

Portland Chiropractic Group
Financial Policy

Our goal is to make your visits with us as smooth and efficient as possible. We strive to help all of our patients with any questions they have regarding their financial obligation. Shelley is the Office Manager, and Rachel is the Billing Specialist, and they will assist you with any questions you may have regarding your insurance billing or payment requirements.

The financial policy of Portland Chiropractic Group states that all services provided are paid in full within 90 days of service. We offer a 10% discount for all patients who pay in full at the time of service. This also applies to all who wish to bill their own insurance company.

Our providers do not participate with any insurance carrier. We can bill most companies but we are restricted from billing a company that is contracted with a managed care organization.

As a courtesy to you (the patient) we verify insurance benefits, however quotes are not a guarantee of payment. Your health insurance plan is a contract between you and your health plan. Please understand that our office cannot accept responsibility for collecting your insurance claim or negotiating a settlement on a disputed claim. The ultimate responsibility for payment for services is with you. If you have questions regarding your benefits or coverage, please call your insurance company. Please come prepared to pay any co-pays, co-insurance, or deductibles at the time of your visit. Please be aware there is a possibility that some or perhaps all of your services may be non-covered or may not be considered medically necessary.

Your insurance carrier will be billed as a courtesy to you. If the insurance carrier fails to pay within a reasonable period of time, (which usually is around 45 days) we will transfer the responsibility to you.

In the event you are treated for an accident or a worker's compensation injury, we will bill the appropriate carriers after we have received all the appropriate billing information.

We charge the full fee for all missed appointments. Please call 24 hours prior to your appointment if you cannot make your scheduled time to avoid the charge. We cannot bill your insurance for this fee.

Special arrangements may be made for patients needing financial assistance. We understand that financial problems arise from time to time. If you need to arrange a payment plan please let us know and we can assist you in arranging a plan that will allow you to receive (or continue) your treatment.

Please feel free to ask if you have any questions regarding this policy.

I have read, understand and agree to this Financial Policy.

x _____
Signature of Responsible Party

Date

Please print name