advisor is termed the "co-advisor," according to Graduate School definitions. The on campus advisor is the student's primary point of contact for University- and Program-specific requirements and opportunities, and is expected to maintain a current knowledge of the student's progress toward degree, and should work with student and advisor to ensure that all degree requirements are satisfied. The on campus advisor is *not* financially responsible for the student. The student's Department is defined by the tenure home of the on campus advisor.

I have decided to accept _____ into my laboratory to perform research for their Ph.D. dissertation.

_____Date_____ _____Date_____

Advisor Signature Co-Advisor Signature

_____Date_____

Student Signature

* Financial support is outlined in the student's offer letter, and normally includes salary, benefits, and tuition, in addition to costs related to his/her research activities. For the academic year, tuition costs are outlined by the Office of Student Financial Services and Cashiering, with the student assured up to 10 credits of tuition remission per semester. Students supported on campus as RAs or TAs pay in state tuition. Benefits vary depending upon the plan chosen by the student. *Unless specifically provided for by an inter-institution MOU, graduate students with an off-campus advisor are not automatically assured a teaching assistantship, but must receive the support indicated in their letter*